

# STAFF SENATE

Friday, February 2, 2018  
*Meeting Minutes*

## CALL TO ORDER

The Ozark Campus Staff Senate was called to order on Friday, February 2, 2018 at 9:04 a.m. in the Conference Room 137 in the Ozark Health Science and Wellness Building.

## ROLL CALL

### Senators Present:

Jennifer Thomas  
Stacie Harden  
Peter Clifton

David Spicer  
Mike Bogue

### Ex-Officio Present:

Beverly Nehus

### Senators Absent:

Julie Schmalz

**MINUTES:** The minutes from the January 2018 Senate meeting were distributed. A motion to approve the minutes was made by Senator Bogue and seconded by Senator Clifton, and all approved, motion carried.

## NEW BUSINESS

- **Report from President's Communication Committee:** President Spicer gave a report on the following items:
  - Computer Services will no longer accept calls for password resets.
  - 26 cases of confirmed flu at the Student Wellness Center
  - Leadership Tech Nominations are open for the 3<sup>rd</sup> cohort.
  - Time out for Tech is February 1<sup>st</sup>.
  - FFA Day is March 15
  - Motorpool Vehicle policies have changed. Drivers must be 21 years of age.
  - There may be travel delays on campus on February 27<sup>th</sup> and 28<sup>th</sup> as donated trees will be planted.
  - ADHE approved Criminal Justice Bachelor's Degree Program
  - ATU's second offer on the adjacent sod farm has been rejected.
  - During Spring Break Stroupe and Roush will be demolished.
  - MARCOMM is forming an advisory board of current and past students.
  - Human Resources Director, Bob Freeman, announced there have been 67 "WOWs" submitted on the service excellence website since July 1.
  - Dr. Bowen asked for feedback on seminars for distributive leadership.
- **Report from Russellville Staff Senate:** The Russellville Staff Senate had not occurred therefore no report was given.
- **Birthday Cards:** Cards were presented for March Staff Birthdays to be signed and delivered.

- **Employee of the Month:** Sandra Anderson was drawn as the February Employee of the Month.

## **OLD BUSINESS**

- **Ozark Campus Food Pantry:** President Spicer reported Dr. Huss is working on meeting dates. President Spicer also reported the SGA blessing box has a location which will be between the new Health Sciences building and the old Allied Health building.
- **Staff Professional Development:** Ex-Officio Nehus confirmed Dr. Mott will present for all Staff on February 23, 2018 with two identical sessions at 1 p.m. and 3 p.m.
- **Staff Potlucks:** The next Staff Senate Potluck has a tentative date of March 30<sup>th</sup>. This date is not confirmed as this time.
- **Staff Senate Service Excellence Award Criteria:** The following discussions were made concerning the Staff Award:
  - Senator Harden is continuing to update the form to allow nominators to type directly into the form.
  - Senators were encouraged to bring ideas for a scoring rubric to a scheduled meeting on February 23, 2018 at 9:00 a.m. Shortly after the meeting the scoring rubric and nomination form will be sent out via email to staff members.
  - President Spicer shared an idea with senate members on an additional award for the recipient of the staff award. President Spicer reminded the senate that the Faculty Award recipient receives a monetary award. The staff award does not, and there is not a sufficient budget to fund a monetary award for staff at this time. Instead of a monetary award President Spicer proposed the recipient be given a reserved parking space for a whole year. Chancellor Sikes would have to approve this, but if approved it is hoped it could be implemented for the 2017-2018 recipient. Ex-Officio Nehus will speak to Chancellor Sikes on this matter and report back to the Senate.

## **ANNOUNCEMENTS**

- Senator Harden brought forward a request from a staff member. The staff member would like a bike rack to be installed on campus. President Spicer announced he would speak with Ms. Sandra Anderson about the costs and also speak with the Welding Department about to the possibility of their department building the rack.

## **GOOD AND WELFARE**

The Staff Senate monthly meeting is presently scheduled for March 2, 2018 at 9:00 AM in the Ozark Health Science and Wellness Building Conference Room 137.

## **ADJOURNMENT**

Senator Harden motioned, Senator Clifton seconded, and all approve and motion carried to adjourn at 9:41 a.m.

Respectfully submitted,  
Jennifer Thomas, Secretary