Graduate Council Minutes
January 13, 2000


Visitors: Carl Brucker and Donna Vocate

Graduate Faculty Recommendations:
Dr. Rebecca Shofner, Associate
Dr. Mike McSpadden, Temporary
Richard Kersh, Temporary

Hilda Turner moved that they be accepted.
James Wilcutt seconded.
Motion approved.

New Degree Proposals:
M. A. in English proposal including
New Courses:
ENGL 6013: Introduction to English Graduate Study
ENGL 6213: Topics in Literature
ENGL 6813: Directed Readings
ENGL 6996: Thesis Research
Changes in Course Description:
ENGL 6283: Literature and Society
ENGL 6993: Thesis Research
ENGL 6283: Literature and Society
Gwen Morgan moved.
Pat Roach seconded.
Discussion by Carl Brucker.
Motion approved.

M. A. in Multi-Media Journalism
Gwen Morgan moved
Annette Holyfield seconded
Discussion by Donna Vocate
Motion approved

Spring Semester Meeting Date:
2nd Tuesday at 4 p.m.

Adjournment:
Gwen Morgan moved
Hilda Turner seconded
Arkansas Tech University
Minutes of
The Graduate Council Meeting
February 8, 2000

The Graduate Council met on Tuesday, February 8, 2000, at 4:00 p.m. in the Administration Building Board Room. The following members were present:

Dr. Eldon Clary
Ms. Tammy Rhodes
Dr. Pat Roach
Ms. Laura Dobbs
Dr. Gwen Morgan
Dr. Deborah Wilson

Dr. Annette Holeyfield
Dr. Ken Rogers
Dr. Theresa Herrick
Dr. Don Carnahan
Mr. James Willcutt

Dr. Clary announced approval of the following new master’s programs:

M.S. in Information Technology
M.A. in History
M.S. in Fisheries and Wildlife Biology

Dr. Clary stated the proposals for the M.A. in Multi-Media Journalism and M.A. in English will be presented in the April ADHE meeting.

Dr. Clary called the meeting to order and asked for approval of the minutes of the January 13, 2000, meeting. Dr. Morgan moved that the minutes be approved as distributed; Dr. Herrick seconded the motion. The motion passed.

The council took the following action:

1. Dr. Morgan made the motion; seconded by Dr. Holeyfield, that the proposal for the Master of Liberal Arts Program be approved. The proposal requested reducing the total hours required for the degree be lowered from 33 hours to 30 hours; dropping LA 6703, Research for the Liberal Arts Project, from the curriculum; and reducing the required 6000-level hours from 20 to 15. The motion passed.

2. Ms. Rhodes made the motion; seconded by Dr. Rogers, to table the proposal for the Educational Leadership Program for further review. The motion passed.

3. Dr. Rogers made the motion; seconded by Dr. Holeyfield, that the proposal for the Health and Physical Education Program be approved. The proposal requested the title of PE 6053 Mechanical Analysis of Sports Skills be changed to PE 6053 Biomechanics and the course description be changed to more accurately describe the course requirements and prerequisites. The motion passed.

4. Dr. Morgan made the motion; seconded by Dr. Rogers, that the proposal for the Speech, Theater, and Journalism Program be approved. The proposal requested the course addition of JOUR5083 New Communication Technology. The course would provide the knowledge of technology to function in the present media environment. The motion passed.

5. Dr. Wilson made the motion; seconded by Dr. Roach, to approve the following faculty to graduate associate faculty status: Dr. Donna Vocate and Dana Monts. The motion passed.

The meeting adjourned at 4:45 p.m.

Respectfully submitted,

Tammy Rhodes
Secretary
Arkansas Tech University
Minutes of
The Graduate Council Meeting
March 14, 2000

The Graduate Council met on Tuesday, March 14, 2000, at 4:00 p.m. in the Administration Building Board Room. The following members were present:

Dr. Eldon Clary
Dr. Hilda Turner
Dr. Pat Roach
Ms. Laura Dobbins
Dr. Deborah Wilson

Dr. Annette Holeyfield
Dr. Ken Rogers
Dr. Theresa Herrick
Dr. Don Carnahan

Dr. Georgena Duncan, Dr. Jan Jenkins, Dr. Tom DeBlack, Mr. Bobby Taylor, and Dr. Joe Stoeckel were visitors.

