

Jan 6, 2022 Curriculum Committee Meeting Minutes

Present in meeting

Todd Birkhead

Julie Schmalz

Heather Nelson

Blaine Snyder

Kenneth Floyd

Julie Auterson

Meeting was called to order at 9:04

Minutes from previous meeting were read by Julie Auterson and approved by Heather Nelson and 2nd by Kenneth Floyd.

By-laws were to be discussed at this meeting as planned, but decided to discuss at next meeting.

Dr Jacobs had been asked about changing the pre-reqs for the Phlebotomy class and discussed the committee should decide if any changes should be made. Blaine expressed that the pre-reqs aren't necessary prior to the class. Was decided to change from a 3 credit hour class to a 4 credit hour. Blaine made a motion to approve and Kenneth 2nd the motion.

Blaine discussed a new non-credit class for Medical Dispensary for the industry. No action was taken.

Heather discussed spreadsheet classes could be changed to 1 semester and not 2 semesters. Dr Todd is working on a class this semester to see if it's possible.

Blaine mentioned she would be leaving the curriculum committee and we need to discuss her replacement at the next meeting.

The By-laws will also be discussed at the next meeting which will be held on the last Wednesday of the month Jan 26th at 4:00.

Blaine was going to check on a room for the committee to meet in if not on webex.

Heather made a motion to adjourn at 9:30 and Blaine 2nd it.