

Graduate Assistantship Opportunity

www.atu.edu/workwithus

About Arkansas Tech University:

One of America's 10 fastest-growing universities in our category in 2013, 2014 and 2015, Arkansas Tech has seen its enrollment increase by 184 percent since 1997. We are the fastest-growing university in our state and one of the three largest institutions of higher learning in Arkansas. With more than 12,000 students, Arkansas Tech is large enough to serve a diverse community of learners and passionate about maintaining its institutional heritage of providing for the individual needs of each student. **We are the Tech Family.**

About the Department of Campus Life:

Campus Life at Arkansas Tech University is seeking high-energy, student-focused individuals interested in making a positive impact in the lives of our students. While academic achievement leading to graduation is the reason for attending Arkansas Tech University, the experiences that students have outside the classroom prove to have a lifelong impact.

Our Commitment to Graduate Assistants working in Campus Life:

- ▶ An individual focus on your personal and professional development.
- ▶ A challenge to know and identify current trends while understanding how they impact our work.
- ▶ An environment that challenges you for your best work, while holding you accountable.
- ▶ A connection to professional associations through conference affiliation, attendance, and related research.
- ▶ An opportunity to gain experiences similar to that of a full time staff member.
- ▶ A daily work environment that fosters individual project management.
- ▶ Achieve transferrable skills in a fun and exciting work environment.

Graduate Assistant for Graphic Design

- ▶ Coordinate all print, web and related design projects, including:
 - ▶ Annual multi-page information/resource guides. In-house and print flyers, posters and various event marketing material.
 - ▶ Screen print and embroidery design. Image, text, and video related content for campus video marketing boards.
 - ▶ Themed designed packages which includes multiple platforms such as flyers, web-site, invitations, letterhead, screen printing and brochures.
 - ▶ Design content for departmental web-site and registered student organization platform.
- ▶ Tracking and oversight of departmental content management web-site.
- ▶ Assist Registered Student Organizations with publicity and design plans.
- ▶ Special projects for the Division of Student Services.

Renumeration & Qualifications

The minimal requirements for a candidate seeking this assistantship opportunity is a bachelor's degree from an accredited college or university, admittance to the Arkansas Tech University graduate school as a Master's degree seeking graduate student, a completed background check, and availability to begin working July 1st, 2016.

This position pays a stipend of \$1,000 monthly. In addition, 18 hours of graduate credit tuition is covered per year.

Common Areas of Graduate Study

- ▶ College Student Personnel
- ▶ Psychology
- ▶ Liberal Arts
- ▶ Multi-Media Journalism
- ▶ Strength & Conditioning
- ▶ Emergency Management and Homeland Security

For a complete list of graduate areas of study, visit www.atu.edu/gradcollege

How To Apply:

Please submit a cover letter, resume, and three professional references to Kevin Solomon, Associate Dean for Campus Life, ksolomon@atu.edu. Positions are available until filled. Interested candidates should submit the above materials prior to Friday March 18, 2016 for full consideration.