AUTHORITY

In accordance with A.C.A. 25-17-307, the Board of Trustees of Arkansas Tech University establishes the following rules and regulations for the registration, operation, and parking of motor vehicles on Arkansas Tech University campuses. These rules and regulations are binding on all members of the faculty, staff, student body and others utilizing the lands owned or controlled by Arkansas Tech University. Lands owned or controlled by Tech will henceforth be known as the CAMPUS for purposes of clarification in this brochure.

Arkansas Tech Department of Public Safety officers are constituted peace officers by A.C.A. 25-17-305, by action of the Board of Trustees, and under the laws of this state possess all the authority provided by law for city police and county sheriffs to be exercised as required for the safety and protection of the University community.

Enforcement of traffic regulations on the Tech campus is the responsibility of the Department of Public Safety. All drivers will observe and obey the orders of the Department of Public Safety officers while such officers are engaged in the performance of their respective duties. This includes producing and rendering identification and hangtags requested.

YOU ARE RESPONSIBLE FOR COMPLYING WITH ALL RULES AND REGULATIONS

REGISTRATION OF VEHICLES

Registration shall be accomplished at the time of regular registration for the fall, spring or summer semesters at the Office of Student Services or at locations and times specified.

Only one hangtag may be registered per person and only one vehicle per person shall be parked on campus.

Vehicles are defined as any self-propelled vehicle having two or more wheels.

All vehicles on Tech campuses are required to register and display a current parking hangtag.

Hangtags are valid from August 15th one year through August 15 of the next year at $15 for all terms of attendance.

Hangtags must be displayed by hanging on the rear view mirror so the number can be read through the front windshield from the outside. These hangtags can be moved from vehicle to vehicle. Do not tape hangtag on vehicle or lay on dash or seat.

Lost/stolen hangtags are full price for replacement.
Summer term hangtags will be one-half the original cost.

Hangtags are the responsibility of the purchaser and must be removed prior to sale or transfer of the vehicle or upon termination of employment or withdrawal from the university.

Falsifying registration information, such as buying hangtags for another person in his/her name will be fined $20. Also, the person who allows another individual to purchase a hangtag for him/her will be fined $20.

Charges will be assessed at the time of registration of the vehicle as follows for all faculty, staff and students and other non-Tech employees:

A. $15 for the calendar year (August 15 through August 15)
B. $15 from the beginning of the second semester through August 15

Hangtag fees are non-refundable.

Temporary Hangtags are available at the Department of Public Safety for faculty, staff and students who have misplaced their hangtag. These hangtags are provided at no cost and are valid for a maximum of seven days.

**RESTRICTED PARKING AREAS**

YELLOW CURBS RESTRICTED PARKING at all times.

FIRE ZONES- As marked.

RED - No students or ineligible employees between 7:30 a.m. and 5 p.m. Monday through Friday.

BLUE/WHITE- Designated disability parking zones. This includes ramps as well as parking spaces.

SIGNS- Restricted by signs as posted.

ANY ATHLETIC OR DRILL FIELD- No parking at any time. These will not be posted. Arkansas Tech University reserves the right to set aside areas as necessary for special events in all parking areas of the University. The University further reserves the right to temporarily block certain streets as necessary without notice to the public.

**TOWING AND IMPOUNDING OF VEHICLES**
The University reserves the right to immobilize, tow and/or impound any vehicle that is parked on University property in such a way as to constitute a serious hazard; or any vehicle owned by a violator having three or more violations in any academic year. The Department of Public Safety may direct an authorized commercial garage to carry out any towing action. Violators will be responsible for paying all costs for removal, impounding and storage of such vehicles. Vehicles may be held until all charges are paid.

**PAYMENT OF VIOLATIONS/FINES**

A person receiving notice of a parking or traffic violation should go to the Office of Student Services to pay the fine placed against his/her account. The office is closed Saturdays, Sundays and holidays. Check the PARKING AND TRAFFIC REGULATIONS for a listing of all fines for violations.

