

ARKANSAS TECH  
UNIVERSITY

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*DEPARTMENT OF*  
*MUSIC*  
*STUDENT HANDBOOK*  
*2019-2020*

## I. Mission Statement and Objectives

The mission of the Arkansas Tech University Music Department is to provide a creative, collaborative environment where quality music instruction inspires student success and performance excellence in order to enhance the quality of life throughout the community and region.

Adopted November 8, 2018

1. To provide excellence in music instruction;
2. To provide music instruction for students desiring to pursue music-related studies as a major, as preparation for graduate music studies, and as preparation for a career in music;
3. To provide music curricula leading to the Baccalaureate of Arts with a major in music;
4. To provide the necessary and desirable professional preparation for the training of accredited music teachers for public schools (Baccalaureate in Music Education);
5. To provide opportunities for meaningful professional growth through direct involvement in musical performance;
6. To provide educational and artistic service to students, the institution, the community, and the region;
7. To encourage creative work and research; and
8. To dedicate policies and resources for effectiveness in departmental programs.

## II. Faculty and Staff

Daniel Belongia	Director of Bands	968-0287	WPN 117	dbelongia@atu.edu
Jeff Bright, Head	Head, Music Department	968-0369	WPN 106	jbright6@atu.edu
Kristina Buck	Vocal Studio/Class Piano	968-0618	WPN 380	kbuck@atu.edu
Barbara Clements	Vocal Studio/Diction/Pedagogy	968-0469	WPN 233	bclements@atu.edu
Jon Clements	Vocal Ensemble/Studio/Ear Training	356-2011	WPN 205	jclements@atu.edu
Brian Conatser	Collaborative Piano/Class Piano	968-0624	WPN 379	bconatser@atu.edu
Jim Daughters	Assoc. Dir. Of Bands/Music Education	968-3235	WPN 377	jdaughters@atu.edu
Nicolas del Grazia	Clarinet Studio/Music Theory	968-0615	WPN 206	ndelgrazia@atu.edu
Karen Futterer	Flute Studio/Music History	968-0472	WPN 216	kfutterer@atu.edu
Ken Futterer	DbI. Reed & Sax Studio/Music Theory & History	968-0473	WPN 216	ktfutterer@atu.edu
Holly Ruth Gale	Vocal Studio/Literature	964-0858	WPN 207	hgale@atu.edu
Chris Harris	Director of Choral Studies	968-0468	WPN 217	charris51@atu.edu
Bonnie Heathcock	Administrative Specialist 2	968-0324	WPN 118	bheathcock@atu.edu
Belinda Hilliard	Administrative Specialist 2	968-0368	WPN 107	bhilliard@atu.edu
Lowell Lyberger	Multimedia Librarian	964-0584	RPL 210	llybarger@atu.edu
Clayton Maddox	Tuba Studio/Music History	964-0524	WPN 381	cmaddox3@atu.edu
Evan Mino	Horn Studio/Class Piano	964-0524	WPN 381	emino@atu.edu
Patty Oeste	Music Education	968-0368		
Phil Parker	Percussion Studio/Music Theory & History	968-0475	WPN 103	pparker@atu.edu
TJ Perry	Trumpet Studio/Brass Ensembles	968-0477	WPN 317	tperry7@atu.edu
Sean Reed	Director of Jazz Ensembles	968-0476	WPN 301	sreed18@atu.edu
	Trombone & Euphonium Studio			
Tim Smith	Piano Studio/Music Theory	968-0471	WPN 208	tsmith@atu.edu
Joe Vick	Strings	968-0368		dvick1@atu.edu

### **III. Facilities and Operations**

#### **Witherspoon Hall**

Witherspoon Hall is home for the Arkansas Tech Music Department housed in the College of Arts and Humanities. The building is open from 7:00 a.m. to 5:00 p.m. daily, with special swipe card access available until 11:00 p.m. to music majors, students enrolled in night classes in the building, and students enrolled in large music ensembles. Swipe card access is granted through the office of Student Accounts after submission by the Head of the Department of Music and authorization by the Dean of Arts and Humanities.

#### **Ross Pendergraft Library & Technology Center Music Lab**

The Music Lab is open Monday-Thursday from 9:00 am – 11:00 pm, Friday from 9:00 am – 8:00 pm, Saturday from 2:00 pm to 8:00 pm and Sunday from 2:00 pm to 11:00 pm to the entire Tech community, offering incredible digital music capabilities. Patrons can compose, print, playback, and record original music electronically; digitize analog recordings; develop aural skills through interactive programs; create marching band drills; edit and burn existing digital music; as well as listen to and watch multimedia titles. The Music Lab houses the library's recorded music collection of over 6000 audio titles primarily on CD and LP, including many rare recordings not available in digital format. The library also hosts an impressive collection of streaming audio and digital music recordings such as the Naxos Music Library and Digital Theatre Plus. The lab has 18 networked PC workstations, and a state-of-the-art audio-visual projection system. The Control Room contains 2 PCs, a scanner, and a Media Tower that allows distribution of media to twelve student workstations with HD television monitors for film course reserves.

#### **Public Safety**

The Department of Public Safety (DPS) provides a safe and secure environment for students, faculty, and staff on the campus of Arkansas Tech University. Students are encouraged to report any suspicious or criminal activities to DPS by contacting them at (479) 968-0222 or in the case of emergency dial 911. In addition, Emergency Call Phones are located outside all buildings on campus, so that anyone may report a concern to Public Safety at any time.

Arkansas Tech University also has an early warning text messaging system as an additional means of communicating with the University community during emergency situations. Students who register for the service receive a text message warning in the event of a serious campus emergency. Signing up for the system is optional, but is strongly encouraged. Students may subscribe to the service by logging into OneTech.

#### **Facility Scheduling**

Music faculty, music students and members of the Arkansas Tech Community are eligible to use music department facilities. Use of Witherspoon Hall should be scheduled through the office of the music department administrative assistant. Scheduling priority will be given to official music department events and special events scheduled by the Office of the President, Office of the Vice President of Academic Affairs and the Arts and Humanities Deans office. We will use the following order when determining the priority of scheduling events:

1. Music Department Ensembles (band, choir, jazz)
2. Chamber ensembles for class credit
3. Festivals, contests, educational days
4. Faculty/Guest artist recitals
5. Required senior recitals
6. Chamber ensembles not assigned class credit
7. Non-required recitals
8. Non-music events

Priority for the use of classroom space will be given to regularly scheduled courses. Classrooms may be used for rehearsals or meetings when they are not already in use for a regularly scheduled course. Classrooms use should be scheduled through the office of the music department administrative assistant and must be entered in Ad Astra to secure the space for the desired date and time.

## Facility Use Guidelines

Facility use is a privilege and not a right. Anyone using music department facilities is responsible for setting up their own event and, at the conclusion of the event, returning the space to its normal layout. Food and drink consumption (exception- bottled water) is prohibited in any music department space. Any individual or group not following ATU and music department facility use guidelines will lose the privilege of using departmental facilities.

## Practice Rooms

Practice rooms are located on the second and third floors of the music suite. If all practice rooms are occupied, students are welcome to practice in any empty second or third floor music department classrooms. Classrooms in other parts of Witherspoon Hall not located in the music department suite are off limits for individual practice. Since practice rooms and classrooms are professional spaces no food or drink should be consumed in these areas.

## Lost and Found

The music department maintains lost and found items for a limited amount of time. Items, lost or found, can be turned in or claimed in the music department office located in WPN 107. The College of Arts and Humanities also maintains a lost and found for Witherspoon Hall in the Deans Office WPN 240.

## Lockers

Lockers are available for instrument storage for no charge on a first come, first serve basis. Students may obtain a locker assignment from the music department administrative specialist. The music department will provide locks for the lockers; no personal locks may be used on music department lockers. Students must clean out their lockers at the end of each school year and return the lock to the music department office.

## Music Department-Owned Instrument Use Policy

A limited number of university owned instruments are available for student use. Students may check-out an instrument for use in an ensemble, private lessons or methods courses. Instruments are not available for purely recreational use. Instruments must be checked out from the university office and returned at the end of each semester. Students wishing to use a university instrument during the summer must have the approval of their applied instructor and the ATU Director of Bands.

All school instruments have assigned lockers. Some lockers may contain multiple instruments. Students sharing a locker should not give out the lock combination to other students. Instruments should be stored in a secured locker when they are not actively being used. The music department bears no responsibility for instruments left unsecured.

Any school instrument found unattended will be secured and placed in the music department office. The student assigned to the instrument will be required to speak with the Director of Bands before its return. If the student leaves the instrument unattended for a second time the student will be required to speak with the Head of the department before its return. A third infraction will result in repossession of the instrument. Places students should not leave their instrument unattended include: the lobby, the auditorium, the band hall and practice rooms. Any neglect or abuse of any university property will result in the immediate repossession of that property and loss of usage privileges.

