

Minutes of
THE FACULTY SENATE
OF
ARKANSAS TECH UNIVERSITY-OZARK CAMPUS

ATTENDANCE	<p>The Faculty Senate met Monday, September 11, 2017, at 3:00 p.m. in the conference room of the Health Science & Wellness (HSW) building. The following members were present:</p> <p>Gwen Faulkenberry Clinton Hall Chris Rambo Adele Berry Cory Kendall Jessica Pipkins</p> <p>Mr. Murders was unable to attend.</p>
CALL TO ORDER	<p>Mr. Rambo called the meeting to order.</p>
APPROVAL OF MINUTES	<p>Mrs. Berry made a motion to approve the minutes, seconded by Mr. Kendall. Minutes were approved.</p>
NEW BUSINESS: PRESIDENTS COMMUNICATIONS COMMITTEE	<p>Mr. Rambo discussed who should attend the President Communications Committee meetings. He said he would discuss this matter with Mr. Murders and get back with the senate. The meetings are held the 4th Tuesday of each month on the Russellville campus at 3:00 p.m. The next meeting will be held September 26.</p>
AR FUTURES	<p>Mr. Rambo informed the senate that there had been 109 students apply for the AR Futures program and that currently 55 students had qualified. Mentors are required for the program. Mr. Rambo indicated that there could be “mini” sessions held at the Ozark campus for some of the mentor requirements. Mr. Rambo also stated that he had spoken with Mrs. Lynn Washington, Human Services Dept. Chair, concerning mentoring and she had indicated that the Altus Sunset Rotary might be able to provide some mentors for the program.</p> <p>Mrs. Faulkenberry also said that a Mr. Thomas, with the Baptist Collegiate Ministry, BCM, might be able to provide assistance in obtaining representatives to be mentors.</p> <p>Mr. Rambo also said that there might be a “mentor training” meeting held at the Ozark campus for those willing to serve in this capacity. Mentors then would be communicating with Alicen McMahan, financial aid officer for the remainder of the program.</p>
OFFICE OF ACADEMIC AFFAIRS	<p>Mr. Murders was unable to attend the meeting but asked Mr. Rambo to mention two different items.</p> <p>The first item was to inform the senate of a possible upcoming change in the number of overload courses that would be offered to instructors. Currently, eight courses is the maximum number of courses offered by one instructor but it could possibly be changed to seven as a maximum.</p>

The second item from Mr. Murders was for a discussion on how student Internships should be coordinated. Currently, students from many departments are being scheduled in a single course in one department and that course instructor is listed and paid as the instructor of record but that each individual department must complete the necessary paperwork for each student thus not receiving compensation for the required work.

The discussion for this had two suggestions. Either each department have its own individual Internship course, or have a single designated instructor/staff member as a campus wide coordinator.

It was also discussed that while the Russellville campus is about to reach its goal of having instructors at 95% of the CUPA scale, the Ozark campus is trying to reach a goal of having instructors at 65% of the CUPA scale.

CALENDAR

Mr. Rambo asked for discussion to change the meeting day for the senate meetings. Mrs. Berry indicated that she was only on campus on Monday's and Tuesday's due to clinical obligations through her department. Mr. Rambo indicated that he is instructing an in-class course on Tuesday during the proposed meeting times. The committee decided to leave the regular monthly meetings at the current setting.

OPEN FORUM

Mr. Rambo indicated that Mrs. Brenda Shoop was responsible for updating information on the website. He had spoken with Mrs. Shoop and she was going to update the information for faculty ranking on the website as soon as she could.

From the previous meeting in August, Mr. Hall suggested there may could be a policy change in the frequency of portfolio development for faculty. Mr. Hall suggested that since faculty were ranked as either Instructor, Advanced Instructor, or Master Instructor they would only be required to submit portfolios to their supervisors every year, every three years, or every five years.

Mr. Rambo said he had spoken with Mr. Murders and that Mr. Murders was in favor of this change. Mr. Hall said he would draft a proposal for this change and submit it to the committee before the next meeting through e-mail in order for the proposal to be discussed and/or revised during the next regular meeting.

From the last regular meeting Mrs. Faulkenberry informed the committee that Chancellor Sikes has asked her to discuss the creation of a new committee by the senate as the Committee on Student Organizations.

Mrs. Faulkenberry said that Mr. Sikes had suggested faculty and staff members to be members of the committee and that she was in the process of notifying those representatives of the committee and its purpose and would update the senate when they had met.

ADJOURNMENT

As there being no other business, a motion by Mrs. Pipkins and seconded by Mr. Kendall, the meeting adjourned. The next meeting will be Monday, October 9 at 3:00 p.m.

Respectfully submitted
Clinton Hall