

Minutes of  
THE FACULTY SENATE  
OF  
ARKANSAS TECH UNIVERSITY-OZARK CAMPUS

- ATTENDANCE           The Faculty Senate met in a regular session Monday, October 8, 2018, at 3:00 p.m. in the conference room of the Health Science & Wellness (HSW) building. The following members were present:
- Gwen Faulkenberry, Chair  
Adele Berry, Vice-Chair  
Clinton Hall  
Jessica Pipkins  
Marcus Smith  
Bobby Sewell  
Dr. Mike Murders
- CALL TO ORDER       Mrs. Faulkenberry called the meeting to order.
- APPROVAL OF  
MINUTES             Mrs. Berry made a motion to approve the minutes, seconded by Mr. Smith. Minutes were approved.
- NEW BUSINESS:       Mrs. Pipkins indicated she had shared the survey results to the committee members via e-mail and also shared a paper copy to the members at the meeting. The survey showed results of all but one in favor of a faculty sponsored food drive as well as suggestions concerning rewards for Faculty of the Month recipients.
- Mrs. Faulkenberry shared she would communicate with Mrs. Bonner in the Office of Academic Affairs asking her to send a group e-mail to all faculty for volunteers for a committee to oversee the food drive and to set guidelines for the drive.
- Dr. Murders said Chancellor Sikes would have to approve Faculty of the Month awards. Mrs. Faulkenberry asked how these would be decided. A drawing was decided to be held for the award each month with approved rewards from Chancellor Sikes
- Service Recognition Awards would be given out at the beginning of each year during the faculty in-service days in August. Dr. Murders stated that the certificates would need to be approved through the new public relations officer and we could utilize a template currently being used for the campus staff recognition certificates.
- Mrs. Faulkenberry stated she had spoken with Chancellor Sikes concerning the graduation practice. Chancellor Sikes said there would no longer be a practice requirement except for key personnel who needed to attend a practice.
- ACADEMIC  
AFFAIRS             Dr. Murders asked the senate to begin reviewing the Faculty Handbook. He indicated there were some updates that needed to be addressed soon as well as updating and defining some of the terminology in the handbook.
- Mr. Sewell stated he would contact Mrs. Brenda Shoop, Office of Academic Affairs, to get the most up-to-date copy of the faculty handbook for the committee to use as a working copy. Mr. Sewell said he would get those copies to each committee member. Mr. Hall suggested each member focus on a specific section before the next meeting to have something to review at the next meeting. Dr. Murders reminded the committee that any updates/changes were only recommendations and would need approval through Chancellor Sikes, Dr. Bowen and the Board of Trustees.
- Dr. Murders discussed the possibility of more faculty led advising. He indicated there were some issues arising from students not completing certain courses required for technical

certificate levels as well as associate degree levels. This in turn affects retention calculations. Dr. Murders also stated these needed to be addressed as well as possible curriculum updates or changes. He suggested Mrs. Erin Brickley, Associate Registrar, be invited to attend the next meeting to discuss issues within the advising center.

CALENDAR

The Faculty Senate will meet on November 12 at 3:00 p.m. in the HSW conference room.

ADJOURNMENT

Mrs. Pipkins made a motion to adjourn and was seconded by Mr. Sewell.

Respectfully submitted  
Clinton Hall