

## December 9, 2015

# 9:00 am

Student Services Conference Room 106

- I. Call to order
- II. Approve Minutes from October and November meetings
- III. Old Business Professional Development
- IV. Old Business Staff Awards
- V. Old Business Employee of the Month Parking
- VI. New Business Birthday Cards for January
- VII. New Business Election for new member
- VIII. Announcements
  - IX. Adjournment



#### January 8, 2015

10:00 am

Allied Health Room 115

- I. Call to order
- II. Approve Minutes from December
- III. Old Business Professional Development
- IV. Old Business Staff Awards
- V. Old Business Employee of the Month Parking
- VI. Old Business Plan Potluck for February
- VII. New Business Birthday Cards for January
- VIII. New Business New member
  - IX. New Business Report from Staff Senate in Russellville
  - X. Announcements
  - XI. Adjournment



February 5, 2016

9:00 am

Allied Health Room 115 or HSW Conference Room (if offices have moved)

- I. Call to order
- II. Approve Minutes from January
- III. Old Business Professional Development
- IV. Old Business Staff Awards survey update
- V. Old Business Employee of the Month Parking & Spotlight update
- VI. Old Business Prepare for Potluck
- VII. New Business Birthday Cards for February
- VIII. New Business Report on TIAA-CREF
  - IX. New Business Report from Staff Senate in Russellville
  - X. Announcements
  - XI. Adjournment



March 11, 2016

9:00 am

- I. Call to order
- II. Approve Minutes from February
- III. Old Business Staff Awards
- IV. Old Business Professional Development Survey
- V. Old Business Employee of the Month Parking Draw for April
- VI. New Business Birthday Cards None for April
- VII. New Business Meeting Time Change
- VIII. New Business Walking Challenge
  - IX. New Business Summer working hours
  - X. New Business Report on TIAA-CREF
  - XI. New Business Report from Staff Senate in Russellville
- XII. Announcements
- XIII. Adjournment



# Thursday April 14, 2016

# 9:00 am

- I. Call to order
- II. Approve Minutes from March
- III. Old Business Staff Awards update after meeting with Chancellor and Chiefs
- IV. Old Business Professional Development update
- V. Old Business Employee of the Month Parking Draw for May
- VI. Old Business Walking Challenge
- VII. New Business Staff Break Room
- VIII. New Business Birthday Cards
  - IX. New Business Insurance Report
  - X. New Business Report from Staff Senate in Russellville
  - XI. Announcements
- XII. Adjournment



# Thursday May 6, 2016

# 9:00 am

- I. Call to order
- II. Approve Minutes from April
- III. Old Business Employee of the Month Parking Draw for June
- IV. Old Business Walking Challenge update
- V. Old Business Staff Award Nomination form May 16 May 31
- VI. New Business Election prepare for nominations blackboard
- VII. New Business Birthday Cards
- VIII. New Business Insurance Report
  - IX. New Business Report from Staff Senate in Russellville
  - X. Next Meeting Date June 3<sup>rd</sup> 9 am HSW 137 Ad Hoc Mtg following.
  - XI. Announcements
- XII. Adjournment



# Friday, June 3, 2016

9 am

- I. Call to order
- II. Approve Minutes from May
- III. Old Business Employee of the Month Parking Draw for July
- IV. Old Business Staff Professional Excellence Award Ad Hoc Committee Nomination Review/Selection
- V. New Business Staff Senate Member Replacement Election Results
- VI. New Business Birthday Cards
- VII. New Business Insurance Report
- VIII. New Business Report from Staff Senate in Russellville
  - IX. Next Meeting Date July 1<sup>st</sup> 9 am HSW 137
  - X. Announcements
  - XI. Adjournment



# Monday July 25, 2016

# 9 a.m.

- I. Call to order
- II. Approve Minutes from June
- III. Old Business Employee of the Month Parking Draw for August
- IV. Old Business Walking Challenge update and award
- V. Old Business Staff Award August 23 order plaque
- VI. New Business Election of officers
- VII. New Business Staff Senate community involvement
- VIII. New Business Birthday Cards
  - IX. New Business Possibility of former Staff Senate member as liaison
  - X. New Business Report from Staff Senate in Russellville
  - XI. Announcements
- XII. Adjournment



Friday, September 9, 2016

9:00 am

- I. Call to order
- II. Approve Minutes from July
- III. Chancellor Sikes Address
- IV. Old Business Recap of the previous year
- V. Old Business Review of Bi-laws
- VI. New Business Review of Roberts Rules (How to Conduct Meetings)
- VII. New Business Report from Staff Senate in Russellville
- VIII. New Business Birthday Cards
  - IX. New Business Employee of the Month Parking Draw for October
  - X. Announcements
  - XI. Adjournment



# Friday, October 7, 2016

# 9:00 am

- I. Call to order
- II. Approve Minutes from August
- III. Old Business Discussion on Staff Senate Initiatives
- IV. New Business Report from Staff Senate in Russellville
- V. New Business Birthday Cards
- VI. New Business Employee of the Month Parking Draw for November
- VII. Announcements
- VIII. Adjournment



Friday, November 4, 2016

# 9:00 am

- I. Call to order
- II. Approve Minutes from October
- III. Old Business Staff Professional Development Ideas and Discussion
- IV. Old Business Angel Tree Ideas for Staff Senate Participation
- V. Old Business Amendment to Presidential Duties
- VI. Old Business Temporary Secretary to the Board during current secretary's maternity leave. This will include minute taking and representing the Ozark Staff Senate at Russellville's Staff Senate.
- VII. New Business Mike Bogue, Student Success Center
- VIII. New Business Report from Staff Senate in Russellville
  - IX. New Business Birthday Cards
  - X. New Business Employee of the Month Parking Draw for October
  - XI. Announcements
- XII. Adjournment



Friday, December 2, 2016

# 9:00 am

- I. Call to order
- II. Approve Minutes from November
- III. Old Business Staff Professional Development Update
- IV. Old Business Angel Tree Participation Update
- V. Old Business Holiday Helper
- VI. New Business Report from Staff Senate in Russellville
- VII. New Business Birthday Cards
- VIII. New Business Employee of the Month Parking Draw for October
  - IX. Announcements
  - X. Adjournment