## Recording of Performances

All music department performances are recorded. For recital hour performances, a copy of the recording will be distributed to each faculty member who has an ensemble or student performer on that particular recital hour. Students should contact their applied teacher to obtain a copy of their recital hour performance recording. Students who perform their own recital will receive their recording by CD at the conclusion of the recital. Recordings of ensemble performances will be distributed to the conductor of that ensemble at the conclusion of the performance.

## Programs

Concert and recital programs are the responsibility of the director or performer. Students must use the approved music department program template located on the music department web site. Student programs must be proofread by the students applied instructor. Once the private instructor has approved the program it may be taken to the

music department office to be copied. Programs should be submitted for reproduction no later than one week before the performance date.

#### IV. Academic Policies and Procedures

##### Music Major Admission

An audition, demonstrating acceptable musical preparation, is required prior to enrollment as a major in music. For additional admission requirements please refer to the admissions section of the most recent ATU undergraduate catalog.

##### Advisement

During each pre-registration period, music majors must make an appointment with their advisor (usually their applied instructor). An advisory session must take place before the student will be given a registration code. During an advisement session, the advisor and student will discuss academic progress in the current semester as well as which courses the student should take for the following semester. Advisement sessions should also review the student's progress toward graduation by running a Degree Works audit. **Ultimately, students have the responsibility for registering for the correct course and making sure that they are on track for meeting all graduation requirements.** Before the student's last semester, a degree audit should be completed and signed by the student and the advisor. The degree audit should then be forwarded to the department head for approval. The completed degree audit will then be placed in the student's file in the music department office.

##### Advanced Placement Exam Credit

Students who receive a score of 4 or 5 on the Music Theory AP exam will be given credit for MUS 1713 Music Theory I. However, students who are given AP credit for MUS 1713 will still need to enroll in MUS 1731 Ear Training I.

##### Diagnostic Exam

Students with prior keyboard experience may test out of one or more semesters of MUS 1441 Class Piano. Students wishing to pursue this option must contact the head of the keyboard area to arrange an audition for proper placement in the class piano sequence. Students testing out of one or more semesters of class piano will be required to take the same number of semesters of applied piano lessons at the discretion of the head of the keyboard area.

##### Transfer of Credit

Students transferring to ATU who plan to pursue a major in music will be required to perform an entrance audition. Transfer credit from other Arkansas institutions of higher education will be assigned according to the Arkansas Course Transfer System. Students transferring from other states will have their transcripts evaluated by the head of the department of music for assignment of course credit at Arkansas Tech University.

##### Piano Proficiency

All music majors must demonstrate acceptable piano proficiency or enroll in class or applied piano each semester until successful completion of the appropriate Keyboard Proficiency Exit Exam. The final exam for MUS 1441 Piano IV will serve as the proficiency exam for the class piano sequence.

##### Music Department Scholarship Terms and Conditions

1. National Association of Schools of Music Code of Ethics: In accepting this scholarship from Arkansas Tech University, the scholarship recipient understands that there is a mutual commitment on the part of ATU and the scholarship recipient. Therefore, the scholarship recipient agrees that after May 1 of the calendar year of matriculation, s/he will not consider any other offer from an institutional member of the National Association of Schools of Music for the academic year 2019-20, except with the express written consent of the Head of the Department of Music of ATU.

2. The scholarship recipient must maintain full-time student status (12 hours each semester) with continued good academic standing (2.0 cumulative GPA) and cannot be on probation.

3. If at any time during the semester the scholarship recipient drops below full-time student status or violates any term or condition of the scholarship, it will be terminated immediately.
4. The scholarship recipient must make consistent, satisfactory academic progress towards a bachelor's degree from Arkansas Tech University per the definitions in the Arkansas Tech University Undergraduate Catalog.
5. Students receiving a music department scholarship are required to participate in the appropriate ensemble(s). Wind and percussion students are required to participate in the marching band each fall semester and a concert band (Symphonic Wind Ensemble, Symphonic Band, Concert Band) every semester. Vocal students will be required to participate in up to two choirs each semester. Piano students will be required to accompany other students and ensembles as appropriate at the determination of the music department piano faculty. In addition, music majors receiving scholarship awards will be required to enroll in the appropriate chamber music course every semester.
6. Since the music scholarship is specifically tied to performing full-time with on campus music ensembles, it cannot be extended to those BME students in the final internship semester of their program of study.
7. As performing ambassadors for the university, the Department of Music requires the following from the scholarship recipient: a. Excellence in performance b. Consistency in attending all rehearsals and performances c. Loyalty to the ensemble, Department of Music, and University d. Commitment to working as a team with faculty and fellow students.
8. The scholarship recipient must adhere to the Arkansas Tech University Student Code of Conduct as defined in the Arkansas Tech University Student Handbook.
9. In addition to the general academic and conduct criteria given above, music scholarship recipients will be evaluated on their successful contributions to the following performing areas of the ATU Department of Music: a. Band (supervisor, Dr. Daniel Belongia) b. Choir (supervisor, Dr. Christopher Harris) c. Piano Accompanying (supervisor, Dr. Tim Smith).
10. The music department scholarship is contingent upon funding availability.

### Ensemble Participation

Students are required to participate in a major ensemble for each semester they are enrolled in applied lessons. Students who are receiving a music department scholarship are required to participate in the ensemble(s) assigned by the head of their area (Director of Bands or Director of Choral Activities). The minimum number of semesters of required ensemble participation is listed in the current undergraduate catalog. Students are encouraged to participate in a major ensemble every semester of their program even if the degree requirement has already been met.

### Chamber Music Participation

All music majors receiving a music department scholarship are required to participate in the chamber music program. Applied teachers may also choose to require their students to participate in chamber ensembles as a corequisite to their lessons. Students must enroll for the chamber ensemble course/section taught by their applied teacher and pay any tuition and fees associated with the course. Students will receive a grade of pass or fail for their effort in the chamber ensemble course.

### Private Lessons

#### *Enrolling in Lessons*

Private lessons on a specific instrument or voice are required of all students seeking a degree in music. Each degree program requires a set number of credits in each level of private study. There are two levels, lower division (1000 level) and upper division (3000 level). Students are expected to attend lessons as scheduled. If a student is unable to attend a lesson for any reason, the lesson instructor must be notified before the scheduled lesson time. Absences (other than those caused by illness) will be rescheduled only at the discretion of the applied teacher. Lesson times will be scheduled by each individual applied instructor based on available times provided by the students in each studio. Students availability must be communicated to the applied instructor in their preferred

format no later than the third day of classes. It is the student's responsibility to confirm their lesson time to begin their applied instruction in the second week of classes.

#### *Access to Lessons*

Access to private lessons will be limited to students who are music majors or pursuing a certificate associated with the music department. Any other students seeking applied instruction must be enrolled in a major ensemble and have approval from the Head of the Department of Music.

#### *Studio Assignment of Students*

Instrumentalists will be assigned to the private instructor hired to teach that student's particular instrument. Vocal students will be assigned a private instructor at the beginning of each semester based on the needs of the student and the availability of the applied teacher.

#### *Juries*

All applied students are required to take a jury exam each semester. The jury serves as the final exam for the students applied lesson course. A jury consists of performing a sample of the student's repertoire for the semester in front of a panel of applied professors from the student's instrument family. The weight of the jury grade in determining the student's final grade will be left up to the private instructor and should be listed in their applied music syllabus. Instrumental juries typically take place during the last week of classes while vocal and piano juries typically take place during the week of finals.

#### *Sophomore Barrier Jury*

Every student will be expected to demonstrate a minimum competency on their major performance instrument during the jury of the 4th semester of major applied (2 credit hour lesson) study at the 1000 level. This jury will include evaluation by their private instructor and the jury panel of tone and technique on prepared literature as well as scales and sight-reading. Sophomore barrier expectations will be communicated to the student by their applied instructor at the beginning of the semester the barrier will be attempted. Successful completion of the sophomore barrier allows the student to move to the upper division (3000 level) of applied study.

#### *Senior Recital*

Students pursuing a professional music degree are required to perform a senior recital. Senior recitals should include about 25-30 minutes of music the student has prepared in consultation with their applied instructor. Senior recitals typically take place the semester before the student's internship 2 experience. During the semester the senior recital is to be performed, the student must enroll in MUS 4001 Senior Recital. Senior recitals will be graded on a pass/fail basis. Senior recitals may be performed jointly at the discretion of the applied teachers and availability of the collaborative pianist. Students may elect to perform other recitals with the approval of their applied instructor. Students are responsible for producing the program for their recital (see program information above).