**MOVING VIOLATIONS**

Moving violations include all traffic laws as stated in the Arkansas Motor Vehicle and Traffic laws and State Highway Commission Regulations. The official Tech parking citation notice placed on vehicles will be sufficient as a summons for violation of these rules and regulations. In lieu of a University citation, the violator may be issued a uniform traffic ticket which will be adjudicated in Municipal Court.

Additional violations/rules are as follows:

Speed limit on campus is 20 mph unless otherwise posted.

No U-turns.

Yield the right-of-way to all pedestrians in campus crosswalks.

**ACCIDENTS**

All traffic accidents occurring on the campus or grounds controlled by the University must be reported immediately to the Department of Public Safety by calling on campus 479-508-3359. If you are unable to contact anyone at that number, call 911 and your call will be directed to the nearest Law Enforcement Agency.

**DISABILITY PARKING**

As required, a number of parking spaces have been set aside for use by handicapped individuals only. Each space has been marked with signs and or blue and white paint on the space.
Only individuals who have been issued, and are displaying, a disability license plate or placard issued by the State of Arkansas are permitted to park in spaces marked with blue and white stripes. Vehicles must also have valid Tech hangtag.

License plates, decals and placards may be obtained from the State Revenue Office.

Transfer of a disability license or placard is a violation of the Arkansas state law. The offender will be ticketed accordingly.

**SPECIAL EVENT PARKING**

Contact the person in charge of facilities use at (479) 667-2117.

**VISITOR PARKING**

Visitors are always welcome on campus and may park in any non-restricted area.

Currently enrolled students or employees are not considered visitors.

Visitors, please secure a visitor’s hangtag at no cost from the Office of Student Services/Accounts.

**MOTORCYCLES AND MOTORBIKES**

Motorbikes, motor scooters, motorcycles and bicycles must be operated only on streets normally designated for automobile use. A hangtag must be displayed if parked on campus or an optional decal may be affixed to the left front fork.

**APPEALS**

All appeals will be dealt with according to the rules and regulations stated in this booklet.

All appeals must be made within three school days. Appeals made after three school days will not be considered.

All faculty, staff and student appeals should follow the above procedures.

Appeal forms are available at Department of Public Safety.

**PARKING REGULATIONS**

All parking regulations will be enforced 7 days a week, 24 hours a day.

1. The responsibility for finding a legal parking space rests with the vehicle operator.
2. Lack of space is not a valid excuse for violating a parking regulation.
3. Standard parking/traffic regulations and definitions, as enacted in the Arkansas Motor Vehicle and Traffic Laws and State Highway Commission Regulations will be rigidly enforced on the Tech campus at all times, including legal holidays and the time between semesters when classes are not in session.

4. Violators of established Parking and Traffic Regulations may be issued a Uniform Traffic Ticket payable in Municipal Court in Ozark, Arkansas, in lieu of a Tech citation.

5. Violation notices will be affixed to the motor vehicle or presented to the driver. Payment may be either mailed or paid in person at the Office of Student Services.

6. Vehicles are considered parked when left standing, stopped or unattended for any period of time.

7. It is illegal to re-use a ticket.

8. Pedestrians have the right-of-way at designated crosswalks at all times except at signal-controlled intersections where pedestrians will be expected to comply with the signal.

9. Students, faculty and staff members are expected to be familiar with and abide by the regulations at all times.

10. The fact that any vehicle does not receive a violation notice while his/her vehicle is parked or operated in violation of any regulation or law does not mean or imply that such a regulation or law is invalid.

11. Due to evolving changes, signage will supersede zones as marked on the map.

12. Vehicles are assumed abandoned if left parked and stationary for a period of two weeks. Such vehicles will be towed at the owner’s expense.

13. School buses and other large vehicles, as well as special purpose vehicles, are required to park in areas designated by the Department of Public Safety.

14. You are responsible for all violations by a vehicle displaying a hangtag issued in your name.

15. If you lend your car, proper operation of the vehicle is still your responsibility.

16. Only one type of Tech hangtag is to be displayed on a vehicle at a time.

17. Obey regulatory signs and barricades established by the Department of Public Safety.

18. Vehicles will not be operated on the Tech campus without required safety equipment prescribed by the vehicle code of the State of Arkansas.

