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Virtual Office Hours: Mon & Wed 10am-1pm & Other Times Available by Appointment

*all office hours will be done via webex/phone only due to Covid19

Course: RP 3034 Site Planning & Design

CRN 71781 (4 Credit Hours)

Fall 2020 - August 19 to December 8, 2020

Monday & Wednesday 1:00-2:20pm & Wednesday 2:30-5:20pm

Room: 334 Ross Pendergraft Library

Course Description

Fundamentals of the site planning process and application to park and recreation development, including consideration of factors both external (user preferences) and internal to the site (function, organization, and aesthetic treatment). Emphasis on resource capabilities and potentials. Lecture two hours, laboratory four hours.

Required Textbook

Outdoor Recreation Planning

ISBN 978-1-57167-799-0

Editor(s) John Baas, Robert C. Burns

Student Learning Outcomes

1. Students graduating from the program shall be able to demonstrate the ability to design, implement, and evaluate services that facilitate targeted human experiences and that embrace personal and cultural dimensions of diversity. (COAPRT 7.02)
2. Students will demonstrate knowledge of theories, principles, and strategies related to facilitating research, assessment, and evaluation related to parks, recreation, and related fields. (COAPRT 7.01b, 7.02, 7.03)

SLO's Addressed	Assessment Measures	Use of the Information
1	Quizzes, Course Project, & Discussion	Preparation for senior internship. To ensure students are competent in master planning processes before graduation.
2	Quizzes, Course Project, Final Exam, & Discussion	Preparation for senior internship. To ensure students are competent in master planning processes before graduation.

Disability Services

Arkansas Tech University values diversity and inclusion and is committed to a climate of mutual respect and full participation of all students. My goal is to create a learning environment that is useable, equitable, inclusive and welcoming. If there are aspects of the instruction or design of this course that result in barriers to your inclusion or prevent an accurate assessment of your achievement, please meet with me privately to discuss your needs and

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concerns. You may also contact the Office of Disability Services, located in Doc Bryan Student Center, Suite 141, or visit their website at <https://www.atu.edu/disabilities/index.php> in order to initiate a request for accommodations.

Last Day to Drop Course

Students are encouraged to visit <https://www.atu.edu/registrar/calendar.php> for updated dates and conditions related to dropping any ATU course.

Academic Integrity

Students are advised that ATU's Academic Integrity policy will strictly be enforced in this course. The Academic Integrity policy is available at <https://www.atu.edu/academic-integrity/>.

Office of Student Success

The Office for Student Success, located at Doc Bryan Building 153, provides free assistance for all ATU students. You can visit <https://www.atu.edu/studentsuccess/> for more information.

Discrimination

Arkansas Tech University does not discriminate on the basis of color, sex, sexual orientation, gender identity, race, age, national origin, religion, veteran status, genetic information, or disability in any of our practices, policies, or procedures. If you have experienced any form of discrimination or harassment, including sexual misconduct (e.g. sexual assault, sexual harassment, stalking, domestic or dating violence), we encourage you to report this to the institution. If you report such an incident of misconduct to a faculty or staff member, they are required by law to notify Arkansas Tech University's Title IX Coordinator and share the basic fact of your experience. The Title IX Coordinator will then be available to assist you in understanding all of your options and in connecting you with all possible resources on and off campus. For more information please visit: <https://www.atu.edu/titleix/>

Email Communication

An official ATU e-mail is established for each registered student, each faculty member, and each staff member. All instructor communications will be sent via official ATU e-mail of the respective student(s), faculty, and staff. The instructor will only respond to emails from official ATU student email accounts. All emails delivered to the course instructor from nonATU email addresses will be labeled as spam/junk and thus deleted.

Student Handbook

Additional information on academic policies can be found in the 2019-2020 Arkansas Tech University Student Handbook. The handbook can be found at <https://www.atu.edu/studenthandbook/StudentHandbook-2020-ada.pdf>

Course Expectations

1. Students are expected to attend class on time and participate in discussion and classroom exercises without disruptions.
2. Plagiarism will not be tolerated. The Arkansas Tech University student handbook defines plagiarism as the following: The term "plagiarism" includes, but is not limited to, the use, by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgment. It also includes the unacknowledged use of materials

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prepared by another person or agency engaged in the selling of term papers or other academic materials. Needless to say, plagiarism is fully unacceptable at ATU and at all other universities and colleges throughout the United States and Canada. While plagiarism may seem to be a convenient method for completing a writing assignment, it can be rather inconvenient if detected, resulting in a zero grade and possibly academic suspension or expulsion. The bottom line: you must acknowledge your sources of information, whether they be direct quotations or even ideas that you use in your paper. Citation of sources also include images and graphs.