The first step when planning a recital is to find an accompanist. Once an accompanist is secured, a recital date should be selected in consultation with the applied instructor, the accompanist and any other parties (ensemble members) participating in the recital. Available dates may be found by checking the master calendar in the music office. Music should be given to the accompanist **at least** four weeks in advance of the recital. Four weeks is a minimum amount of time to allow an accompanist to adequately prepare music for the recital.

The rehearsal schedule should be discussed with accompanist to ensure adequate rehearsal time. A "read through" roughly a month in advance of the recital is advised depending upon when the accompanist received the music. Regular rehearsals should be planned for the last two weeks before the recital. Accommodations should be made for a page turner if so desired by the accompanist.

Stage deportment is an important part of any performance. It is important for students to look and act appropriately on stage. If an audience applauds for you, then the appropriate response is to bow to acknowledge their response. Recitals are your opportunity to perform for a wide variety of individuals. Therefore, you should dress accordingly. Casual clothes are not acceptable for any formal performance.

## Music Education Timeline

# Bachelor of Music Education

## Stage I and Stage II Timeline

### FRESHMAN YEAR

Fall Semester
<b>ENGL 1013/1043</b> ("C" or better)
<b>MATH 1003/1113</b> ("C" or better)

Spring Semester
<b>ENGL 1023/1053</b> ("C" or better)

### SOPHOMORE YEAR

Fall Semester
<b>COMM 2003</b> ("C" or better)
<b>Take ACT</b> only if you did not take the writing portion in HS

Spring Semester
<b>SEED 2002</b> (Education as a Profession)
<b>Complete and Submit Stage II Application</b> with Dr. Daughters (instrumental) or Dr. Harris (vocal) at the end of the semester. This will be done as a group.
<b>Submit Background Check</b> (check College of Ed website)

**ALL SEED AND INSTRUMENTAL ED. METHODS CLASSES FROM THIS POINT ON ARE STAGE II - YOU MUST BE APPROVED FOR STAGE II**

### JUNIOR YEAR

Fall Semester
<b>Stage II Review</b> with Dr. Daughters & Dr. Harris (beginning of semester & scheduled individually. Dates will be provided)

Spring Semester
<b>MUS 3281</b> (Methods and Materials 1)

### SENIOR YEAR

Fall Semester
Completion of all applications
<b>MUS 3853</b> (Music in the Elementary Classroom)
<b>Register for Praxis 2</b> (Info below. The Praxis 2 must be passed before Internship II)

Spring Semester - INTERNSHIP I
<b>SEEDS</b> are co-requisites for <i>Internship I</i>
<b>SEED 4054</b> (Ed. Developing/Diverse/Exceptionalities)
<b>SEED 4556</b> (Educational Psychology)
<b>MUS 4281</b> (Methods and Materials 2)
<b>90 hours practicum placement</b>
<b>Take the Praxis 2</b> early. Give yourself re-take time.
<b>Register for the PLT</b> (Info below. The PLT must be passed before the end of Internship II)

### SUPER SENIOR SEMESTER

Fall Semester - INTERNSHIP II
<b>SEED 4909</b> (Student Teaching)
<b>SEED 4503</b> (Seminar)
<b>Take the PLT</b> early. Give yourself re-take time.



<b>FOR TEACHER CERTIFICATION:</b>
<b>Stage II Application</b> (required for Internship I)
<b>ACT Writing Portion</b>
<b>PRAXIS 2 Music Content Knowledge</b> (Test code 5113)
<b>PRAXIS: PLT</b> (test code 5622, 5623, or 5624)
For PRAXIS info and exam registration, visit: <a href="https://www.ets.org/praxis/ar/requirements">https://www.ets.org/praxis/ar/requirements</a>
<b>Cumulative GPA: 2.7</b>

<b>PRAXIS PASSING SCORES (Music Content and PLT):</b>
<b>Music Content Knowledge:</b> Minimum Score - 157
<b>PLT Exam - Only take 1 of the following:</b>
PLT 5622 Grades K-6: Minimum Score - 160
PLT 5623 Grades 5-9: Minimum Score - 160
PLT 5624 Grades 7-12: Minimum Score - 157

## Internship I

Internship I is a block of professional education courses (SEED 4054 Educating Developing, Diverse and Exceptional Learners, SEED 4556 Classroom Application of Educational Psychology and MUS 4281/4821 Secondary Methods and Materials) scheduled to precede the Internship II semester. There is a significant observation component (90 hours) in this semester and students should plan their class and work schedules accordingly.

## Internship II

Internship II is the capstone of the teacher preparation program. Placements are the responsibility of the College of Education and are selected on the basis of providing the best experience available for the teacher candidate. The assignments require full day experiences for the semester. Teacher candidates should make plans with these requirements in mind.

## Recital Attendance

Students are required to attend **fourteen** recitals not including those in which they participate. Students are expected to attend a variety of performances (woodwind, brass, percussion, vocal, etc.). Student attendance at ATU events will be recorded by scanning the student's ID prior to the start of the performance. Students will not receive credit if they arrive after the performance has begun. *To receive credit for attending the event students must have their ID scanned or typed into the computer.* Programs will only be accepted as documentation for attending events off campus. However, students are encouraged to keep the programs as a personal record of what events they have attended for the semester. This record would be important if any discrepancies arise or if the scan technology happens to break down.

A maximum of two off-campus events may be counted toward the attendance requirement. Recital Programs from off campus events **MUST** be turned in within ONE week of the event attended. Late programs will **NOT** be counted towards the 14 required recitals.

**Attendance is required at all faculty recitals** which appear on the official departmental calendar by the first day of class in the semester. Failure to attend a faculty recital will result in automatic failure of the course. The coordinator will notify any absent student's major applied teacher. (Absent students may avoid automatic failure by completing a listening assignment consisting of one assigned CD and a two-page, typed report discussing the recording. Such reports may not be counted toward the required number of recitals attended.)

PLEASE NOTE: Attendance grades will be calculated after the last regular day of classes. Any programs from off campus events must be turned in prior to READING DAY to be used toward the total of 14 events.

## Student Recital Sign-Up Procedure

Students interested in performing on the weekly student recital should follow the steps listed below:

1. Sign-up on the posted sheets (outside the music office on the first floor of WPN) for the recital date you want.

2. Obtain a **Student Recital Information Form** from outside the music office. Please print -*The form must be filled out legibly.*
3. Have your lesson teacher approve your performance by signing the Student Recital Information Form.
4. Once you have the approval signature from your applied teacher you should take the signed form **AND** the piano accompaniment part to Dr. Smith. Dr. Smith must receive this information at least 4 weeks before your desired performance date. You will be assigned an accompanist for your performance. Once you have an accompanist and Dr. Smith's signature you should return the completed form to Dr. Bright's mailbox.
5. **Completed forms must be returned to Dr. Bright's mailbox at least one week (7 days) before the recital date. Late forms will not be accepted and your performance will be cancelled if deadlines are not met.**

### Collaborative Pianist Guidelines

For all recital appearances, students are required to use an accompanist when appropriate. Students may request a member of the piano faculty or advanced piano student to accompany their performance. While student preferences will be considered, final approval of assignments rests with the ATU piano faculty who must take into account the availability, work load and skill level of the accompanist. Requests for a collaborative pianist must be made well in advance of the scheduled performance and allow the pianist at least 4 weeks to prepare their parts. It is recommended that students rehearse with their accompanist more than one time and well in advance of the performance. There is no cost to a student if they are accompanied by a pianist provided by the music department. If a student chooses to collaborate with a pianist outside the music department, the student will be responsible for accompanist fee.

### Solo Competition

For interested students, there will be an opportunity to participate in a solo competition. The ATU Music Department Solo Competition will be held each spring semester. Students must be enrolled in applied lessons and have successfully completed the sophomore barrier to participate in the competition. For more detailed information about the solo competition students should visit the music students resource page on the music department web site.

## V. Student Conduct

### Academic Integrity

The International Center for Academic Integrity defines academic integrity as a commitment to five fundamental values: honesty, trust, fairness, respect, and responsibility. These five values, plus the courage to act on them even in the face of adversity, are truly foundational to the academy. Any deviation from these values in the department of music is unacceptable and will not be tolerated by faculty or peers. Students should be aware that they will be held accountable for any integrity infractions and the consequences of those actions will be determined by the professor of the course in which the infraction occurred. Students may appeal in accordance with official school policy (see Arkansas Tech Student Handbook Article V: Classroom Provisions).

### University Title IX Policy

The University strongly encourages accurate and prompt reporting of all types of Sexual Misconduct and is committed to fostering a community that promotes a prompt, fair, and impartial resolution of Sexual Misconduct cases.

This policy applies to any allegation of Sexual Misconduct made by or against a student or an employee of the University or a third party, regardless of where the alleged Sexual Misconduct occurred, if the conduct giving rise to the complaint is related to the University's academic, educational, athletic, or extracurricular programs or activities.

