

**Arkansas Tech University - Ozark  
Curriculum Committee Meeting  
January 23, 2014**

Minutes

**CALL TO ORDER**      The Curriculum Committee met in the Conference Room of the Office of Student Services on January 23, 2014 at 3:00 p.m. The following members were present: Tekla Barr, Stan Hatcher, Bobby Sewell, Lynn Washington, Marshall Gattis, Erin Brickley, and Brenda Shoop. Also present was Melinda Rhynes.

**APPROVAL OF MINUTES**      Mr. Sewell called the meeting to order at 3:07 p.m. and asked that the minutes be approved as distributed. Motion by Tekla Barr, second by Lynn Washington to approve the minutes. Motion carried.

**OLD BUSINESS**      There was no old business.

**NEW BUSINESS**      **Allied Health**

ATU-Ozark Campus would like to delete the AAS in Allied Health with three different areas of concentration in Health Information Technology, Paramedic/Emergency Medical Services, and Practical Nursing and create three new separate AAS degrees in each of those areas: Health Information Technology, Paramedic/Emergency Medical Services, and Practical Nursing. This change would be effective with the Summer I 2013 term pending Board of Trustees and Arkansas Department of Higher Education approval. Since no curriculum changes are involved, students will seamlessly transition immediately into the new degrees and majors.

Motion by Lynn Washington, second by Marshall Gattis to accept/approve request by Allied Health to delete the AAS in Allied Health and create three separate AAS degrees in Health Information Technology, Paramedic/EMS, and Practical Nursing – pending Board of Trustee and ADHE approval. Motion carried.

**Health Information Technology**

Effective with the Summer I 2014 semester:

In the curriculum requirements for the Technical Certificate in Health Information Technology and the AAS in Allied Health with a concentration of Health Information Technology:

- Change the name of HIT 1243 from Human Anatomy and Physiology to Human Anatomical Structure II

*This change will also be effective for the CP in Allied Health, AAS*

*in Health Information Technology (formerly AAS in Allied Health with concentration of Health Information Technology), AAS in Practical Nursing (formerly AAS in Allied Health with concentration of Practical Nursing), the AAS degrees in Cardiovascular Technology, the AAS in Medical Assisting, the AAS in Occupational Therapy Assistant, and the AAS in Physical Therapist Assistant.*

- Change the course descriptions for HIT 1123 and HIT 1243. The content of the two courses will be redistributed with the body systems being split between the two classes more efficiently for the health sciences programs.

### **Practical Nursing**

Effective with the Summer I 2014 semester:

In the curriculum requirements for Associate of Applied Science in Practical Nursing (formerly Allied Health with a concentration of Practical Nursing):

- Delete the requirement for LPN 1122 (which was approved at the 11-13-13 meeting to change to LPN 1103 but change was not implemented because of this action)
- Create and require HSCI 1243 Human Anatomical Structure II

Motion by Marshall Gattis, second by Tekla Barr to accept/approve request by Practical Nursing to make the above changes to their curriculum.  
Motion carried.

### **Medical Assisting**

Effective with the Summer I 2014 semester:

In the curriculum requirements for Associate of Applied Science in Medical Assisting:

- Delete the requirement for BUS 1043 Professional Communication
- Delete the requirement for HIT 1103 Health Data Content and Structure
- Delete the requirement for HIT 1203 Computers in Healthcare
- Delete the requirement for INT 2903 Internship
- Create and require MA 2013 Medical Office Computer Systems and Insurance
- Create and require MA 2124 Medical Assistant Administrative Practice
- Create and require MA 2312 Medical Assistant Seminar
- Require INT 2904
- Change the course number and name from MA 2034 Medical Assistant Clinical Practice to MA 2223 Medical Assistant Practice

- Change the course name for MA 2222 from Medical Assistant Clinical Practice Laboratory to Medical Assistant Practice Laboratory

Motion by Lynn Washington, second by Cathy Rosewell to accept/approve request by Medical Assisting to make the above changes to their curriculum. Motion carried.

ANNOUNCEMENTS No announcements.

ADJOURNMENT Motion by Stan Hatcher, second by Marshall Gattis to adjourn the meeting. Motion carried. The meeting was adjourned at 4:23 p.m.