

Curriculum Committee

Meeting minutes for April 27, 2022

Present for the meeting was:

Julie Schmalz

Erin Brickley

Todd Birkhead

Heather Nelson

Julie Auterson

Rebekah Snyder

Absent was Kenneth Floyd

Meeting called to order at 4:00

Minutes were read and approved from the last minutes available. Heather Nelson approved and Rebekah Snyder 2nd.

The committee discussed the replacement of Rebekah Snyder with a Gen Ed Faculty member. Dr. Jacobs approved this decision and she will appoint this position.

Heather Nelson presented a proposal: (see attachments) Dr. Jacobs approved this decision. Rebekah Snyder made a motion to approve and Julie Auterson 2nd.

Heather Nelson discussed changing the Spreadsheet class to an Elective and dropping E-Commerce class. This will affect no other program. Julie Auterson made motion to approve and Rebekah Snyder 2nd.

Discussed if faculty Senate has been approving after the Curriculum Committee approves a decision.

It was discussed contacting Department Chairs in regards to any program changes through email directly after Curriculum Committee with 1 week to appeal the decision. The Curriculum Committee Chair will contact the Program chair that made the request within two weeks of what decision was made.

Discussed to add an additional member to replace Kenneth Floyd to the Committee.

Meeting adjourned at 4:51 Rebekah Snyder made the motion and Heather Nelson 2nd.