A complaint of Sexual Misconduct may be filed at any time, regardless of the length of time between the alleged Sexual Misconduct and the decision to file the complaint.

This policy applies to all students, employees and third parties, regardless of sexual orientation or gender identity.

Retaliation against any person for filing, supporting, providing information in good faith, or otherwise participating in the investigative and/or disciplinary process in connection with a complaint of Sexual Misconduct is strictly prohibited.

### Disability Services Statement

Arkansas Tech University values diversity and inclusion and is committed to a climate of mutual respect and full participation of all students. My goal is to create a learning environment that is useable, equitable, inclusive and welcoming. If there are aspects of the instruction or design of this course that result in barriers to your inclusion or prevent an accurate assessment of your achievement, please meet with me privately to discuss your needs and concerns. You may also contact the Office of Disability Services, located in Doc Bryan Student Center, Suite 141, in person, via phone at (479) 968-0302 or TTY (479) 964-3290, via email at [disabilities@atu.edu](mailto:disabilities@atu.edu), or visit their website at <https://www.atu.edu/disabilities/index.php> in order to initiate a request for accommodations.

### Student Music Organizations

The following student organizations have active chapters at Arkansas Tech University. For more information about these organizations students should contact the chapter representatives.

#### *Sigma Alpha Iota-*

The Mission of Sigma Alpha Iota International Music Fraternity is to encourage, nurture and support the art of music. This organization: Supports and encourages women musicians of all ages, races, and nationalities; Supports and promotes successful and innovative educational programs in music for all stages of life; Cultivates excellence in musical performance; Promotes programs and activities that stress the love and importance of music in our lives; Recognizes technological advances in the field of music; Dedicates financial resources that ensure the continuation of programs necessary to support the objectives of the fraternity in perpetuity; Has as its members people who exemplify professional and ethical behavior in the spirit of the Sigma Alpha Iota founders.

#### *Phi Mu Alpha Sinfonia*

The Object of this Fraternity shall be for the development of the best and truest fraternal spirit; the mutual welfare and brotherhood of musical students; the advancement of music in America and a loyalty to the Alma Mater. This organization: develops Fraternity in music; upholds the highest standards in music; inspires musicians to be better men; is a movement for the betterment of mankind; champions the power of music.

#### *Tau Beta Sigma*

Tau Beta Sigma is a co-educational national honorary band sorority dedicated to serving college and band programs. The sorority operates primarily as a student service and leadership recognition society whose chief aim is to assist the Director of Bands in developing the leadership and enthusiasm that they require of their band. Our goals are not only to provide the band with organized and concentrated service activities, but to give our membership valid and wholesome experiences in organization, leadership, and social contacts.

#### *Kappa Kappa Psi (currently suspended)*

Kappa Kappa Psi is a co-educational fraternal organization that advances college and university bands for the benefit of its members and society through dedicated service and support to bands, encouragement of musical growth, lifelong educational experiences, leadership opportunities, and recognition.

#### *Music Student Advisory Committee*

The Music Student Advisory Committee serves as a liaison between music students and the music department faculty and administration. The Music Student Advisory Committee is the vehicle by which music students can share ideas and concerns about the department with the music department faculty and administration. The committee will have 6 members and will be made up of the presidents from all the student organizations as well as one freshman/sophomore and one junior/senior music student appointed by the music department faculty.

## Musician Health & Safety

### *Hearing Health*

The Arkansas Tech University Department of Music is committed to the continued health and safety of its students, faculty, and staff members. The development of safe habits for practicing, performing, and listening is vital to prevent serious hearing, vocal, and musculoskeletal injuries. If you are experiencing pain, discomfort, anxiety, or have general health related concerns, please see a health professional at the Health and Wellness Center in Doc Bryan right away. Due to the nature of our field, hearing conservation is of particular concern. Complimentary ear plugs for students, faculty, and staff are available in the Music Office, Witherspoon 107.

- Hearing health is essential to your lifelong success as a musician.
- Your hearing can be permanently damaged by loud sounds, including music. Technically, this is called Noise-Induced Hearing Loss (NIHL). Such danger is constant.
- Noise-induced hearing loss is generally preventable. You must avoid overexposure to loud sounds, especially for long periods of time.
- The closer you are to the source of a loud sound, the greater the risk of damage to your hearing mechanisms.
- Sounds over 85 dB (your typical vacuum cleaner) in intensity pose the greatest risk to your hearing.
- Risk of hearing loss is based on a combination of sound or loudness intensity and duration.
- Recommended maximum daily exposure times (NIOSH) to sounds at or above 85 dB are as follows:

85 dB (vacuum cleaner, MP3 player at 1/3 volume) – 8 hours

90 dB (blender, hair dryer) – 2 hours

94 dB (MP3 player at 1/2 volume) – 1 hour

100 dB (MP3 player at full volume, lawnmower) – 15 minutes

110 dB (rock concert, power tools) – 2 minutes

120 dB (jet planes at take-off) – without ear protection, sound damage is almost immediate

- Certain behaviors (controlling volume levels in practice and rehearsal, avoiding noisy environments, turning down the volume) reduce your risk of hearing loss. Be mindful of those MP3 earbuds. See chart above.
- The use of earplugs and earmuffs helps to protect your hearing health.
- Day-to-day decisions can impact your hearing health, both now and in the future. Since sound exposure occurs in and out of school, you also need to learn more and take care of your own hearing health on a daily, even hourly basis.
- It is important to follow basic hearing health guidelines.
- It is also important to study this issue and learn more.
- If you are concerned about your personal hearing health, talk with a medical professional. If you are concerned about your hearing health in relationship to your program of study, consult the appropriate contact person at your institution.
- This information is provided by the National Association of Schools of Music (NASM) and the Performing Arts Medicine Association (PAMA). For more information, check out the other NASMPAMA hearing health documents, located on the NASM Web site at the URL linked below. [http://nasm.arts-accredit.org/index.jsp?page=NASM-PAMA\\_Hearing\\_Health](http://nasm.arts-accredit.org/index.jsp?page=NASM-PAMA_Hearing_Health)

### *Health and Safety on the Marching Field*

Maintaining Health and Safety with the marching band involves three primary concerns:

- Physical safety associated with marching
- Hearing safety
- Hydration

The marching rehearsal, as with any athletic endeavor, needs adequate warm-up time in which all students are taken through a regimen to stretch all major muscle groups. Throughout the season, workout safety strategies are

presented in order to teach students how to execute the various drills safely. Much of this is done by student leaders who undergo training sessions taught by the Director of Bands, and follow best practices used by top drum corps and university bands nationally.

A new asphalt practice field (built in 2012) virtually eliminated most marching injuries by providing a consistently flat surface, adequate traction, and yard lines and hash marks identical to those on the main marching field.

For numerous reasons, including the protection of students' hearing, the marching band rehearses almost exclusively outdoors on the new marching field located on the north side of the campus. The Department recommends that students wear hearing protection, and provides basic hearing protection for all students and faculty. In addition, hearing safety is discussed often with the marching band, and efforts are made to put space between students during rehearsals for this reason. During football games, the band is located in stands on the south end zone of the field, and their setup during games is designed both to achieve optimal sonic balance and output for the audience, and to keep the wind players shielded from the loudest percussion sounds. All band members are encouraged to be aware of their surroundings in regard to volume and to maintain adequate hearing protection.

Hydration is perhaps the most important element of safety for bands in the South. This is addressed in a number of ways. First, the band observes NCAA guidelines on the progression of students from the early, light workouts to the more difficult workouts by acclimating our students to the heat for the first few days of summer band. At the beginning of the season, students are taken through the basic NCAA guidelines on replacement of fluids lost through sweat. The marching band adheres to the suggestion of 8 ounces of fluid every 15 minutes. These "water breaks" take place on the field, with water and electrolyte-replacement drinks being provided during rehearsals. The storage building that is located adjacent to the marching field has running water for refilling jugs that are set out on tables during rehearsals. Students are explicitly instructed that they are to stop working out and immediately get water if they are experiencing any of the symptoms of heat stress as outlined every day during rehearsal.

In the event that a student experiences heat stress, they are immediately relocated to an air-conditioned building that is immediately adjacent to the marching field. In the event of a more severe heat-related event, ATU Public Safety is contacted and they coordinate with 911 dispatch for instructions. An EMS (Fire Department) unit is located less than ¼ mile from the field.

Arkansas Tech University recently purchased for the Marching Band a *HeartSine Samaritan PAD*, an automated external defibrillator (AED) that analyzes the heart rhythm and delivers an electrical shock to victims of Sudden Cardiac Arrest in order to restore the heart to normal rhythm.

