Online Writing Lab Instructions:

How to Use the Online Writing Lab and Schedule a Virtual Writing Lab Tutoring Session:

1) Go to your Blackboard homepage and click on Course Catalog in the top right-hand corner.

Courses		Course Catalog
← Sandbox	Current Courses 🔻	Upcoming Courses \rightarrow
E ⊞ Q. Search your courses	Filter All Courses 💌	25 • items per page

2) In the search catalog box, type in 'English Writing Lab' and click Go.

Search Catalog Course N.	ame 💙 Contains 👻	English Writing Lab	AND Creation Date Before ~	08/19/2020
Browse Terms				
unspecified term V	So			

3) Click on the arrow beside ORG-English-Writing-Lab and then click Enroll.

Search Catalog	Course	Name	~	Contain	s v	English Writing Lab		AND Creation Date Before ~ 0
Browse Termsunspecified term-	• •	Go						
COURSE ID 🛆					COUF	RSE NAME	INSTRUCTO	DR
ORG-English-Writir	ıg-Lab 🚭	Enroll			Engli	sh Writing Lab	Charlie Hitt Schurtz, An Brittany Wi Emily Raine Mike Bogu Majors, Tin Megan Stu Tise	tle, Katy Dodd, Amanda Johnson-A iita Smith, Brandy Cunningham, B hite, Carrie West, Danny Hightowe y. Elliph Virden, Haley Leleux, Ho e, Jane Lai, Tee Jin, Rebecca Stobar nothy Land, Stanley Lombardo, St ckey, Michael Stiritz, Joshua Van D

4) In the Access Code box, type in bb9-enroll and then click Submit.

ENROLL IN COURSE: ENGLISH	WRITING LAB (ORG-ENGLISH-WRITING-LAB)
Instructor:	Charlie Hittle, Katy Dodd, Amanda Johnson-Asher, Ashley Schurtz, Anita Smith, Brandy Cunningham, Brad Potts, Brittany White, Carrie West, Danny Hightower, Erin Clair, Emily Rainey, Elijah Virden, Firmin Dusengumuremyi, Haley Leleux, Howard West, Mike Bogue, Jane Lai, Karyn Trahan, Tee Jin, Rebecca Stobaugh, Rocky Majors, Timothy Land, Stanley Lombardo, Yijing Wang, Yu-Ting Huang, Stephanie Price, Megan Stuckey, Michael Stiritz, Joshua Van Devender, Elaim Tise
Description:	
Categories:	Education:Higher Education
Access Code	bb9-enroll
	Cancel Submit

- 5) Go back to your Courses on your Blackboard homepage, and then click on the English Writing Lab blackboard page, which appears the same way as the rest of your courses.
- 6) Go to the side-bar and click on Tech Owl Online Writing Lab



7) Click on your semester's Online Writing Lab (Fall 2020). Sometimes this takes a minute to load.

our	als	
	Fall 2020 Online Writing Lab Submissions S Visibility: Private Last Modified Date: 8/18/20 8:10 PM Entries: 0 Spring 9920 Online Writing Lab S Visibility: Private	
	Entries: 0	

8) Click on Create Journal Entry



9) Upload your essay as a Word Document and, if you are able, your essay prompt.

10) Click Post Entry, and you're done! Your paper will be read and revised by and English Grad Student.

All you have to do now is check back for a response on your post.

How to Request a Virtual Writing Lab Meeting

- 1. If you have not already, follow steps 1-5 above to enroll in the English Writing Lab Blackboard.
- 2. Go to the English Writing Lab Blackboard page from your listed courses.
- 3. Click on 'Virtual Writing Lab Sign-Up in the side-bar.



4. Complete the Sign-Up Form by filling out of the requested info. You will select an hour window in which you are available to meet (meetings do not usually last longer than about 15 minutes, but the window allows us to schedule longer for meetings that go over that time).

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wents Welcome to the A distance, we are in with the Online W	TH Online Writing						
distance, we are i with the Online W	vinne mittill	Lab (OWL)! In i	rder to best hel	p you from a			
Online Writing Lab allows us to r into the lab and w	ntroducing the Vi riting Lab and the respond to your e rithout you having	rtual Writing Lal physical Writin ssays without y pto set aside tin	a which will wor p Lab. While the pu having to phy se to meet with p	k in conjunction Online Writing sically come a Writing Lab			
ting Lab Sign Up wherever you are	via a video confe	rence. You will g	et the benefits (of face-to-face			
tutoring from the	comfort of your of	own home.					
As Please fill out the a meeting link. Re	required information of the second se	tion, and a Writi d along both the	ng Lab tutor will promot for your	email you with piece of			
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As always, thank	you for visiting th	e ATU OWL!					
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Your answer							
Schedule Time Piesse seisct an ha you (mettings will o	Schedule Time Pease select anhour wroden in which a liititing Lib tutor can set up a virtual meeting with you (meetings wit only last about 15 minutes).						
	1 PM - 2 PM	2 PM - 3 PM	3 PM · 4 PM	4 PM - 5 PM			
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Course Name!	iumber & Instru	actor:					
Your answer							

5. A Writing lab tutor will send you an email with a Webex meeting link for a time within your selected window, and will ask you to send along your piece of writing and the prompt for the piece. Then you will meet!

If you do not already have Webex Meetings downloaded, visit the site below. Once downloaded, you will sign in with your ATU email & password.

https://www.webex.com/downloads.html