

STAFF SENATE

Friday, October 6, 2017

Meeting Minutes

CALL TO ORDER

The Ozark Campus Staff Senate was called to order on Friday, October 6, 2017 at 9:10 a.m. in Conference Room 137 in the Ozark Health Science and Wellness Building.

ROLL CALL

Senators Present:

Jennifer Thomas
Peter Clifton
Mike Bogue

David Spicer
Stacie Harden
Julie Schmalz

Ex-Officio Present:

Beverly Nehus

MINUTES: The minutes from the September 8, 2017 Senate meeting were distributed. A motion to approve the minutes was made by Senator Harden, seconded by Senator Clifton, and all approved, motion carried.

NEW BUSINESS

- **Report from President's Communication Committee:** President Spicer provided a report on the following topics:
 - Gala Scholarship raised \$151,000 in scholarship funds.
 - Bachelor of Applied Science Scholarship opportunities are available for Ozark Campus Students for entering freshman and transfer students.
 - Golden Suns Volleyball team is undefeated.
 - New Travel policy has been approved.
 - New Alumni magazine is available.
 - Faculty/Staff Newsletter "The Scoop" is newly available via email
 - Open Enrollment should begin the end of October or early November.
 - Insurance rates will increase 7.93% changing the current tier amounts.
- **Report from Russellville Staff Senate** Secretary Thomas was not able to attend the Russellville Staff Senate Meeting.
- **Birthday Cards:** Cards were presented for November Staff Birthdays to be signed and delivered.
- **Employee of the Month:** Stacie Harden was drawn as the November Employee of the Month.
- **Ozark Campus Food Pantry:** President Spicer reported the Food Pantry for the Ozark Campus is still being worked on. The next step would be to set up a meeting with Dr. Huss from the Russellville Campus with the possible stakeholders and other interested groups from the Ozark Campus to collect ideas and a possible starting point for the program.

OLD BUSINESS

- **Staff Professional Development:**
 - Ex Officio Nehus will follow up with Mr. Sikes regarding Dr. Mott's professional development opportunities.
 - Another possible staff development idea could be Linda Lloyd who offered personality and character traits training through Leadership Tech.
- **Staff Potlucks-** The Staff Senate potluck held on September 29th was a successful event with 33 staff members attending and plenty of valuable information shared.
- **Staff Senate Service Excellence Award Criteria:** The Staff Senate Award Criteria changes were discussed between Senate Members with the following ideas or concerns stated.
 - Senator Harden believed the Service Excellence categories (Respectful, Knowledgeable, Helpful, and Professional) would be a good rubric to begin the award nomination layout. Senator members agreed with those categories and Senator Harden volunteered to create a new form for Senate members to look over.
 - Senator Clifton was concerned about the staff members who do not feel comfortable writing and therefore choose not to nominate. Senator Bogue volunteered to offer assistance with writing or the application forms during the nomination periods for those employees.
 - Ex-officio Nehus mentioned to help with staff members who are not willing to nominate due to writing difficulties could nominate a staff member as a group. For example a department could come together and nominate one of its staff members as a group nominations which would take the pressure of writing off the single nominator.
 - Ex-officio Nehus reported Tanya Martin is checking into monetary donations payments for the award, but reminded the Senate that Ozark Campus Foundation account is very limited.

The Senate will revisit ideas at the next meeting and look over the new form Senator Harden volunteered to create.

GOOD AND WELFARE

The Staff Senate monthly meeting is presently scheduled for November 10, 2017 at 9:00 AM in the Ozark Health Science and Wellness Building Conference Room 137.

ADJOURNMENT

Senator Clifton motioned, Senator Harden seconded, and all approve and motion carried to adjourn at 10:03 a.m.

Respectfully submitted,
Jennifer Thomas, Secretary