### *Repetitive Strain Injuries*

Symptoms indicating Repetitive Strain Injury appear most frequently in the piano and instrumental studios of the Department of Music, and education about preventative measures usually occurs in the corresponding applied lessons.

Few collegiate pianists complete a baccalaureate program of study without experiencing some version of the symptoms of Repetitive Strain Injury (RSI), most often in the form of Carpal Tunnel Syndrome and Tendinitis in the hand, wrist, or elbow. All Piano Faculty are sensitive and experienced in dealing with these issues, and address proper posture and hand position, strengthening exercises, and technical development as preventative measures for RSI in all Applied Piano lessons and in the Class Piano sequence. Careful attention to all of these issues is also given in Piano Pedagogy, particularly with regard to strategies for preventing these injuries from occurring through the establishment of a healthy technical approach from the beginning of piano study.

The Instrumental studios, as well as the Instrumental Methods classes (Brass Instruments, Percussion Instruments, Stringed Instruments, Double- and Single-Reed Woodwinds) all address RSI in their own ways through the careful instruction in proper playing techniques. Brass playing has the added danger of injuries to the embouchure (which can lead, in extreme cases, to Focal Dystonia), so these studios give special attention to proper technical preparation through the playing of long tones, lip flexibility exercises, and careful pacing of the warm-up and daily playing

routine. These considerations carry through to the scheduling of Instrumental rehearsals and performances, so that students' playing mechanisms do not undergo unnecessary strain.

All Instrumental and Vocal Music Education students are exposed to discussion on the prevention of Repetitive Strain Injury in *Principles of Conducting* that includes possibilities for shoulder and elbow injury specifically related to that activity. The presentation of physical conducting techniques includes strategies on the utilization of proper muscles and proper technique to de-emphasize the use of larger muscle groups that would lead to shoulder damage. Also, a detailed discussion of the injuries possible to the elbow (popularly known as "tennis elbow") through prolonged wrist motion is discussed. Assessments included on the conducting rubric are designed to eliminate those bad habits that could aggravate these issues. Education on how to care for these injuries is also presented in the *Principles of Conducting* course.

### *Vocal Health*

Vocal Health is, of course, the primary concern of the Vocal and Choral side of the Department of Music, and is addressed throughout the vocal curriculum, including Applied Voice lessons, Class Voice, all of the choirs, Secondary Choral Methods I and II, and Vocal Literature and Pedagogy. The Voice Faculty are unified in their efforts to promote healthy vocal production for students and faculty alike, and to establish good vocal habits and a healthy vocal technique in every student.

The Voice and Choral faculty focus upon the following areas in maintaining and teaching Vocal Health:

- Proper and adequate warm-up in the choirs
- Healthy vocal production through the development of a solid vocal technique that students may carry through the rest of their lives as educators and performers.
- Recognizing that the voice is a part of the body, which must be maintained through proper nutrition, sleep, and exercise.
- Maintaining healthy vocal production through the understanding of the balance of rehearsal and practice time with appropriate vocal rest.

In addition, other practices are in place that assist in preventing and treating injuries to the voice. Overall, the Voice Faculty tends to be rather conservative in student repertoire selection, basing decisions upon a careful assessment of each student's current vocal needs, and delaying more challenging repertoire until a solid technique has been established. Healthy vocal habits are reinforced in weekly studio classes for all Voice majors, and if signs of vocal distress begin to appear, the faculty maintain knowledge of local and area Ear Nose and Throat physicians, to whom students can be quickly referred.

### *Performance Anxiety*

All musicians must deal with some form of Performance Anxiety at some point in their performing and teaching careers, and thus, it is addressed in various ways throughout the Music curricula.

One of the most important tools in dealing with Performance Anxiety is helping the students become accustomed to the anxiety of being in front of an audience, and the Music students at Arkansas Tech perform as much as possible in a controlled, safe environment. The department typically gives some 250 performances per year, both on- and off-campus, formal and informal. Of these, approximately 38 were twice-weekly Student Recitals in which each Music Major, except first-semester freshmen, must perform once a semester.

In addition, the Department has put in place additional measures to help students cope with performance anxiety at the studio level. Most applied studios have their students meet regularly during the semester in studio classes, in which students have the opportunity to meet with their peers and discuss the particular challenges of their instrument, practice techniques, self-discipline, and all of the many elements that combine to produce a successful performance.

### *General Safety*

The Department of Music is located in Witherspoon Hall. The building is open from 7:00 a.m. to 5:00 p.m. daily, with special swipe card access available until 11:00 p.m. to music majors, students enrolled in night classes in the building, and students enrolled in large music ensembles. Swipe card access is granted through the office of Student Accounts after submission by the Head of the Department of Music and authorization by the Dean of Arts and Humanities. Senior music students serve as Witherspoon Building Monitor from 5:00 to 11:00 p.m. and for 8 hours each on Saturdays and Sundays to ensure that students have safe access to the building, and that equipment and instruments are protected. These students work in tandem with the Office of Public Safety to provide a safe and secure environment for students, faculty, and staff. In addition, Emergency Call Phones are located outside all buildings on campus, so that anyone may report a concern to Public Safety at any time.

Arkansas Tech University also has an early warning text messaging system as an additional means of communicating with the University community during emergency situations. Students who register for the service receive a text message warning in the event of a serious campus emergency. Signing up for the system is optional, but is strongly encouraged.



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## 2019-2020 Degree Map-Bachelor of Arts in Music- Page 1 of 2

This map is a term-by-term sample course schedule. The milestones listed to the right of each term are designed to keep you on course to graduate in four years. The Sample Schedule serves as a general guideline to help you build a full schedule each term. See course descriptions and prerequisites at <http://www.atu.edu/catalog/>

**Employment Information:** Singer, Professional Instrumentalist, Composer, Music Editor, Orchestrator, Conductor, Band/Choral Director

#Prerequisite Courses: ENGL 0303 \_\_\_\_\_ ENGL 0404 \_\_\_\_\_ READ 0103 \_\_\_\_\_ MATH 0803 \_\_\_\_\_ MATH 0903 \_\_\_\_\_ MATH 0900 \_\_\_\_\_ MATH 1110 \_\_\_\_\_

Sample Schedule - Audition required for admission				Milestones/Notes	
Semester 1	Hrs.	Grade	Semester 1	Semester 5	Semester 5
ENGL 1013- Comp I (ACTS=ENGL 1013)	3	#		Social Sciences	
Mathematics	3	#		U.S. History/Government	
MUS 1000- Recital Attendance	0			MUS 3000- Recital Attendance	
MUS 1 2 - Applied Music	2			MUS 3773- History of Music I	
MUS 1441- Class Piano OR MUS 1201- Applied Music (Piano)	1			General Elective* (3000-4000 level)	
MUS 1501- Band or MUS 1681- Concert Chorus	1			General Elective* (3000-4000 level)	
MUS 1713- Theory I	3			General Elective* (3000-4000 level)	
MUS 1731- Ear Training I	1			Total hours	16 GPA
MUS 1751- Orientation to Music	1				
Total hours	15	GPA			

Sample Schedule				Milestones/Notes	
Semester 2	Hrs.	Grade	Semester 2	Semester 6	Semester 6
ENGL 1023- Comp II (ACTS= ENGL 1023)	3	#		Social Sciences/Fine Arts/Humanities/Comm	
Social Sciences	3			Fine Arts & Humanities	
MUS 1000- Recital Attendance	0			MUS 3000- Recital Attendance	
MUS 1 2 - Applied Music	2			MUS 3783- History of Music II	
MUS 1441- Class Piano OR MUS 1201- Applied Music (Piano)	1			General Elective* (3000-4000 level)	
MUS 1501- Band or MUS 1681- Concert Chorus	1			General Elective* (3000-4000 level)	
MUS 1723- Theory II	3			General Elective* (3000-4000 level)	
MUS 1741- Ear Training II	1			Total hours	16 GPA
Total hours	14	GPA			APPLY FOR GRADUATION

Sample Schedule				Milestones/Notes	
Semester 3	Hrs.	Grade	Semester 3	Semester 7	Semester 7
Science with Lab	4			MUS 3692- History of Music III	
Beginning Language I	3			General Elective* (3000-4000 level)	
MUS 1000- Recital Attendance	0			General Elective* (3000-4000 level)	
MUS 1 2 - Applied Music	2			General Elective* (3000-4000 level)	
MUS 1441- Class Piano OR MUS 1201- Applied Music (Piano)	1			General Elective* (3000-4000 level)	
MUS 1501- Band or MUS 1681- Concert Chorus	1			General Elective* (3000-4000 level)	
MUS 2713- Theory III	3			Total hours	16 GPA
MUS 2731- Ear Training III	1				
Total hours	15	GPA			

