



STAFF SENATE

December 4, 2020

Meeting Minutes

CALL TO ORDER

The Ozark Campus Staff Senate was called to order on Friday, December 4, 2020 at 9:00 a.m. via WebEx phone call.

ROLL CALL

Senators Present:

Jennifer Thomas Bethany Lucius
Shirley Bonner Alina House
Erin Brickley Jimmy Martin

Senators Absent: None

MINUTES: The minutes from the November 6, 2020 Senate meeting were distributed. A motion to approve the minutes was made by Senator Lucius, seconded by Senator Brickley, and all approved, motion carried.

NEW BUSINESS:

Russellville Staff Senate Meeting Minutes:

- **Dr. Birkner updates:**
 - Report offered to the Board for the December Meeting. This is just a one-time thing. May happen again if needed.
 - Restroom remodels in Witherspoon, Library, and Hull Building. Will become Handicap, Family, and gender-neutral restrooms. Students addressed these needs.
 - Search for new VP of Admin and Finance will start very soon. Forming the search committee now. Will take place in the Spring.

- **Committee Updates:**
 - Presidents Communication Report- No Report
 - Budget Advisory- No report.
 - Scholarship- No report.
 - Welfare Committee/ Green and Gold Cupboard- No Report.
 - Insurance- No report.
 - IT Prioritization and Impact- No report.
 - University Communication Working Group- No Report.
 - Space and Utilization Committee- No Report.
 - Staff Awards- See Below.
 - Institutional Effectiveness Committee- No Report.

- **New Business**

- Review Nominees for University Support Committee-Please see attached notes.
 - Had five self-nominations. Need to pick three from the five to serve.
 - Senators will vote on the top three and then send those three to all staff to vote on representative.
- Communication to Staff from Staff Senate Members and ways to improve morale suggestions-
 - Fridays @ 4:00- Closing and logging off.
 - Fridays @ 3:00- Closing and logging off
 - Summer Hours Year Round
 - Leave policy- Other schools earn leave faster than we do. Can this be investigated?
- Update and Distribute Constituents- Make sure everyone knows who they are representing in their position.
 - Everyone will need to split with senators and make sure everyone is covered depending on what VP the person is under.
- Staff Senate Meeting Date Changes- Missed this topic. I believe Tuesdays were mentioned.
- Staff Appreciation Awards- Please start thinking of what criteria you would want for these awards.
 - Suggestions- Employee of the Year, Rookie of the Year, etc.
 - Monetary Awards possible?

- **Old Business**

- Staff Senate Survey- Possibly send out in February 2021.
- Daily Health Screenings- Placing temperatures on the screening. Have not heard back.

- **Open Forum:** The senate floor was open to any new discussions:

- Karissa Webb is leaving in January. Will there be a special election needed to fill the rest of the seats for the year?

Next Meeting:

January 6, 2020 10:00 AM via Webex.

Presidents Communication Meeting: - No report available

New Business

- **Open Forum:** Remote Reindeer Social-Hosted by Staff Senate is **December 17th @ 2:00pm.**

-Ugly Sweater Contest, Christmas Trivia, Meme War. - Laura Rudolph sending out announcement via email to all.

- Gratitude/Thankful Board to be completed before we leave on Holiday Break
- Restructuring Committee- Who will be representative
- **Old Business**
- **New Policy/Committees Update:** No update given
- **Staff Potlucks:** No new potlucks are scheduled due to COVID-19

ANNOUNCEMENTS:

- Next Staff Senate Meeting January 6, 2021 @ 9:00 am

ADJOURNMENT

Senator Thomas motioned, Senator Lucius seconded, and all approve, and motion carried to adjourn at 9:25 a.m.

Respectfully submitted,
Alina House, Secretary