

**Arkansas Tech University – Ozark Campus
Assessment Committee Meeting Minutes
February 25, 2009**

Members present: Ron Hutain, Bruce Sikes, Debbie Wofford, Sherry Brown

Absent: Ester Leonard and Pat McCreary

The meeting began at 3:00 p.m.

Bruce Sikes reported that Dr. Roberts wants to visit with this committee about input into TracDat and would also like to have in-service on TracDat with the nonacademic. The goals, mission statement, and assessment of those non-academic areas are in progress. A non-academic assessment meeting will be held March 2 in Russellville with Dr. Roberts; one representative from each of the following: academic affairs, fiscal affairs, and student services attending. Topics will include how to measure nonacademic goals.

The AAACL conference is scheduled for Thursday, April 9, at UALR with speaker, Dr. Bob Mundhenk. Sherry Tinerella will represent the non-academic and Sherry Brown will represent the academic aspects of the campus.

Non-academic and academic training on TracDat will be held soon in two sessions on a Friday. To be arranged.

Russellville would like for a General Education assessment committee member from our campus. Ron Hutain nominated Pat McCreary with second given by Brown. All approved.

Appeal will be made to Sharyl Moffit to help get a timeline from faculty to determine when assessment is complete with data available.

The next meeting is scheduled for Wednesday, March 18, at 3:00 p.m. in the Industrial Controls System building to look over the faculty assessments.

The meeting adjourned at 4:05 p.m.