Evaluation Methods & Student Progress

The instructor shall evaluate students via exams, quizzes, projects, and overall individual participation. Please see course requirements and assignment information below for specific assignments, due dates, and course points. Students can view individual assignments grades on ATU Blackboard as they are updated. While Blackboard grades are not the official gradebook for the course, students can monitor their progress on specific aspects of the course (assignments, etc.). Official grades shall be posted in accordance with university policy.

Course Outline

The following schedule serves only as a **guide** and is subject to change.

Week	Dates	Topics
1	8/19	Introductions, Syllabus, & More
2	8/24	Introduction to Master Plans
3	8/31	Master Planning Process
4	9/7	Labor Day (No Class on 9/7) & Recreation Resource Inventories
5	9/14	GIS / Inventory Mapping
6	9/21	Supply & Demand
7	9/28	Public Participation & User Surveying
8	10/5	Analysis
9	10/12	Management of Planning Process
10	10/19	Decision Making & Recommendations
11	10/26	Plan Implementation
12	11/2	International Perspectives
13	11/9	SCORP
14	11/16	Current Issues
15	11/23	Fieldwork
16	11/30	Finals Week

Course Assignments & Course Assignment Schedule

All assignments are due by 1:00 PM on their due date. All assignments are due in electronic format (.doc or .docx) unless otherwise noted. All assignments are graded for grammar, punctuation, language, professionalism, appearance, and must be completed using the latest APA guidelines. Late submission(s) of any assignment(s) will not be accepted.

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Federal Attendance Module

Each student shall complete the federal attendance module. Any student not completing the module will be dropped from the course. Please see Course Assignment Schedule for due dates and points available.

Syllabus Quiz

Each student shall take a quiz regarding this syllabus. The quiz will be available on blackboard and is meant to ensure you read and agree to the syllabus and can properly engage with the course content on blackboard. Please see Course Assignment Schedule for due dates and points available.

CITI Training

Each student shall take and completed the CITI training for Human Subjects Research. Each student will submit a pdf copy of their completion results on blackboard.

How to register for CITI: <https://www.youtube.com/watch?v=30ixqObolVE>

Human Subjects Research: <https://about.citiprogram.org/en/series/human-subjects-research-hsr/>

Please see Course Assignment Schedule for due dates and points available.

Chapter Quizzes (13)

Each student shall take a quiz regarding Chapters 1-13 of the textbook.

Chapter quizzes will open at least one week prior to their due date, students receive only one attempt on chapter quizzes. The number of questions per quiz varies, depending on content.

Please see Course Assignment Schedule for due dates and points available.

Master Plan Quizzes (3)

Each student shall take a quiz regarding master plans posted online via blackboard. Master plan quizzes will open at least one week prior to their due date, students receive only one attempt on master plan quizzes. The number of questions per quiz varies, depending on content. Please see Course Assignment Schedule for due dates and points available.

#	Title	Link
1	Kirkwood Missouri Municipal Plan	https://www.kirkwoodparksandrec.org/home/showdocument?id=3541
2	Wynne Arkansas Municipal Plan	https://www.cityofwynne.com/plugins/show_image.php?id=110
3	Arkansas SCORP	https://www.recpro.org/assets/Library/SCORPs/ar_scorp_2014.pdf

Planning & Design Project

Each student (in groups up to 3 people) shall develop a master plan regarding the course master plan topic assigned by the instructor. The master plan document must be turned using APA writing standards (3rd person, double spaced, Times New Roman font size 12 only, etc. A significant reduction of points will result for student not adhering to assignment requirements.

Please see *Course Assignment Schedule* for due dates and points available.

Cover Page: 1 page max

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Title Page: 1 page max
 Executive Summary: 250-500 words
 Introduction & Background: 3-5 pages
 Methodology: 1-2 pages
 Findings & Discussion: 1 page per major finding
 Rendering: 1-5 pages
 Issues & Recommendations: 1 page per major finding
 Team Resumes (1 page per person)
 Refences
 Appendices

Planning & Design Poster

Each student shall develop a poster of renderings, results, and suggestions from their respective master plan projects. The poster must entice interaction (make someone want to read it) and provide logical and feasible suggestions. Posters shall be submitted in electronic format on blackboard (ppt file format). Poster may be 48 wide and 36 inches tall or 36 wide or 48 inches tall. Sample posters (with correct dimensions) may be found on blackboard.

Final Exam

Each student shall take the final exam of all information covered in the course. Each student is allowed two (2) attempts on the final exam, each attempt is capped at 60 minutes, the highest score of the two attempts is considered the final grade. The 50 questions included will vary in style (multiple choice, true/false, etc.). The test will open on 11/30 and close on 12/4 (11:30pm). Please see Course Assignment Schedule for due dates and points available.

