

**Arkansas Tech University - Ozark**  
**Curriculum Committee Meeting**  
 August 29, 2023  
 Minutes

CALL TO ORDER	<p>The Curriculum Committee (CC) met on-campus in HSW conference room. Heather Nelson, Chair, called the meeting to order at 4:00 PM.</p> <p>The following members were present:</p> <ul style="list-style-type: none"> <li>Heather Nelson – Chair</li> <li>Shelley Koone – Recorder</li> <li>Mark Maxwell – HSW</li> <li>Julie Auterson – Cosmo</li> <li>Erin Brickley – Ex officio</li> <li>Julie Schmalz – Ex officio</li> </ul> <p>Absent members:</p> <ul style="list-style-type: none"> <li>Gary Donberger – Trades</li> </ul>
APPROVAL OF MINUTES	<p>Meeting minutes were read by Shelley Koone, Recorder. Chair Nelson asked that the minutes be approved as distributed. Motion by Julie Auterson, second by Mark Maxwell to approve the minutes as distributed. Motion carried.</p>
OLD BUSINESS	No old business
NEW BUSINESS	<p>New member:</p> <ul style="list-style-type: none"> <li>• <b>Committee Member Changes for 2023-2024</b> <ul style="list-style-type: none"> <li>○ Mark Maxwell was welcomed as the new representative for HSW programs. He will serve on the committee for the 1-year term, ending June 2024.</li> </ul> </li> </ul> <p>Requests:</p> <ul style="list-style-type: none"> <li>• <b>Heather Nelson, Logistics Mgmt:</b> Requested to update Program Learning Outcomes (PLOs) to meet Quality Matters alignment standards. In June 2022, the LGM Advisory Board (AB) reviewed the alignment from Course Learning Outcomes (CLOs) to PLOs and determined several CLOs were not aligned. The LGM AB choose to reword the six (6) existing PLOs and adopt a new PLO, creating seven (7) final PLOs for the LGM program. Meeting minutes and supporting documents are attached. Heather is assessing the results of this new outcome using Weave for 2023 and 2024. Mark Maxwell serves on the Assessment Committee and will add this item to their agenda.</li> </ul>

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- Motion to approve proposal made by Mark Maxwell, second by Julie Auterson. Motion carried.
  - Heather Nelson will file the necessary forms.
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ANNOUNCEMENTS	Next meeting will be held on Tuesday, September 26 at 4:00 PM. Location TBA.
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ADJOURNMENT	Motion by Shelley Koone, second by Julie Auterson to adjourn the meeting. Motion carried. The meeting was adjourned at 4:17PM.
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