Sample Schedule				Milestones/Notes	
Semester 4	Hrs.	Grade	Semester 4	Semester 8	Semester 8
Beginning Language II	3			Fine Arts & Humanities	
MUS 1000- Recital Attendance	0			General Elective* (3000-4000 level)	
MUS 1 2 - Applied Music	2			General Elective* (3000-4000 level)	
MUS 1441- Class Piano OR MUS 1201- Applied Music (Piano)	1			General Elective* (3000-4000 level)	
MUS 1501- Band or MUS 1681- Concert Chorus	1			General Elective* (3000-4000 level)	
MUS 2723- Theory IV	3			Total hours	13 GPA
MUS 2741- Ear Training IV	1				
Science with Lab	4				
Total hours	15	GPA			

\*Elective courses to obtain a minimum of forty 3000/4000 level hours (32 in addition to music history hours)  
General Electives: 6 hrs (1000-4000 level); 32 hrs (3000-4000 level)

# Indicates a "C" or better is required

\*Vocal majors are encouraged to enroll in Vocal Diction (MUS 1191 Vocal Diction I, MUS 2191 Vocal Diction II) for elective credit



## 2019-2020 Degree Map-Bachelor of Music Education in Music Education- Instrumental Music- Page 1 of 2

This map is a term-by-term sample course schedule. The milestones listed to the right of each term are designed to keep you on course to graduate in four years. The Sample Schedule serves as a general guideline to help you build a full schedule each term. See course descriptions and prerequisites at <http://www.atu.edu/catalog/>

**Possible Careers Include:** Middle/High School Teacher, Conductor, Band/Chora | Director, Elementary Music Teacher

[illegible]

General Electives: 0  
# indicates a "C" or better is required

<http://acts.adhe.edu/>

## 2019-2020 Degree Map-Bachelor of Music Education- Keyboard Instrumental Music- Page 1 of 2

**Possible Careers Include:** Middle/High School Teacher, Conductor, Band/Choral Director, Elementary Music Teacher

General Electives: 0  
# indicates a "C" or better is required

**Sophomore Barrier Jury and Piano Exit Exam**  
**See page 2 for General Education, Applied Music, and Ensemble course numbers.**  
 The Arkansas Course Transfer System (ACTS) is designed to assist in planning the academic progress of students. This system contains information about the transferability of courses within Arkansas public colleges and universities. The Arkansas Course Transfer System can be accessed at <http://acts.adhe.edu/>

# Bachelor of Music Education – Piano Vocal



NAME: \_\_\_\_\_ T: \_\_\_\_\_ DATE: \_\_\_\_\_ Rev. 02/13/2019

## 2019-2020 Degree Map-Bachelor of Arts in Music Education- Keyboard Vocal Music Option- Page 1 of 2

This map is a term-by-term sample course schedule. The milestones listed to the right of each term are designed to keep you on course to graduate in four years. The Sample Schedule serves as a general guideline to help you build a full schedule each term. See course descriptions and prerequisites at <http://www.atsu.edu/catalog/>

**Possible Careers Include:** Middle/High School Teacher, Conductor, Band/Choral Director, Elementary Music Teacher

#Prerequisite Courses: ENGL 0303 READ 0103 ENGL 0404 MATH 0803 MATH 0900 MATH 1110		Sample Schedule		Milestones/Notes	
<b>Sample Schedule - Admission required for admission</b>		<b>Semester 5</b>		<b>Semester 6</b>	
ENGL 1013 - Comp I (ACTS-ENGL 1013)	3 #	Social Sciences	3 #	Social Sciences	3 #
Mathematics with Lab	3 #	MUS 1231 - Applied Music (Voice)	1 #	MUS 1231 - Applied Music (Voice)	1 #
MUS 1000 - Recital Attendance	0 #	MUS 3000 - Recital Attendance	0 #	MUS 3000 - Recital Attendance	0 #
MUS 1202 - Applied Music (Piano)	2 #	MUS 3202 - Applied Music (Piano)	2 #	MUS 3202 - Applied Music (Piano)	2 #
MUS 1681 - Concert Choral	1 #	MUS 3681 - Concert Choral	1 #	MUS 3681 - Concert Choral	1 #
MUS 1713 - Theory I	3 #	MUS 3713 - History of Music I	3 #	MUS 3713 - History of Music I	3 #
MUS 1723 - Theory II	3 #	MUS 3802 - Principles of Conducting	2 #	MUS 3802 - Principles of Conducting	2 #
MUS 2431 - Ear Training I	1 #	MUS 3871 - Secondary Choral Methods and Materials	1 #	MUS 3871 - Secondary Choral Methods and Materials	1 #
MUS 2431 - Ear Training II	1 #	MUS 4712 - Form and Analysis	2 #	MUS 4712 - Form and Analysis	2 #
MUS 2723 - Orientation to Music	1 #	Total hours	15 GPA	Total hours	15 GPA
<b>Semester 2</b>	<b>15 GPA</b>	<b>Semester 6</b>	<b>15 GPA</b>	<b>Semester 6</b>	<b>15 GPA</b>
ENGL 1023 - Comp II (ACTS-ENGL 1023)	3 #	Fine Arts & Humanities	3 #	Fine Arts & Humanities	3 #
Science with Lab	4 #	U.S. History/Government	3 #	U.S. History/Government	3 #
MUS 1000 - Recital Attendance	0 #	MUS 3000 - Recital Attendance	0 #	MUS 3000 - Recital Attendance	0 #
MUS 1202 - Applied Music (Piano)	2 #	MUS 3202 - Applied Music (Piano)	2 #	MUS 3202 - Applied Music (Piano)	2 #
MUS 1231 - Applied Music (Voice)	1 #	MUS 3681 - Concert Choral	1 #	MUS 3681 - Concert Choral	1 #
MUS 1681 - Concert Choral	1 #	MUS 3702 - Music Educational Technology	2 #	MUS 3702 - Music Educational Technology	2 #
MUS 1723 - Theory II	3 #	MUS 3783 - History of Music II	3 #	MUS 3783 - History of Music II	3 #
MUS 1741 - Ear Training III	1 #	MUS 4821 - Secondary Choral Methods and Materials II	1 #	MUS 4821 - Secondary Choral Methods and Materials II	1 #
MUS 2201 - Accompanying Seminar	1 #	Total hours	15 GPA	Total hours	15 GPA
<b>Semester 3</b>	<b>16 GPA</b>	<b>Semester 7</b>	<b>15 GPA</b>	<b>Semester 7</b>	<b>15 GPA</b>
ENGL 1023 - Comp II (ACTS-ENGL 1023)	3 #	Fine Arts & Humanities	3 #	Fine Arts & Humanities	3 #
Science with Lab	4 #	MUS 3202 - Applied Music (Piano)	2 #	MUS 3202 - Applied Music (Piano)	2 #
MUS 1000 - Recital Attendance	0 #	MUS 3441 - Instrumental Concepts	1 #	MUS 3441 - Instrumental Concepts	1 #
MUS 1202 - Applied Music (Piano)	2 #	MUS 3681 - Concert Choral	1 #	MUS 3681 - Concert Choral	1 #
MUS 1231 - Applied Music (Voice)	1 #	MUS 3692 - History of Music III	2 #	MUS 3692 - History of Music III	2 #
MUS 1681 - Concert Choral	1 #	MUS 3853 - Music in the Elementary Classroom	3 #	MUS 3853 - Music in the Elementary Classroom	3 #
MUS 1713 - Theory III	3 #	Total hours	12 GPA	Total hours	12 GPA
MUS 2731 - Ear Training III	1 #	<b>Semester 8</b>	<b>12 GPA</b>	<b>Semester 8</b>	<b>12 GPA</b>
<b>Semester 4</b>	<b>15 GPA</b>	SEED 4556 - Classroom Application of Educational Psychology	6 #	SEED 4556 - Classroom Application of Educational Psychology	6 #
COMM 2003 - Public Speaking	3 #	MUS 3442 - Piano Pedagogy	2 #	MUS 3442 - Piano Pedagogy	2 #
SEED 2002 - Education as a Profession	2 #	MUS 3762 - Instrumental and Choral Arranging	2 #	MUS 3762 - Instrumental and Choral Arranging	2 #
MUS 1000 - Recital Attendance	0 #	MUS 4001 - Senior Recital	1 #	MUS 4001 - Senior Recital	1 #
MUS 1202 - Applied Music (Piano)	2 #	SEED 4054 Educating Dev. Diverse & Exceptional Learners	4 #	SEED 4054 Educating Dev. Diverse & Exceptional Learners	4 #
MUS 1231 - Applied Music (Voice)	1 #	MUS 4701 - Special Methods in Music	1 #	MUS 4701 - Special Methods in Music	1 #
MUS 1681 - Concert Choral	1 #	Total hours	16 GPA	Total hours	16 GPA
MUS 2201 - Accompanying Seminar	1 #	<b>Semester 9</b>	<b>16 GPA</b>	<b>Semester 9</b>	<b>16 GPA</b>
MUS 2723 - Theory IV	3 #	Students must receive passing Praxis I scores to be admitted to Internship	3 #	Students must receive passing Praxis I scores to be admitted to Internship	3 #
MUS 2741 - Ear Training IV	1 #	SEED 4503 - Seminar in Secondary Education	9 #	SEED 4503 - Seminar in Secondary Education	9 #
Total hours	14 GPA	SEED 4809 - Teaching in the Elementary & Secondary School	9 #	SEED 4809 - Teaching in the Elementary & Secondary School	9 #
<b>Sophomore Barrier Jury and Piano Exit Exam</b>	<b>2.70+ GPA REQUIRED</b>	Total hours	12 GPA	Total hours	12 GPA
<b>See page 2 for General Education, Applied Music, and Ensemble course numbers.</b>	<b>MUS and SEED Advisor Assigned</b>	General Electives: 0		General Electives: 0	
The Arkansas Course Transfer System (ACTS) is designed to assist in planning		# indicates a "C" or better is required		MUST BE ADMITTED TO INTERNSHIP	
				Graduation Requirements: Min. 129 earned hours	
				2.70+ GPA	

