

**ARKANSAS TECH-OZARK CAMPUS
FACULTY SENATE MEETING
MINUTES
November 8, 2022**

Those in attendance were:

Charlotte Coats	Kenneth Floyd
Katy Dodd	Shirley Bonner
Christy McCollough	Bethany Lucius
Melinda Rhynes	

Meeting Called to Order

Charlotte Coats called the meeting to order at 3:34 p.m.

Minutes

Charlotte Coats moved to accept the September minutes. Katy Dodd seconded the motion and the motion carried. There are no October minutes due to a lack of quorum.

Old Business

1. **Faculty Senate Evaluations** – We are joined by members of the Staff Senate. The Faculty Senate is requesting help from the Staff Senate in administering faculty evaluations. Evaluations are from November 13 through November 28th. Instructors are not allowed in the classroom while students complete their evaluations. The Faculty Senate is requesting that staff members administer the evaluations. Bethany Lucius, reporting from the Staff Senate, stated the staff is busy with new enrollments and did not have the time to administer the evaluations. The Staff Senate is requesting the Faculty Senate explore other options for administering faculty evaluations, such as giving bonus points to students who complete the evaluation and using other faculty members to administer evaluations. The Staff Senate was also concerned with where their responsibilities began and ended with evaluations. They were concerned with having to travel to Fort Smith, Morton Hall, and other satellite locations. Shirley Bonner stated that ATU was changing vendors for Faculty Evaluations. Students will now be able to complete faculty evaluations on their phones. The new evaluation system will be available on November 14, 2022. Shirley Bonner stated ATU is piloting the new evaluation system this fall. Katy Dodd believes this will eliminate the need for staff members to administer faculty evaluations. Ms. Dodd suggested faculty members use the first 15 minutes or last 15 minutes of a class for course evaluations. Charlotte Coats stated the need to notify faculty members they were not allowed in the classroom while students are completing evaluations. She will notify faculty members of the evaluation process.
2. **Faculty Handbook Ad Hoc Committee**-Faculty Senate Members are still working on nominations for the Ad Hoc Committee. The current nominees are: Adult Education – Mitchell Hook; Business Department – Rebecca Cheek; Health Sciences – Candace Case. Faculty Senate Members will have their nominations presented to Charlotte Coats before Christmas Break.

3. **ATU Faculty Senate Website**- the website looks good. The current Faculty Senate Members are listed on the website as are the Faculty Senate Constitution and Bylaws. Christy McCollough will submit agendas and minutes to Laura Rudolph to be uploaded to the website.

New Business

1. DEI Policies – Katy Dodd is our representative on the Equity Action Committee. The Committee is currently stalled until a new Director of DEI is hired. The current DEI action plan is that Diversity, Equity, and Inclusion be discussed at every Faculty Senate Meeting. Additionally, professional development opportunities are presented to faculty and staff on Diversity, Equity, and Inclusion. Diversity does not only mean skin color or LGBTQ. Other members of the DEI committee from Ozark are Mitzi Reano and Jessica Spicer.

Next Meeting

January 2023

Adjourn

Charlotte Coats moved to adjourn the meeting. Katy Dodd seconded the motion and the motion carried. The meeting was adjourned at 4:22 p.m.