Arkansas Tech University **Student Timesheet**

			Pay Period:		
<u>T #:</u>		Name:		Position:	
	Date	# hrs	Comments		
Sunday		hrs			
Monday	/ /	hrs		Total Hrs:	
Tuesday		hrs			
Wednesday		hrs		Rate of Pay:	X
Thursday		hrs			
Friday		hrs		Total Pay:	
Saturday	/ /	hrs			
Total for Week:					t this record is
Sunday	/ /	hrs		correct, that the work was	
Monday	/ /	hrs		performed i	n a satisfactory
Tuesday	/ /	hrs			d the payment
Wednesday		hrs		should	be made.
Thursday		hrs			
Friday		hrs		Dept:	
Saturday	/ /	hrs			
Tota	al for Week:				
Sunday	/ /	hrs			
Monday	/ /	hrs		Student	t Signature
Tuesday	/ /	hrs			
Wednesday	/ /	hrs			
Thursday	/ /	hrs		1st A	pprover
Friday	/ /	hrs			
Saturday	/ /	hrs			
Total for Week:				Dept. Head	
Sunday	/ /	hrs		Failure to su	bmit timesheet
Monday	/ /	hrs		using Web T	Sime Entry may
Tuesday	/ /	hrs		result in the	student's check
Wednesday	/ /	hrs		being delayed	l. This form must
Thursday	/ /	hrs			to the Payroll
Friday	/ /	hrs			mailed by the
Saturday	/ /	hrs			receive payment
Total for Week:				for hours not s	ubmitted on WTE.
Sunday	/ /	hrs			
Monday	/ /	hrs			
Tuesday	/ /	hrs		Reason WTE w	as not used:
Wednesday	/ /	hrs			
Thursday	/ /	hrs			
Friday	/ /	hrs			
Saturday	/ /	hrs			
Tota	al for Week:				