

# STAFF SENATE

Friday, July 14, 2017

*Meeting Minutes*

## CALL TO ORDER

The Ozark Campus Staff Senate was called to order on Friday, July 14, 2017 at 9:05 a.m. in Conference Room 137 in the Ozark Health Science and Wellness Building.

## ROLL CALL

### Senators Present:

David Spicer

Jennifer Thomas

Peter Clifton

Julie Schmalz

Mike Bogue

Stacie Harden

### Ex-Officio Present:

Beverly Nehus

**MINUTES:** The minutes from the June, 2, 2017 Senate meeting were distributed. A motion to approve the minutes was made by Senator Bogue, seconded by Senator Schmalz, and all approved, motion carried.

## NEW BUSINESS

- **Report from President's Communication Committee:** President Spicer was unable to attend the Committee meeting therefore no report was given.
- **Report from Russellville Staff Senate** Secretary Thomas provided a report based on her notes from Russellville Staff Senate meeting which occurred July 5, 2017 on the following topics:
  - Angela Black with the Green and Gold Cupboard announced a staff competition to be starting very soon to stock the cupboard. High protein foods and hygiene products will earn the most points. The Green and Gold Cupboard is a food pantry for the entire Arkansas Tech Community including students, faculty, and staff from all campuses which hopes to have its grand opening September 2017.
- **Birthday Cards:** Cards were presented for August Staff Birthdays to be signed and delivered.
- **Employee of the Month:** Tanner Howell was drawn as the August Employee of the Month.
- **Staff Senate Election of Officers:** The elections of officers took place with an open ballot with the following nominations and results:
  - Secretary nominations were opened to the floor. One nomination was made by Senator Spicer for Senator Jennifer Thomas. No other nominations were made. All approved Jennifer Thomas as secretary for a one year term.

- Vice President nominations were opened to the floor. One nomination was made by Senator Bogue nominating Senator Peter Clifton. No other nominations were made. All approved Senator Clifton as Vice President for a one year term.
- President nominations were opened to the floor. One nomination was made by Senator Bogue nominating Senator David Spicer. No other nominations were made. All approved Senator Spicer as President for a one year term.
- **Senator Bogue- E-mentoring Program:** Senator Bogue reported on a new e-mentoring program introduction for the Fall 2017 Term. Senator Bogue explained the E-mentoring program would expand the range of the current face to face mentoring program for the Ozark Campus. E-mentoring communication will take place via phone, text, email, skype, and/or social media. The e-mentoring program will be a great advantage for the students and staff who have busy schedules and cannot schedule face to face meetings.

### **OLD BUSINESS**

- **Update on Staff Excellence Award Criteria Changes-** Senate members decided to hold a special meeting for this subject on August 11<sup>th</sup> at approximately 10:00 AM after the scheduled monthly Staff Senate meeting.
- **Staff Professional Development:** Staff Professional Development ideas are still needed. Senator Spicer reported there are currently no Service Excellence trainings scheduled. Ex-officio Nehus noted that Mr. Sikes suggested Dr. Mott as a good resource for trainings for the Ozark Campus, and agreed to look into the types of trainings Dr. Mott could offer and a possible time he could do so. Senator Schmalz reported that CPI will be scheduling speakers for their students and the speakers could possibly be available for staff as well. Senator Schmalz will report back as their schedule is finalized. Senator Clifton suggested military personnel providing team building professional development if possible. Senator Schmalz announced she had contacts with some military personnel and volunteered to contact them. Senator Schmalz will report back to the senate as she gets information.
- **Staff Potlucks-** The senate agreed to go to Mr. Sikes for approval of the proposed quarterly staff breakfast potlucks with a brief meeting.

### **ANNOUNCEMENTS**

- Ex-Officio Nehus reminded the Senate about staff recognitions which will be taking place during the August “Welcome Back” meeting for years of service beginning with those who have at least five years of service.

### **GOOD AND WELFARE**

The Staff Senate monthly meeting is presently scheduled for Friday, August 11, 2017 at 9:00 AM in the Ozark Health Science and Wellness Building Conference Room 137.

### **ADJOURNMENT**

Senator Schmalz motioned, Senator Clifton seconded, and all approve and motion carried to adjourn at 9:57 a.m.

Respectfully submitted,  
Jennifer Thomas, Secretary