

STAFF SENATE

July 3, 2019
Meeting Minutes

CALL TO ORDER

The Ozark Campus Staff Senate was called to order on Wednesday, July 3, 2019 at 2:00 p.m. in Conference Room 137 in the Ozark Health Science and Wellness Building.

ROLL CALL

Senators Present:

Mike Bogue

Peter Clifton

Julie Schmalz

Jennifer Thomas

Erin Brickley

Alina House

Senators Absent: None

Visitors: David Spicer

MINUTES: The minutes from the June 7, 2019 Senate meeting were distributed. A motion to approve the minutes was made by Senator Bogue, seconded by Senator Schmalz, and all approved, motion carried.

NEW BUSINESS

- **Report from President's Communication Committee:** President Spicer attended on Tuesday, June 25th, 2019 at 3:30 PM.
 - **Dr. Woods** – Arkansas Governor's School will begin on July 7th and run until August 3rd. There will be over 400 students attending on the ATU Russellville Campus. The busiest traffic days will be on July 7th when students arrive and on August 2nd and 3rd when they leave. BAZTECH 202 will be the AGS Central Office.
 - **Jessica Holloway** – As of Aug. 1, 2019, the approval process for all Arkansas Tech University requisitions (procurement and travel) entered into Self-Service Banner (SSB) will transition to an electronic process that will be facilitated exclusively through SSB. Procurement and travel will no longer gather approvals. These approvals will be granted via SSB by designated approvers, such as department heads and deans.
 - **Coach Mullins** – Damage to baseball field over the weekend from strong winds. Approximately \$25,000 in damage.
 - **Dr. Gunter** – July 1st Dr. Barbara Johnson will begin as Vice President of Academic Affairs on the Russellville campus.

- **Dr. Nichols** – There were approximately 33 students who participated in the First Gen Institute. 97% of them stated they planned on attending college after completing the program.
 - **Chief McMillian** – The City of Russellville has moved their 4th of July Fireworks to the aquatic center. ATU has agreed to allow parking on the campus. Buildings will be locked and extra officers will be on duty. The city will also be placing portable restrooms at key locations.
 - **Sam Strasner** – Russellville Staff Senate collected 309.35 pounds of food for the Green and Gold Cupboard. A birthday party for Jerry the bulldog who is turning 6 will be on July 17th from 3 to 4 pm in Young Ballroom.
 - **Kevin Solomon** – August 19th is the Involvement fair at 6pm at the corner of L and El Paso.
 - **Dr. Gunter** – Next Meeting July 30th.
- **Report from Russellville Staff Senate Meeting:** Next Meeting is July 10, 2019.
 - **Birthday Cards:** Cards were presented for August Staff Birthdays to be signed and delivered. Visitor David Spicer also stated that the staff birthdays are located on the S:Drive.
 - **Employee Spotlight:** Matt Pipkins was drawn as the August Employee Spotlight.
 - **Staff Senate Election Results:** Mike Bogue elected President, Peter Clifton elected Vice President, and Alina House elected as Secretary.

OLD BUSINESS

- **New Policy/Committees Update:** Jennifer Thomas will be on Staff Handbook Committee.
- **Staff Professional Development:** Upward Bound-Green Zone Training in Russellville, Ozark Campus expressed interest in adopting as well.
- **Staff Potlucks:** The next Staff Senate Potluck is scheduled for September 27th @ 8:00 a.m.

GOOD AND WELFARE

The Staff Senate monthly meeting is scheduled for August 9, 2019 @ 9:00 am in HSW 209.

ADJOURNMENT

Senator Schmalz motioned, Senator Brickley seconded, and all approve and motion carried to adjourn at 2:48 p.m.

Respectfully submitted,
Alina House, Secretary