# Bachelor of Music Education – Vocal



NAME: \_\_\_\_\_ DATE: \_\_\_\_\_  
T: \_\_\_\_\_

REV. 02/13/2019

## 2019-2020 Degree Map-Bachelor of Arts in Vocal Music Education Option- Page 1 of 2

This map is a term-by-term sample course schedule. The milestones listed to the right of each term are designed to keep you on course to graduate in four years. The Sample Schedule serves as a general guideline to help you build a full schedule each term. See course descriptions and prerequisites at <http://www.atsu.edu/catalog/>

**Possible Careers Include:** Middle/High School Teacher, Conductor, Choral Director, Elementary Music Teacher

#Prerequisite Courses: ENGL 0303 ____ ENGL 0404 ____ READ 0103 ____ MATH 0803 ____ MATH 0903 ____ MATH 1110 ____		Sample Schedule		Milestones/Notes	
<b>Sample Schedule - Admission required for admission</b>		<b>Semester 1</b>		<b>Semester 5</b>	
ENGL 1013-Comp I (ACTS=ENGL 1013)	3 #	ENGL 1013-Comp I (ACTS=ENGL 1013)	3 #	COMM 2003- Public Speaking	3 #
MATH 1003- College Mathematics (ACTS=MATH 1003)	3 #	MATH 1003- College Mathematics (ACTS=MATH 1003)	3 #	MUS 3000- Recital Attendance	0 #
OR MATH 1113- College Algebra (ACTS=MATH 1103)	0 #	OR MATH 1113- College Algebra (ACTS=MATH 1103)	0 #	MUS 3232- Applied Music-Voice	2 #
MUS 1000- Recital Attendance	0 #	MUS 1000- Recital Attendance	0 #	MUS 3881- Concert Choral	1 #
MUS 1232- Applied Music- Voice	2 #	MUS 1232- Applied Music- Voice	2 #	MUS 3773- History of Music I	3 #
MUS 1441- Class Piano OR MUS 1201- Applied Music-Piano	1 #	MUS 1441- Class Piano OR MUS 1201- Applied Music-Piano	1 #	MUS 3802- Principles of Conducting	2 #
MUS 1681- Concert Choral	1 #	MUS 1681- Concert Choral	1 #	MUS 3821- Secondary Choral Methods and Materials	1 #
MUS 1713- Theory I	3 #	MUS 1713- Theory I	3 #	MUS 4712- Form and Analysis	2 #
MUS 1731- Ear Training I	1 #	MUS 1731- Ear Training I	1 #	Total hours	16 GPA
MUS 1751- Orientation to Music	1 #	MUS 1751- Orientation to Music	1 #		
Total hours	15 GPA	Total hours	15 GPA		
<b>Semester 2</b>	<b>Hrs.</b>	<b>Semester 2</b>	<b>Hrs.</b>	<b>Semester 6</b>	<b>Semester 6</b>
ENGL 1023- Comp II (ACTS= ENGL 1023)	3 #	ENGL 1023- Comp II (ACTS= ENGL 1023)	3 #	U.S. History/Government	3 #
Social Sciences	3 #	Social Sciences	3 #	MUS 3000- Recital Attendance	0 #
MUS 1000- Recital Attendance	0 #	MUS 1000- Recital Attendance	0 #	MUS 4832- Vocal Pedagogy	2 #
MUS 1232- Applied Music- Voice	2 #	MUS 1232- Applied Music- Voice	2 #	MUS 3232- Applied Music-Voice	2 #
MUS 1191- Vocal Diction I	1 #	MUS 1191- Vocal Diction I	1 #	MUS 3881- Concert Choral	1 #
MUS 1441- Class Piano OR MUS 1201- Applied Music-Piano	1 #	MUS 1441- Class Piano OR MUS 1201- Applied Music-Piano	1 #	MUS 3762- Instrumental and Choral Arranging	2 #
MUS 1681- Concert Choral	1 #	MUS 1681- Concert Choral	1 #	MUS 3783- History of Music II	3 #
MUS 1723- Theory II	3 #	MUS 1723- Theory II	3 #	MUS 4821- Secondary Choral Methods and Materials II	2 #
MUS 1741- Ear Training II	1 #	MUS 1741- Ear Training II	1 #	MUS 3702- Music Educational Technology	2 #
Total hours	15 GPA	Total hours	15 GPA	Total hours	16 GPA
<b>Semester 3</b>	<b>Hrs.</b>	<b>Semester 3</b>	<b>Hrs.</b>	<b>Semester 7</b>	<b>Semester 7</b>
Science with Lab	4 #	Science with Lab	4 #	Fine Arts & Humanities	3 #
MUS 1000- Recital Attendance	0 #	MUS 1000- Recital Attendance	0 #	Social Sciences	3 #
MUS 1232- Applied Music- Voice	2 #	MUS 1232- Applied Music- Voice	2 #	MUS 3232- Applied Music- Voice	2 #
MUS 1441- Class Piano OR MUS 1201- Applied Music-Piano	1 #	MUS 1441- Class Piano OR MUS 1201- Applied Music-Piano	1 #	MUS 3441- Instrumental Concepts	1 #
MUS 1681- Concert Choral	1 #	MUS 1681- Concert Choral	1 #	MUS 3881- Concert Choral	1 #
MUS 2191- Vocal Diction II	1 #	MUS 2191- Vocal Diction II	1 #	MUS 3602- History of Music II	2 #
MUS 2713- Theory III	3 #	MUS 2713- Theory III	3 #	MUS 3853- Music in the Elementary Classroom	3 #
MUS 2731- Ear Training III	1 #	MUS 2731- Ear Training III	1 #	Total hours	15 GPA
Total hours	13 GPA	Total hours	13 GPA		
<b>Semester 4</b>	<b>Hrs.</b>	<b>Semester 4</b>	<b>Hrs.</b>	<b>Semester 8</b>	<b>Semester 8</b>
Science with Lab	4 #	Science with Lab	4 #	Fine Arts & Humanities	3 #
SEED 2002- Education as a Profession	2 #	SEED 2002- Education as a Profession	2 #	SEED 4556- Classroom Application of Educational Psychology	6 #
MUS 1000- Recital Attendance	0 #	MUS 1000- Recital Attendance	0 #	MUS 4001- Senior Recital	1 #
MUS 1232- Applied Music- Voice	2 #	MUS 1232- Applied Music- Voice	2 #	SEED 4854- Educating Dev., Diverse & Exceptional Learners	4 #
MUS 1441- Class Piano OR MUS 1201- Applied Music-Piano	1 #	MUS 1441- Class Piano OR MUS 1201- Applied Music-Piano	1 #	MUS 3191- Vocal Solo Literature	1 #
MUS 1681- Concert Choral	1 #	MUS 1681- Concert Choral	1 #	MUS 4701- Special Methods in Music	1 #
MUS 2723- Theory IV	3 #	MUS 2723- Theory IV	3 #	Total hours	16 GPA
MUS 2741- Ear Training IV	1 #	MUS 2741- Ear Training IV	1 #		
Total hours	14 GPA	Total hours	14 GPA	<b>Students must receive passing Praxis II scores to be admitted to Internship</b>	
<b>Sophomore Barrier Jury and Piano Exit Exam</b>		<b>Sophomore Barrier Jury and Piano Exit Exam</b>		<b>Semester 9</b>	<b>Semester 9</b>
Piano (Mus 1441 or MUS 1201) must be taken each semester until the successful completion of Piano Exit Exam		Piano (Mus 1441 or MUS 1201) must be taken each semester until the successful completion of Piano Exit Exam		SEED 4503- Seminar in Secondary Education	3 #
				SEED 4809- Teaching in the Elementary & Secondary School	9 #
				Total hours	12 GPA
				General Electives: 0	
				# indicates a "C" or better is required	
				Graduation Requirements: Min. 129 earned hours	2.70+ GPA

