The Graduate Council met in Baswell Techionery, Room 203 on Tuesday, October 16, at 3 p.m. Graduate Council members include the following:

- Dr. Mary Gunter, Chair
- Dr. Linda Bean, Vice Chair
- Dr. Matt Stephen
- Dr. Susan Underwood
- Dr. Annette Holeyfield
- Dr. Sid Womack
- Dr. Sean Huss
- Dr. Nelson Ramirez
- Dr. Deborah Wilson
- Dr. Cheryl Smith
- Dr. Thomas Nupp
- Dr. Rick Ihde
- Dr. Matt Brown
- Mr. Trent DeWitt, Student Representative
- Ms. Tammy Rhodes, Secretary

Dr. Sid Womack, Dr. Sean Huss, and Dr. Deborah Wilson were absent. Dr. Carl Brucker, Dr. Sandy Smith, Dr. Michael Garner, Dr. Charlie Gagen, and Dr. Chris Girior were guests.

**CALL TO ORDER/APPROVAL OF MINUTES**

Dr. Gunter called the meeting to order and indicated a quorum was present for the meeting and business could be conducted.

Dr. Gunter asked for approval of the minutes from September 18, 2012. Dr. Underwood made a motion, seconded by Dr. Stephen, to approve the minutes. Motion carried.

Dr. Bean made a motion, seconded by Dr. Holeyfield, to suspend the order of the agenda and proceed to approval of Curriculum Items. Motion carried.

**CURRICULAR ITEMS**

**A. Department of Nursing**

Dr. Bean made a motion, seconded by Dr. Holeyfield, to approve the proposal from the Department of Nursing to add the Post Master's Certificate in Nursing Administration. Dr. Holeyfield made a motion, seconded by Dr. Nupp, to amend the proposal to include the statement that the program was designed for majors not seeking the master's degree or holding a master of nursing degree. Motion carried.

**B. Department of College Student Personnel**

Dr. Holeyfield made a motion, seconded by Dr. Smith, to approve the proposal from the Department of College Student Personnel to change admission policies. Motion carried.

**C. Department of English and World Languages**

Dr. Underwood made a motion, seconded by Dr. Holeyfield, to approve the proposal from the Department of English and World Languages to change elective requirements in M.A. English with TESL Option. Motion carried.
D. Department of Emergency Management

Dr. Smith made a motion, seconded by Dr. Ihde, to approve the proposals from the Department of Emergency Management to modify the following courses:

1. (a) change the course number for EMHS 6013, Technology for Comprehensive Emergency Management, to EMHS 6513; and (b) modify the Prerequisites or Co-requisites: from EAM 1003, Living in a Hazardous Environment, and EAM 1013, Aim and Scope of Emergency Management, or EMHS 6063, Principles of Hazard and Emergency Management, or consent of instructor; to Prerequisites: EMHS 6043, Contemporary Issues in Emergency Management, and EMHS 6063, Principles of Hazard and Emergency Management; and

2. (a) change the course number for EMHS 6303, Thesis Research, to EMHS 6933; (b) change the title to Research I; (c) modify the course descriptions; and (d) modify the Prerequisite: from Completion of the 21 hour professional component including EMHS 6103, Research Design and Methods, or consent of instructor; to Prerequisite: EMHS 6103, Research Design and Methods; and

3. (a) change the course number for EMHS 6313, Thesis Seminar, to EMHS 6943; (b) change the title to Research II; (c) modify the course description; and (d) change the Prerequisite: from EAM 6303, Thesis Research; to Prerequisite: EMHS 6933, Research I, and EMHS 6123, Applied Data Analysis.

Motion carried.

E. Department of Biological Sciences

Dr. Bean made a motion, seconded by Dr. Underwood, to approve the proposal from the Department of Biological Sciences to add the cross-listing BIOL 5064, to BIOL 4064, Evolutionary Biology. Motion carried.

F. Department of College Student Personnel

Dr. Bean made a motion, seconded by Dr. Holeyfield to approve the proposal from the Department of College Student Personnel to add CSP 6163, Academic Advising. Motion carried.

G. Department of Emergency Management

Dr. Bean made a motion, seconded by Dr. Ihde, to approve all proposals from the Department of Emergency Management requesting addition of the following courses:

1. add EMHS 6083, Managing Emergency Management Projects;
2. add EMHS 6123, Applied Data Analysis;
3. add EMHS 6193, International Emergency Management;
4. add EMHS 6203, Crisis Communications;
5. add EMHS 6243, Intelligence in Emergency Management and Homeland Security; 
6. add EMHS 6253, Information Security for Public Managers; 
7. add EMHS 6543, Advanced Digital Technology Applications in Emergency Management; and 
8. add EMHS 6563, Situation Awareness of Environmental Threats.

Motion carried.

OTHER CURRICULAR ITEMS

Dr. Gunter informed the committee the Center for Leadership and Learning submitted a Letter of Notification to ADHE requesting a change in program delivery for the Master of Education in Education Leadership. The program is currently approved to offer the less than 50% online. The request is to deliver approximately 95% of the program online.

GRADUATE FACULTY NOMINATIONS

Dr. Smith made a motion, seconded by Dr. Underwood, to approve the following faculty to Regular Faculty: Dr. Tsunemi Yamashita, Biological Science – College of Natural & Health Sciences. Motion carried.

Dr. Bean made a motion, seconded by Dr. Stephen, to approve the following faculty to Non-Regular Faculty: Mr. Jerry Wood, Computer & Information Sciences – College of Applied Sciences. Motion carried.

Dr. Smith made a motion, seconded by Dr. Bean, to approve the following faculty to Non-Regular Faculty: Mr. Jimmy O. Bailey, Emergency Management – College of Applied Sciences. Motion failed.

OTHER BUSINESS

Dr. Gunter distributed a handout for Graduate Faculty Qualifications. After discussion, Dr. Gunter asked for volunteers to serve on a sub-committee to review requests for Graduate Faculty. Dr. Bean, Dr. Underwood, Dr. Stephen, Dr. Ihde, and Dr. Nupp agreed to serve with Dr. Bean serving as chair.

Dr. Gunter indicated ProQuest was deferred until third party legal issues could be resolved.

Dr. Gunter requested cancellation of the November meeting. Dr. Bean made a motion, seconded by Dr. Hoelzeman, to cancel the November meeting and resume business at the December meeting.

Meeting adjourned.

Respectfully submitted,
Tammy Rhodes