

STAFF SENATE

Wednesday, May 3, 2017
Meeting Minutes

CALL TO ORDER

The Ozark Campus Staff Senate was called to order on Wednesday, May 3, 2017 at 2:00 p.m. in Conference Room 137 in the Ozark Health Science and Wellness Building.

ROLL CALL

Senators Present:

Jennifer Thomas
David Spicer
Peter Clifton

Sandra Anderson
Laura Rudolph
Stacie Harden

Ex-Officio Present:

Beverly Nehus

MINUTES: The minutes from the April 7, 2017 Senate meeting were distributed. A motion to approve the minutes was made by Senator Spicer, seconded by Senator Clifton, and all approved, motion carried.

NEW BUSINESS

- **Report from President's Communication Committee:** President Rudolph provided a summary from the President's Communication Committee meeting on the following topics:
 - RussVegas Marathon was very successful in raising funds.
 - Ozark Adult Education funding will be increased.
 - Procurement bid limits increased \$5,000 to \$10,000 and from \$10,000 to \$20,000.
 - Energy Audits are taking place on both campuses.
 - Electronic Transcripts are now available.
 - Dr. Underwood retiring in June.
 - Higher Learning Commission's visit will take place in 2020.
 - Scholarship Gala was very successful and student focused.
 - College Chat line available to students in need on the Russellville Campus. Students will receive a response within the hour.
 - All budgets are currently being worked on.
 - Electronic Contracts will be available next fiscal year.
 - Classified employee raises will begin at 2% COLA. All other raises will be contingent on acceptable Enrollment/Budget numbers and Board of Trustees approval.
 - No State General Improvement Funds will be given this year.

- **Report from Russellville Staff Senate:** Secretary Thomas provided a report based on her notes from Russellville Staff Senate meeting which occurred May 3, 2017 on the following topics:

- Emergency Management concerns and problems. Many staff members feel unprepared for severe weather and other campus emergencies especially with layouts of new buildings. Chief McMillian and Heath Whorton answered questions.
 - Public Safety Campaign videos will be sent out August 11, addressing each tab on the current emergency guides.
 - CEON System going away in the fall. A new system will replace the current.
 - MARCOMM will be starting a bi-monthly newsletter for faculty and staff starting in June.
- **Birthday Cards:** Cards were presented for June Staff Birthdays to be signed and delivered.
 - **Employee of the Month:** Senator Anderson drew Matt Pipkins as the June Employee of the Month.

OLD BUSINESS

- **Update on Staff Senate Election-** Election nominees were notified and the accepted nominations have been sent out for voting.
- **Update on Staff Excellence Award Recipient** – Angela Cox was unanimously elected by the Staff Senate during a special meeting on April 24th as the Staff Excellence Award recipient and will be awarded a plaque at the May graduation.
- **Update on Staff Excellence Award Criteria Changes-** A motion was made by Senator Spicer, seconded by Senator Clifton, motion carried to table suggestions and bring new ideas to the June meeting when new members take their senate seats.
- **Staff Professional Development:** True Colors Professional Development training has been cancelled due to campus not being able to shut down while the training takes place.

GOOD AND WELFARE

The Staff Senate monthly meeting is presently scheduled for Friday, June 2, 2017 at 9:00 AM in the Ozark Health Science and Wellness Building Conference Room 137.

ADJOURNMENT

Senator Harden motioned, Senator Anderson seconded, and all approve and motion carried to adjourn at 3:30 p.m.

Respectfully submitted,
Jennifer Thomas, Secretary