19. Vehicles parked in parallel parking spaces must be parked with the passengers’ door to the curb with flow of traffic.

20. Vehicles will be parked within designated parking boundaries and in no case shall they overlap into or onto roadway, crosswalk or sidewalk.

21. The fact that other vehicles are parked improperly shall not constitute an excuse for parking with any part of the vehicle over the line.

22. The time limit on 15 minute zones will be observed at all times.

23. A traffic ticket or any other communication from a Department of Public Safety officer, while in the performance of his duties, is considered to be an official University notice. Failure to respond will make the recipient subject to disciplinary action.

24. If a hangtag is not visible to the officer while he is issuing a citation, the citation will be for no current hangtag. If, in the course of issuing a citation, the officer
discovering the hangtag, he has the discretion to downgrade that ticket to improper display only.

25. Windshields, side wings, side or rear windows may not be obstructed with any sign, sunshield, sun visor, poster or other transparent material other than a certificate or sticker required by state law or campus regulations. This will include writing on vehicle windows with shoe polish.

26. No boats, campers or trailers allowed to park on campus.

GENERAL INFORMATION

1. Operating a motor vehicle in any manner which may create a disturbance on campus may be considered a traffic violation. This includes excessive use (determined by city ordinance or officer’s discretion) of boom box, stereo, horn, illegal exhaust systems, squealing of tires or placing pedestrians or other drivers in a hazardous situation.

2. All personnel, including visitors, are expected to adhere to all campus and state regulations regarding safety procedures.

3. Arkansas Tech University cannot and does not assume the obligation of providing parking spaces for all vehicles at all times.

4. Arkansas Tech University does not assume responsibility for the care and protection of any vehicle or its contents while said vehicle is operated or parked on the campus or lands controlled by the University.

5. Vehicles that do not qualify for registration or “approved as safe” by the State of Arkansas are not permitted on the campus at any time.

6. Disabled and abandoned vehicles will be turned over to the State Police for disposal according to law.

7. Mechanical work other than minor repairs such as replacement of vehicle battery or flat tires will not be permitted on the Tech campus. Exception will be given to students working under the direction of the Automotive Service Department.

8. Arkansas Tech University reserves the right to restrict or revoke the use of an automobile on campus to anyone if the use of that vehicle is thought to be detrimental to the academic achievement of any student or if the person has abused the privilege of operating said vehicle on or off campus.

9. It shall be the responsibility of any driver of a disabled vehicle (i.e. dead battery, out of gas, keys locked in car, etc.) to immediately notify the Department of Public Safety of the problem and location of the disabled vehicle. Failure to make notification may result in the vehicle’s being either towed or given a ticket.

10. Abandoned vehicles shall be towed at the owner’s expense.

11. Flagrant disregard of campus parking and traffic regulations will result in the vehicle being towed to storage and parking privileges on campus revoked. Towing and storage charges will be assessed prior to the release of the vehicle to the owner.

VIOLATION NOTIFICATION LIST
<table>
<thead>
<tr>
<th></th>
<th>Failure to display current hangtag</th>
<th>$20</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Parking where prohibited by signs</td>
<td>$20</td>
</tr>
<tr>
<td>3</td>
<td>Unauthorized handicap parking</td>
<td>$100</td>
</tr>
<tr>
<td>4</td>
<td>Parking in unauthorized zone</td>
<td>$20</td>
</tr>
<tr>
<td>5</td>
<td>Blocking drive</td>
<td>$20</td>
</tr>
<tr>
<td>6</td>
<td>Failure to stop or yield right of way</td>
<td>$25</td>
</tr>
<tr>
<td>7</td>
<td>Reckless Driving</td>
<td>$50</td>
</tr>
<tr>
<td>8</td>
<td>Speeding</td>
<td>$35</td>
</tr>
<tr>
<td>9</td>
<td>Non-electric vehicle parking in</td>
<td>$75</td>
</tr>
<tr>
<td></td>
<td>reserved electric vehicle charging</td>
<td></td>
</tr>
<tr>
<td></td>
<td>station</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Warning</td>
<td>$0</td>
</tr>
</tbody>
</table>

Any rates or fines contained in this document are subject to change.