

STAFF SENATE

Friday, March 3, 2017

Meeting Minutes

CALL TO ORDER

The Ozark Campus Staff Senate was called to order on Friday, March 3, 2017 at 8:30 a.m. in Conference Room 137 in the Ozark Health Science and Wellness Building.

ROLL CALL

Senators Present:

Stacie Harden

Sandra Anderson

Laura Rudolph

Jennifer Thomas

David Spicer

Peter Clifton

Ex-Officio Present:

Beverly Nehus

MINUTES: The minutes from the February 3, 2017 Senate meeting were distributed. A motion to approve the minutes was made by Senator Spicer, seconded by Senator Clifton, and all approved, motion carried.

OLD BUSINESS

- **Staff Professional Development Update:** President Rudolph informed the senate the true colors professional development was approved and will be scheduled after spring graduation.

NEW BUSINESS

- **Report from President's Communication Committee:** President Rudolph informed the Senate of her membership on the committee and the duties of committee. President Rudolph explained the committee's purpose is to distribute information across the campus community. One of the topics mentioned at the last meeting involved the streamline of degrees between campuses. The committee meets the last Tuesday of each month.
- **Report from Russellville Staff Senate:** Secretary Thomas provided a report based on her notes from Russellville Staff Senate meeting which occurred March 1, 2017 on the following topics:
 - External Employment Draft Policy and communications of concerns with the policy.
 - The search for the new Director of Human Resources department.
- **Birthday Cards:** Cards were presented for April Staff Birthdays to be signed and delivered.
- **Employee of the Month:** Senator Thomas drew Debbie Edgin as the April Employee of the Month.

DISCUSSIONS

- **External Employment Draft Policy from Russellville Staff Senate:** Concerns were brought to the attention of the Senate after a draft policy was distributed to members of the senate. Many of the concerns presented were based on the need for further clarification and unexplained information within the policy including the following:
 - The need for a clearly defined definition of external employment.
 - Clarification on the approval process of the new external employment request forms.
 - The need for a timeline for the policy documents to be processed.
 - The need for an appeals process for denials.

Chancellor Sikes visited the Ozark Staff Senate meeting briefly to discuss concerns with the draft document, and asked for all questions to be sent to him and he will forward on for clarification.

- **Staff Senate Elections 2017:** President Rudolph reminded the senate members of the upcoming June 2017 election. Two members will be moving off including President Rudolph and Senator Anderson. The two new members will begin membership July 1, 2017.

GOOD AND WELFARE

Next meeting is presently scheduled for Friday, April 7, 2017 at 9:00 AM in the Ozark Health Science and Wellness Building Conference Room 137.

ADJOURNMENT

Senator Spicer motioned, Senator Harden seconded, and all approve and motion carried to adjourn at 9:57 a.m.

Respectfully submitted,
Jennifer Thomas, Secretary