

**ARKANSAS TECH-OZARK CAMPUS
FACULTY SENATE MEETING
MINUTES
SEPTEMBER 13, 2022**

Those in attendance were:

Charlotte Coats	Lance Davis
Katy Dodd	Christy McCollough
Melinda Rhynes	

Meeting Called to Order

Charlotte Coats called the meeting to order at 3:36 p.m.

Minutes

Lance Davis moved to accept the minutes. Charlotte Coats seconded the motion and the motion carried.

Old Business

1. **Faculty Evaluations and formation of an Ad Hoc Committee.** Members looked at the guidelines for forming an Ad Hoc Committee. Dr. Jacobs approved the formation of the committee. The Ad Hoc Committee will be composed of 7 members. The committee chair will come from the Faculty Senate and one person from each area of the ATU-Ozark Campus will be represented on the committee. The Ad Hoc Committee will be responsible for evaluating and clarifying the language of the Faculty Evaluation process located on pages 48-50 in the ATU-Ozark Employee Handbook.

Melinda Rhynes nominated Katy Dodd to Chair the Ad Hoc Committee. Christy McCollough seconded the motion and the motion carried.

Members of the Faculty Senate will nominate a person to serve on the Ad Hoc Committee. They will give their recommendations to Charlotte, and she will send an email inviting the faculty members to serve on the committee.

2. **Faculty Course Evaluations.** Charlotte Coats will invite the Staff Senate to join us at our next Faculty Senate Meeting to discuss how to administer course evaluations.

News Business

1. **Faculty Senate Page on the ATU-Ozark Website.** The Faculty Senate page is out of date. Charlotte Coats will contact Laura Rudolph to update the page to include current Faculty Senate Members, agendas, and minutes. Melinda Rhynes noted that under Menu, ATU-Ozark's Faculty Senate information was ATU-Russellville's Faculty Senate Information. Charlotte Coats will ask Laura Rudolph to replace this information with ATU-Ozark Faculty Senate Information.

All Faculty Senate Minutes will be submitted to Laura Rudolph for the Website after they are approved by the Faculty Senate

2. **The Faculty Senate Bylaws have the word Draft at the top of the pages.** The Faculty Senate discussed the need to ratify the Bylaws. Melinda Rhyne noted that the Faculty Senate Constitution Article VI Section 1 stated that the Constitution and Bylaws were ratified together. The Faculty Senate requested that Charlotte Coats remove the word Draft from the top of the Bylaws.

Next Meeting

October 11, 2022, at 3:30 p.m.

Adjourn

Charlotte Coats moved to adjourn the meeting. Melinda Rhynes seconded the motion. The motion carried, and the meeting adjourned at 4:10 p.m.