Dr. Clary called the meeting to order and asked for approval of the minutes of the February 8, 2000, meeting. Dr. Turner moved that the minutes be approved as distributed; Dr. Wilson seconded the motion. The motion passed.

Dr. Clary distributed information on admission examinations used at the University of Arkansas-Fayetteville.

The council took the following action:

1. Dr. Holeyfield made the motion; seconded by Dr. Herrick, that the proposal for correction of course number from ENGL6013 to ENGL6003 Introduction to Graduate English Study be approved. The motion passed.

2. Dr. Turner made the motion; seconded by Dr. Holeyfield, that the proposal for the policy on the grade of “R” be approved. The policy reads: INCOMPLETION OF CAPSTONE PROJECTS: Students enrolling in capstone projects such as the action research project, the liberal arts project, or a thesis will be given a grade of “R” if requirements are not completed by the end of the semester. The grade of “R” does not affect hours or grade point. Students receiving the grade of “R” will be required to enroll in the course the following semester(s) until the requirements is completed. The motion passed.

3. Dr. Carnahan made the motion; seconded by Dr. Roach, to place the Educational Leadership proposal back on the table for consideration. The motion passed.

4. Dr. Turner made the motion; seconded by Dr. Roach, that the proposal for a change in catalog copy and addition of the following courses: EDLD6112 Technology Applications and EDLD6992 Professional Portfolio be approved. The motion passed.

5. Dr. Turner made the motion; seconded by Dr. Herrick, that the proposal for a course number change from EDLD6881-4 to EDLD6891-4 Independent Study be approved. The motion passed.

6. Dr. Holeyfield made the motion; seconded by Dr. Turner, to approve the following faculty to graduate faculty status: Dr. Thomas Nupp, associate member, and Ms. Judith Stewart-Abernathy, temporary member to teach ANTH6893. The motion passed.

7. Dr. Roach made the motion; seconded by Dr. Rogers, that the proposal for changes in the history curriculum be approved. The motion passed to approve changes, additions, and deletions of the following courses:

   a. Change the course description of HIST6013 and HIST6023
   b. Change the course title and description of HIST6103, HIST6413, and HIST6423
   c. Add the following new courses:

      HIST6003 Historiography and Methods ✓
      HIST6033 Readings in American History to 1877 ✓
      HIST6043 Readings in American History since 1877 ✓
      HIST6123 Readings in Regional American History ✓
      HIST6433 Readings in European History, 1350-1789 ✓
      HIST6443 Readings in European History, 1789 to present ✓
   d. Delete HIST6453 Values through Intellectual History ✓
Arkansas Tech University
Minutes of
The Graduate Council Meeting
April 11, 2000

The Graduate Council met on Tuesday, April 11, 2000, at 4:00 p.m. in the Administration Building Board Room. The following members were present:

Dr. Eldon Clary  
Dr. Hilda Turner  
Dr. Pat Roach  
Ms. Laura Dobbins  
Dr. Deborah Wilson  

Dr. Gwen Morgan  
Dr. Ken Rogers  
Dr. Theresa Herrick  
Mr. James Willcutt  
Ms. Tammy Rhodes

Dr. Clary called the meeting to order and asked for approval of the minutes of the March 14, 2000, meeting. Dr. Turner moved that the minutes be approved as distributed; Dr. Morgan seconded the motion. The motion passed.

The council took the following action:

1. Dr. Turner made the motion; seconded by Dr. Roach, that the proposal for course additions to the Fisheries and Wildlife Biology program be approved. The motion passed to add the following courses:

   √ a. FW 5003 Wildlife Management
   √ b. FW 5034 Introductory GIS
   d. FW 5053 Fish and Wildlife Management
   e. FW 5083 Principles of Fisheries Management
   f. FW 6001 Graduate Seminar in Fisheries and Wildlife Biology
   g. FW 6002 Research Methods I
   h. FW 6012 Research Methods II
   i. FW 6013 Population Dynamics
   j. FW 6891-4 Independent Study
   k. FW 6991-6 Thesis Research

2. The Council agreed to consider the remaining agenda items at a called meeting scheduled for Thursday, April 13, 2000, at 4 p.m. in the Administration Building Board Room.

The meeting adjourned at 4:45 p.m.