<u>Course Assignment Schedule</u>				
Graded Item	Points Possible	Submission	Due Date	Linked Learning Outcome(s)
Federal Attendance Module	3	Blackboard	8/21	N/A
Syllabus Quiz	20	Blackboard	8/21	N/A
CITI Certificate	17	Blackboard	8/21	1, 2
Quiz – Ch 1	10	Blackboard	8/28	1
Quiz – Ch 2	10	Blackboard	8/28	1
Quiz – Ch 3	10	Blackboard	9/4	1
Quiz – Ch 4	10	Blackboard	9/11	1
Quiz – Ch 5	10	Blackboard	9/18	1
Quiz – Ch 6	10	Blackboard	9/25	1
Quiz – Ch 7	10	Blackboard	10/2	1
Quiz – Ch 8	10	Blackboard	10/16	1
Quiz – Ch 9	10	Blackboard	10/23	1
Quiz – Ch 10	10	Blackboard	10/30	1
Quiz – Ch 11	10	Blackboard	11/6	1
Quiz – Ch 12	10	Blackboard	11/13	1
Quiz – Ch 13	10	Blackboard	8/28	1

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Quiz – Master Plan 1	20	Blackboard	9/4	1
Quiz – Master Plan 2	20	Blackboard	10/2	1
Quiz – Master Plan 3	20	Blackboard	11/13	1
Planning & Design Plan Project	100	Blackboard	11/20	1, 2
Planning & Design Poster	50	Blackboard	11/25	1, 2
Final Exam	100	Blackboard	12/3	1, 2

Total Points Attained	Grade Earned
540-600	A
480-539	B
420-479	C
360-419	D
0-359	F

Grading

Grading of projects and assignments will be based on the following general principles.

A A work is superior work. It is work that provides more than what the instructor requires and shows initiative by the student. It demonstrates proper grammar, spelling, and professional report writing skills. Concepts have been presented in a professional manner.

B B work is above average work. It is work that meets the requirements of the assignment, demonstrating a good understanding of the course concepts and is well written. Concepts are presented in a professional manner with the use of proper grammar, spelling, and report writing skills.

C C work is average work. The work meets requirements of the assignment in general but has not thoroughly and or correctly applied course concepts. The work falls short of demonstrating application of concepts at a professional level using proper grammar, spelling, and report writing skills. The student needs to continue to work on some areas of the course concepts.

D D work is below average work. The work does not meet the assignment requirements. It demonstrates a need for improved understanding to interpret and apply course concepts. The work is lacking key information, is poorly organized, or demonstrates a need to work on a better understanding of course material. Students should see the instructor to discuss how the student can improve his or her work. More time needs to be spent on the study and application of course material. Additional practice and development of written and or spoken communication skills may be needed.

F F work is failing work. The work does not meet the assignment requirements. Examples of not meeting the assignment requirements include but are not limited to failure to turn in work, work that does not meet minimum length requirements, work that exhibits numerous spelling and other writing errors, reference citations that do not attempt to follow the format specified in the *Publications Manual of the American Psychological Association*, 6th ed. This grade, in general, will be reserved for work that exhibits little or no effort in its preparation.

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COVID-19 Considerations

In order to help keep our ATU community safe, healthy, and to prevent the spread of COVID-19, students must follow several steps:

1. Masks must be worn by all students in public spaces, including classrooms and laboratories. Any student showing up for class without a mask will be given the opportunity to retrieve one. Entry into classrooms and laboratories without a mask will be prohibited. Please refer to the guidance from CDC as to the proper use of cloth masks (<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-to-wear-cloth-face-coverings.html>). Note that CDC does not recommend the use of a face shield in the place of a cloth mask

(<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-coverguidance.html>).

2. All students are required to participate in a daily health self-screen (<https://www.atu.edu/pandemicrecovery/student-health-screening.php>). For students commuting to campus, please complete before coming to campus. For residential students, please complete each day before leaving your residence hall. If you do not own a thermometer, please have your temperature taken at one of the temperature testing sites listed in the student health screening document and repeated below:

- Department of Public Safety available beginning July 6th (716 N El Paso Avenue); Monday-Friday; 8am-5pm
- Health and Wellness Center available beginning August 3rd (outdoor tent station by north entrance of Doc Bryan Student Services Center); Monday-Friday; 8am-5pm
- University Commons Clubhouse available beginning August 10th; Monday-Friday; 8am-10pm and Sunday; 5pm-10pm

3. All students must maintain at least 6 feet of distance from every person present in all instructional spaces used in this course (classrooms, laboratories, etc.).

4. Any student who tests positive for COVID-19 is asked to self-report to the ATU Health and Wellness Center by calling (479) 968-0329 or sending e-mail to hwc@atu.edu. Doing so will allow the university to communicate directly with others who might have been exposed to the virus and take any appropriate cleaning and sanitizing measures.

Students are expected to abide by the above steps in accordance with the Student Handbook section on Classroom Behavior.

For more information about ATU COVID-19 policies, please refer to the ATU Pandemic Framework (<https://www.atu.edu/pandemicrecovery/docs/Pandemic%20Framework-2020.pdf>) as well as the University's Pandemic Recovery webpage (<https://www.atu.edu/pandemicrecovery/>).