

**Arkansas Tech University - Ozark
Curriculum Committee Meeting
August 10, 2017**

Minutes

- CALL TO ORDER** The Curriculum Committee met in the Conference Room of the Health Sciences and Wellness building on Thursday, August 10, 2017 at 10:00 a.m. The following members were present: Debbie McClure, Josh Freeman, Heather Nelson, Tammy Verkamp, Lynn Washington, Bobby Sewell, Erin Brickley, ex-officio, and Brenda Shoop, ex-officio. The following members were absent: Blaine Snyder.
- APPROVAL OF MINUTES** Mr. Sewell called the meeting to order at 10:00 a.m. and asked that the minutes be approved as distributed. Motion by Lynn Washington, second by Debbie McClure to approve the minutes. Motion carried.
- OLD BUSINESS** There was no old business.
- NEW BUSINESS** **Air Conditioning and Refrigeration**
- (From 4-26-17 minutes)* Effective with the Summer 2017 semester ***(Corrected to Spring 2018 – left off agenda at ADHE and moved to October meeting)*** and pending approval by the Arkansas Department of Higher Education:
- Change the name of the Certificate of Proficiency from Facilities Maintenance to Construction Technology
- Motion by Heather Nelson, second by Lynn Washington to approve request by ACR to change the name of their CP as noted. Motion carried.
- Health Sciences**
- (From 4-26-17 minutes)* Effective with the Summer 2017 semester ***(Corrected to Spring 2018 – left off agenda at ADHE and moved to October meeting)*** and pending approval by the Arkansas Department of Higher Education:
- Change the name of the Certificate of Proficiency from Allied Health to Health Sciences
- Motion by Josh Freeman, second by Debbie McClure to approve request to change the name of Allied Health CP as noted. Motion carried.
- Effective with the Spring 2018 semester and pending approval by the Arkansas Department of Higher Education:
- Create a 15-hour Certificate of Proficiency in Pharmacy Technician
 - HSCI 1113 Medical Terminology
 - HSCI 1123 Human Anatomical Structure I

- HSCI 1243 Human Anatomical Structure II
- HIT 1103 Health Data Content and Structure or
HIT 1213 Legal Aspects of Health Information
- HIT 1233 Pharmacology

Motion by Lynn Washington, second by Tammy Verkamp to approve creating a Certificate of Proficiency in Pharmacy Technician as noted. Motion carried.

Effective with the Spring 2018 semester and pending approval by the Arkansas Department of Higher Education:

- Create a 28-33-hour Technical Certificate in Health Professions
 - See attached curriculum list with options

Motion by Debbie McClure, second by Tammy Verkamp to approve creating a Technical Certificate in Health Professions as attached. Motion carried.

Law Enforcement

Effective with the Spring 2018 semester and pending approval by the Arkansas Department of Higher Education:

- Create a 9-hour Certificate of Proficiency in Dispatcher Telecommunications
 - LE 1003 Introduction to Law Enforcement
 - LE 1113 Ethics in Law Enforcement
 - LE 2133 Dispatcher Telecommunications

Motion by Josh Freeman, second by Lynn Washington to approve creating a Technical Certificate in Dispatcher Telecommunications as noted. Motion carried.

There were no announcements.

ADJOURNMENT Motion by Lynn Washington, second by Heather Nelson to adjourn the meeting. Motion carried. The meeting was adjourned at 10:45 a.m.

	Course#	Title	Notes
Core Courses (minimum 24 hours)	BST 1303 <i>or</i> CIS 1113	Intro to Computers <i>or</i> Fundamental Computer Operation	
	ENGL 1013	Composition I <i>Must pass with a "C" or better</i>	
	ENGL 1023	Composition II <i>Must pass with a "C" or better</i>	
	TMAT 1203	Technical Math II (or higher) <i>Must pass with a "C" or better</i>	
	PSY 2003	General Psychology	
	HSCI 1113	Medical Terminology	
	HSCI 1123	Human Anatomical Structure I	Substitute: BIOL 2404 HUMAN ANATOMY AND PHYSIOLOGY I
	HSCI 1243	Human Anatomical Structure II	Substitute: BIOL 2414 HUMAN ANATOMY AND PHYSIOLOGY II
	Core Total Hours		24 hours
Electives (minimum complete one of the Option)	<i>Select one credentialing option</i>		
	EMT Option		7 hours
	EMTP 1007	Emergency Medical Technician	
	CNA Option		4 hours
	CNA 1114	Nursing Assistant	
	Pharmacy Tech Option		6 hours
	HIT 1233	Pharmacology	
	HIT 1103 <i>or</i> HIT 1213	Health Data Content and Structure <i>or</i> Legal Aspects of Health Information	
	Phlebotomy Option		6 hours
	EMTP 1001	First Aid and CPR for Healthcare Providers	
	HSCI 1002	Phlebotomy Practicum	
	HSCI 1003	Phlebotomy	
	Medical Billing Option		9 hours
	HIT 2243	Diagnostic (ICD-10) Coding	
	HIT 2253	Healthcare Reimbursement Methodologies	
	HIT 1203	Computers in Health Care	
	Medical Coding Option		6 hours
	HIT 2243	Diagnostic (ICD-10) Coding	
	HIT 2323	Procedural (CPT) Coding	
	Medical Transcription Option		6 hours
HIT 2113	Medical Transcription		
HIT 2103	Disease Processes		
	TOTAL		28-33 hours