Respectfully submitted,

Tammy Rhodes
Secretary
Arkansas Tech University  
Minutes of  
The Graduate Council Meeting  
April 13, 2000

The Graduate Council met on Thursday, April 13, 2000, at 4:00 p.m. in the Administration Building Board Room. The following members were present:

Dr. Eldon Clary  
Dr. Hilda Turner  
Dr. Pat Roach  
Ms. Laura Dobbins

Dr. Ken Rogers  
Dr. Theresa Herrick  
Ms. Tammy Rhodes  
Dr. Don Carnahan

Dr. Dennis Fleniken, Dr. Mary Gunter, Dr. Donna Vocate, Dr. Charlie Gagen, and Dr. Larry Morell were visitors.

Dr. Clary called the meeting to order and asked for approval of the minutes of the April 11, 2000, meeting. Dr. Rogers moved that the minutes be approved as distributed; Dr. Turner seconded the motion. The motion passed.

The council took the following action:

1. Dr. Rogers made the motion; seconded by Dr. Turner, that the proposal from the Fisheries and Wildlife Biology program for the addition of the course FW 5024 Limnology be approved. The motion passed.

2. Dr. Turner made the motion; seconded by Dr. Roach, that the proposal from the Speech, Theatre, and Journalism Program for course additions be approved. The motion passed to approve the following courses:
   a. SPH 4153/5153 Persuasive Theory & Audience Analysis
   b. JOUR4163/5163 Advanced Photography and Video
   c. JOUR4193/5193 Communication Research Methods
   d. JOUR4243/5243 Journalism Writing Seminar
   e. JOUR6053 Media and Society
   f. JOUR6133 Multi-Media Publishing
   g. JOUR6193 Journalistic Writing for Multi-Media
   h. JOUR6996 Professional Project
   i. JOUR5123/INFT5123 Laws of Communication

3. Dr. Turner made the motion; seconded by Dr. Roach, that the proposal from the School of Education for addition of an Educational Specialist Degree in Educational Leadership be approved. The motion passed.

4. Dr. Turner made the motion; seconded by Dr. Rogers, that the proposal from the Information Science Program for course additions be approved. After discussion, Turner made the motion; seconded by Dr. Herrick, to table the proposal so that more information can be provided.

5. The Council agreed to consider the Information Science agenda item at a called meeting scheduled for Tuesday, April 18, 2000, at 4 p.m. in the Administration Building Board Room.

6. The Council agreed not to meet this summer unless called by the chairperson.

The meeting adjourned at 5 p.m.

Respectfully submitted,

Tammy Rhodes  
Secretary
Arkansas Tech University
Minutes of
The Graduate Council Meeting
April 18, 2000

The Graduate Council met on Thursday, April 18, 2000, at 4:00 p.m. in the Administration Building Board Room. The following members were present:

Dr. Eldon Clary
Dr. Deborah Wilson
Dr. Pat Roach
Dr. Gwen Morgan
Mr. James Willcutt

Dr. Ken Rogers
Dr. Annette Holeyfield
Ms. Tammy Rhodes
Dr. Don Carnahan

Dr. Larry Morell was a visitor.

Dr. Clary called the meeting to order and asked for approval of the minutes of the April 13, 2000, meeting. Dr. Rogers moved that the minutes be approved as distributed; Dr. Carnahan seconded the motion. The motion passed.

The council took the following action:

Dr. Rogers made the motion; seconded by Dr. Roach, to place the Information Technology proposal back on the table for consideration. Dr. Carnahan made the motion; seconded by Dr. Rogers, to approve the proposal. The motion passed to approve the following courses:

a. INFT5013 Decision Support Systems
b. INFT5053 Information Systems Resource Management
c. INFT5203 Database Systems
d. INFT5303 Developing and Administering Web Sites
e. INFT5703 Computer Networks
f. INFT5123 Laws of Communication (cross listed with JOUR5123)
g. INFT6203 Database Development and Administration
h. INFT6303 Design of Web-Based Information Systems
i. INFT6503 The UNIX Operating System
j. INFT6703 Heterogenous Networks
k. INFT6903 Emerging Trends in Information Technology
l. INFT6993 Internship

The meeting adjourned at 4:30 p.m.

