

**Arkansas Tech University – Ozark Campus  
Assessment Committee Meeting Minutes  
Industrial Control System Building  
March 18, 2009**

**Members present:** Sherry Brown, Ron Hutain, Ester Leonard, Patricia McCreary, Bruce Sikes, and Debbie Wofford.

The meeting began at 3:00pm

Ron Hutain and Bruce Sikes now have limited access to TracDat, the reporting system for assessment.

The next process for the committee is to verify that all programs have entered correctly, assignments due to this point. Wofford made the motion to visit, individually, with those not complete and help them through the process with second given by Leonard. All approved.

TracDat did show there are no past due assignments for the Ozark Campus. All non-academic areas have completed their assignments for assessment also.

Mr. Sikes gave examples for the 'Criterion for Success' area which must be exact on two numbers. Example: 100% of students will complete \_\_\_\_\_ at 90% or greater. Also, Mr. Sikes discussed direct measures as the output of the program or learning outcomes, and indirect measure as measuring the program through survey or opinion.

The next meeting is scheduled for Thursday, April 2, 2009, at 3:00 p.m. to work on assessment with the Ozark Campus faculty.

The meeting adjourned at 5:00 p.m.