

Minutes of
THE FACULTY SENATE
OF
ARKANSAS TECH UNIVERSITY-OZARK CAMPUS

- ATTENDANCE The Faculty Senate met in a regular session Friday, January 11, 2019, at 3:00 p.m. in the conference room of the Student Services building. The following members were present:
- Gwen Faulkenberry, Chair
Clinton Hall
Jessica Pipkins
Marcus Smith
Adele Berry
Bobby Sewell
- CALL TO ORDER Mrs. Faulkenberry called the meeting to order.
- APPROVAL OF
MINUTES
- NEW BUSINESS: There was no new businesses discussed.
- OTHER BUSINESS:
- FACULTY
HANDBOOK Mrs. Faulkenberry stated we needed to continue to work on the update of the faculty handbook. Mr. Hall indicated he had started to review but had not completed the process. We agreed to continue the process.
- FACULTY
AWARDS/INCENTIVES Mrs. Faulkenberry stated she had received information to order a portable sign for Faculty of the Month parking and would continue working to get it ordered.
- There was discussion concerning faculty awards. A mass email will be sent to faculty with nomination information and a deadline of February 28. Interviews of nominees would be schedule in March and plaques would be ordered in April in time for graduation.
- OFFICE HOURS Mr. Hall and Mrs. Faulkenberry agreed the information in the Faculty Handbook should remain as is concerning faculty office hours. The members of the senate concurred.
- WEAVE/TRAC DAT
ASSESSMENT
SOFTWARE Mr. Sewell initiated a conversation concerning assessment. He asked if it would be better to have one person on the Ozark campus in charge of the input of information into the software for consistency. This person would also be in charge of collecting data from faculty to ensure the information was updated in a timely manner. Mrs. Faulkenberry will discuss the issue with the chief officers for their thoughts concerning this issue.
- CALENDAR The next scheduled meeting will be held on February 11 at 3:00 p.m.
- ADJOURNMENT Mrs. Berry made a motion to adjourn and was seconded by Mr. Sewell.

Respectfully submitted
Clinton Hall