**See page 2 for General Education, Applied Music, and Ensemble course numbers.**

The Arkansas Course Transfer System (ACTS) is designed to assist in planning the academic progress of students. This system contains information about the transferability of courses within Arkansas public colleges and universities. The Arkansas Course Transfer System can be accessed at <http://acts.adhe.edu/>

## VII. 2019-2020 Academic Calendar

### Fall Term Opens - August 12, 2019 (dates are subject to change)

#### Fall Term - August 21, 2019 to December 10, 2019

Selected fall activities	August 12 - 20
Registration	August 12 - 20
Classes begin	August 21
Last day to officially withdraw/drop courses with full reduction of tuition and fees	August 27
Last day to register and add courses/change sections	August 27
Labor Day holiday*	September 2
Last day to officially withdraw/drop courses with 80 percent reduction of tuition	September 5
Deadline for degree audit (transcript evaluation), December 2020 graduates	October 4
Mid-Term	October 9
Fall break	October 10 - 11
Early registration for spring semester	October 21 - December 3
Last day to drop courses with a "W" or change from credit to audit	November 20
Thanksgiving holidays*	7:00 a.m., November 27 - 7:00 a.m. December 2
Students follow regular Monday class schedule	Monday, December 2
Students follow regular Wednesday class schedule	Tuesday, December 3
Reading Day	8:00 a.m. - 5:00 p.m., Wednesday, December 4
End of course examinations ( <a href="#">see exam week schedule</a> )	7:00 p.m., December 4 - 5:30 p.m., December 10
Graduation	December 13 - 14
Fall Term - First Eight-Week Session	
Late registration for first eight-week session	August 14
Classes begin	August 14
Last day to officially withdraw/drop courses with full reduction of tuition and fees	August 16
Last day to register and add courses/changes sections	August 16
Last day to officially withdraw/drop courses with 80 percent reduction of tuition	August 21
Labor Day holiday*	September 2
Last day to drop courses with a "W" or change from credit to audit	September 30
First eight-week session ends	October 8
Fall Term - Second Eight-Week Session	
Late registration for second eight-week session	October 16
Classes begin	October 16
Last day to officially withdraw/drop courses with full reduction of tuition and fees	October 18
Last day to register and add courses/change sections	October 18
Last day to officially withdraw/drop courses with 80 percent reduction of tuition	October 23
Thanksgiving holidays*	7:00 a.m., November 27 - 7:00 a.m. December 2
Last day to drop courses with a "W" or change from credit to audit	December 2
Second eight-week session ends	December 10

<b>Winter Intersession - December 16, 2019 to January 3, 2020 (dates are subject to change)</b>	
Late registration for winter intersession	December 16
Classes begin	December 16
Last day to officially withdraw/drop courses with full reduction of tuition and fees	December 16
Last day to register and add courses/change sections	December 16
Last day to officially withdraw/drop courses with 80 percent reduction of tuition	December 18
Christmas Day holiday*	December 25
Last day to drop courses with a "W" or change from credit to audit	December 30
New Year's Day holiday*	January 1
Winter intersession ends	January 3
<b>Spring Term Opens - January 2, 2020 (dates are subject to change)</b>	
<b>Spring Term - January 13, 2020 to May 5, 2020</b>	
Registration	January 2 - 10
Classes begin	January 13
Last day to officially withdraw/drop courses with full reduction of tuition and fees	January 17
Last day to register and add courses/change sections	January 17
Martin Luther King Day holiday*	January 20
Last day to officially withdraw/drop courses with 80 percent reduction of tuition	January 28
Deadline for degree audit (transcript evaluation), May 2021 graduates	February 28
Mid-term	March 2
Early registration for summer and fall semesters	March 16 - April 28
Deadline for degree audit (transcript evaluation), summer 2021 graduates	March 20
Spring holidays*	7:00 a.m., March 23 - 7:00 a.m., March 30
Last day to drop courses with a "W" or change from credit to audit	April 17
Students follow regular Monday class schedule	Monday, April 27
Students follow regular Wednesday class schedule	Tuesday, April 28
Reading Day	8:00 a.m. - 5:00 p.m., Wednesday, April 29
End of course examinations ( <a href="#">see exam week schedule</a> )	7:00 p.m., April 29 - 5:30 p.m., May 5
<b>Graduation (all ceremonies in Tucker Coliseum)</b>	
Ozark Campus	May 7
Graduate College	May 8
Russellville Campus Undergraduate	May 9
<b>Spring Term - First Eight-Week Session</b>	
Late registration for first eight-week session	January 8
Classes begin	January 8
Last day to officially withdraw/drop courses with full reduction of tuition and fees	January 10
Last day to register and add courses/change sections	January 10
Last day to officially withdraw/drop courses with 80 percent reduction of tuition	January 15
Martin Luther King Day holiday*	January 20
Last day to drop courses with a "W" or change from credit to audit	February 24
First eight-week session ends	March 3

<b>Spring Term - Second Eight-Week Session</b>	
Late registration for second eight-week session	March 11
Classes begin	March 11
Last day to officially withdraw/drop courses with full reduction of tuition and fees	March 13
Last day to register and add courses/change sections	March 13
Last day to officially withdraw/drop courses with 80 percent reduction of tuition	March 18
Spring holidays*	7:00 a.m., March 23 - 7:00 a.m., March 30
Last day to drop courses with a "W" or change from credit to audit	April 27
Second eight-week session ends	May 5
<b>Summer Term - May 11, 2020 to August 5, 2020 (dates are subject to change)</b>	
<b>May Summer Session – May 11, 2020 to May 29, 2020</b>	
Late registration for May session	May 11
Classes begin	May 11
Last day to officially withdraw/drop courses with full reduction of tuition and fees	May 11
Last day to register and add courses/change sections	May 11
Last day to officially withdraw/drop courses with 80 percent reduction of tuition	May 13
Memorial Day holiday*	May 25
Last day to drop courses with a "W" or change from credit to audit	May 25
May session ends	May 29
<b>June/July Summer Session – June 1, 2020 to July 1, 2020</b>	
<b>Late registration for June/July session</b>	June 1 - 2
Classes begin	June 1
Last day to officially withdraw/drop courses with full reduction of tuition and fees	June 2
Last day to register and add courses/change sections	June 2
Last day to officially withdraw/drop courses with 80 percent reduction of tuition	June 5
Early registration for freshmen for fall semester	May - August
Last day to drop courses with a "W" or change from credit to audit	June 25
June/July session ends	(Wednesday) July 1
Fourth of July holiday*	(Friday) July 3
<b>July/August Summer Session – July 6, 2020 to August 5, 2020</b>	
<b>Late registration for July/August session</b>	July 6 - 7
Classes begin	July 6
Last day to officially withdraw/drop courses with full reduction of tuition and fees	July 7
Last day to register and add courses/change sections	July 7
Last day to officially withdraw/drop courses with 80 percent reduction of tuition	July 10
Last day to drop courses with a "W" or change from credit to audit	July 30
July/August session ends	(Wednesday) August 5
Graduation	

## VIII. Foundation Scholarships

In addition to music department scholarships, students have the opportunity to apply for supplementary aid through the ATU Foundation. Applications can be submitted by going to the Arkansas Tech Foundation web page and selecting the *Foundation Scholarships* link in the left-hand menu. Application deadlines can vary so students are encouraged to make application early in the spring semester. The following scholarships are available for students in the music department.

AREA	SCHOLARSHIP NAME
Any	Christiana Stinnett Memorial Scholarhsip
Any	Carol Stewart Stark Memorial Scholarship
Any	Nona Dirksmeyer Memorial Scholarship
Any	Russellville Symphony Guild Scholarship
Any	Denton Wainwright (awarded by foundation)
Band	William C. & Myonia Pinson Memorial Scholarship
Band	Gene Witherspoon Memorial Scholarship
Band	Hallie Belle Witherspoon Memorial Scholarship
Band	Mary Elizabeth Meadows Band Scholarship
Band	Rexann Oller Scholarship (Full for two semesters- awarded by foundation)
Band	Rexann Oller Scholarship (Half for two semesters-awarded by foundation)
Band	Robert M. Bright Scholarship
Piano	Bridenthal Piano Scholarship
Piano	Connelly Music Scholarship
Vocal	Bridenthal Choir Scholarhsip
Vocal	Mary D. Turner Music Scholarship
Vocal	Mary McDonald Shinn Memorial Scholarship