

GRANT PROSPECT: *DECISION-MAKING MATRIX*

Organization: _____ Project: _____	Decision: <input type="checkbox"/> Pursue funding <input type="checkbox"/> Do not pursue
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Factors	Weighted Decision Criteria										Estimated Rating
	Negative				Neutral			Positive			
	0	1	2	3	4	5	6	7	8	9	
1. Fit with funder’s mission & priorities for funding	Not aligned				Marginal alignment			Aligns with mission			
2. Organization fit (with mission, strategic plan, priorities)	No alignment, low priority and low impact				Moderate alignment; related to priority and moderate impact			High alignment; major priority and high impact			
3. Need (clearly documented community or internal need)	Only anecdotal, qualitative information				Some data to document need; not enough compelling information			Multiple qualitative and quantitative third party data sources			
4. Staff experience and credentials	Not experienced in area, improper credentials				Some experience in area, related credentials			Extensive experience, exceptional credentials			
5. Staff time commitment to project	No time to commit, not possible to reassign staff				Some time available			Required time commitment can be met by proper staff			
6. Partnerships	No identified partners or collaborative agreements				Potential partners or collaborators identified			Longstanding relationships with partners and collaborators			
7. Sustainability	Does not generate revenue, no future funding identified				Future sources of funding identified to cover some program costs			Future sources of funds identified to cover all program costs			
8. Staff training and development	Requires but does provide for staff training and development				Minimal training required, some costs are covered			Minimal training is required and all associated costs are covered			
9. Organization resources (space, staff, matching funds)	Requires a significant investment of resources, including admin or support staff time				Requires some investment of resources			Requires minimal or no match or investment of resources			
10. Operational vs. programmatic	Provides support only to projects or programs, and no support to general operating processes				Provides a mix of operating and programmatic support			Provides a mix of support and may support organizational advancement			
11. Capability to develop a successful proposal for grant funding	Do not have staff time to respond by deadline				Responding requires reallocating staff time but can be accomplished			Adequate staff time is available to develop a competitive proposal			
Notes:											OVERALL RATING



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