

Faculty Senate Meeting. Monday, August 19 2019.

**Attendance:**

Clinton Hall  
Sheila Jacobs  
Nina Pope

Cristina Blanco  
Bobby Sewell  
Jessica Pipkins

Special Guest: Jessica Spicer, Bruce Sykes

Call to Order: Mr. Hall called the meeting to order.

No open issues from last semester to carry forward

**Meeting dates and times:** 2<sup>nd</sup> Monday of the month at 3pm

Jessica Spicer: Discussed service excellence committee. Submit service WOWs. Form submitted to Jessica, and sent to submitter and nominee. Committee meets monthly to process submissions. Ozark campus representatives: David and Jessica Spicer. Jessica responsible for service WOWs. Service Obstacles: about processes that prevent other processes from occurring. Forms can be found on ATU website under service excellence.

Insurance committee: Meet every other week. They discuss policies to agree for next year. Clinton will attend monthly

President's communication committee: Meet last Tuesday every month at 3:30. Disseminate information amongst departments and campuses. Bobby will go and represent the Ozark Faculty Senate.

Items brought up by Ms. Jacobs

Electronic Portfolio: Introduce the idea to the committee. It's being talked about. Process recently changed to staggered. Self-ratings. Include 5 items and show evidence of those 5. Adult Ed keeps portfolios, but they must be evaluated differently. ATCC has a different version of portfolios. Unsure of if or when this may take place.

Portfolio Process: Letter Narrative for what you're doing to stay on top of what you're doing.

Schedules that incorporate a dead time: Maybe keep a half an hour break between 12:30 and 1:00. Pros and Cons. Potentially positive for student groups and time conflicts for faculty meetings, may be problematic for labs, condensed programs, or students entering and exiting campus. Would alleviate guest speakers and events cutting in to class times. Want to increase student engagement that links with retention. Work on communicating effectively with faculty and not scheduling things at the same time every week to conflict with class times.

Faculty Senate by Mr. Sykes: Previous spring reassessed faculty handbook. Every faculty member should have access to the faculty handbook. Discussed faculty salaries in relation to influx of funds. Potential changes in funds from casino.

Next Meeting = September 9<sup>th</sup>, 3:00pm, Health science and Wellness, 137 conference room.

Adjournment: Bobby made motion to adjourn, Nina Pope seconded it.