Respectfully submitted,

Tammy Rhodes
Secretary
Arkansas Tech University
Minutes of
Graduate Council Meeting
November 22, 2000

Administration Building Board Room. The
Arkansas Tech University  
Minutes of  
The Graduate Council Meeting  
April 11, 2000

The Graduate Council met on Tuesday, April 11, 2000, at 4:00 p.m. in the Administration Building Board Room. The following members were present:

Dr. Eldon Clary  
Dr. Hilda Turner  
Dr. Pat Roach  
Ms. Laura Dobbins  
Dr. Deborah Wilson  

Dr. Gwen Morgan  
Dr. Ken Rogers  
Dr. Theresa Herrick  
Mr. James Willcutt  
Ms. Tammy Rhodes

Dr. Clary called the meeting to order and asked for approval of the minutes of the March 14, 2000, meeting. Dr. Turner moved that the minutes be approved as distributed; Dr. Morgan seconded the motion. The motion passed.

The council took the following action:

1. Dr. Turner made the motion; seconded by Dr. Roach, that the proposal for course additions to the Fisheries and Wildlife Biology program be approved. The motion passed to add the following courses:

   a. FW 5003 Wildlife Management ✓
   ✓b. FW 5034 Introductory GIS ✓
   d. FW 5053 Fish and Wildlife Management✓
   e. FW 5083 Principles of Fisheries Management ✓
   f. FW 6001 Graduate Seminar in Fisheries and Wildlife Biology ✓
   g. FW 6002 Research Methods I ✓
   h. FW 6012 Research Methods II ✓
   i. FW 6013 Population Dynamics ✓
   j. FW 6891-4 Independent Study ✓
   k. FW 6991-6 Thesis Research ✓

2. The Council agreed to consider the remaining agenda items at a called meeting scheduled for Thursday, April 13, 2000, at 4 p.m. in the Administration Building Board Room.

The meeting adjourned at 4:45 p.m.

Respectfully submitted,

Tammy Rhodes  
Secretary
8. Dr. Turner made the motion; seconded by Dr. Roach, to table the proposal for the Fisheries and Wildlife Biology program. The motion passed.

Before adjournment, Dr. Clary appointed Dr. Turner and Dr. Holeyfield to serve with him on the Jim Ed McGee Award Committee. The meeting adjourned at 5 p.m.

Respectfully submitted,

Tammy Rhodes
Secretary
Arkansas Tech University
Minutes of
The Graduate Council Meeting
September 22, 2000

The Graduate Council met on September 22, 2000 at 3:00 pm in the Administration Building Board Room. The following members were present:

Dr. Eldon Clary
Mr. Scott Adams
Dr. Mary Gunter
Ms. Laura Dobbins
Dr. Deborah Wilson

Dr. Ken Rogers
Dr. Theresa Herrick
Mr. James Willcutt
Dr. Glenn Sheets

The following members were absent: Dr. Hilda Turner, Dr. Annette Holeyfield, and Ms. Sara Robinson.

Dr. Clary called the meeting to order and asked for approval of the minutes of the April 13, 2000 meeting. Mr. Scott Adams moved that the minutes be approved as distributed; Dr. Theresa Herrick seconded the motion. The motion passed.

The council took the following action:

1. Dr. Clary presented nominations of six faculty members to be associate members of the graduate faculty. Two of the faculty members are from Computer and Information Science and four are from Curriculum and Instruction. The faculty presented were:

Ron Robinson-Associate member from Computer and Information Science
David Hoelzmann-Associate member from Computer and Information Science
Jack O'Reilly- Associate member from Curriculum and Instruction
Byra Ramsey -Associate member from Curriculum and Instruction
Linda Bean- Associate member from Curriculum and Instruction
Julie Baumberger-Associate member from Curriculum and Instruction

Motion made by Mr. James Willcutt to accept the faculty nominations as presented. Mr. Scott Adams seconded the motion. Motion passed.

2. A proposal to change the title of EDMD 6163: E-Mail and the Internet to EDMD 6163: Internet Resources. The change in title would more reflect the content of the course.

Motion made by Mr. James Willcutt to change the title as proposed, seconded by Dr. Ken Rogers. Motion passed.

3. Dr. Clary mentioned that there was a mistake in the April 11, 2000 minutes that FW 5053 Fish and Wildlife Management should read FW 5053 Fish and Wildlife Administration. Motion by Dr. Ken Rogers to amend the minutes, seconded by Mr. Scott Adams. Motion passed.

Other Discussion Items:

Dr. Clary stated that the "Instructions for the preparation of the Master's Thesis" needed updating. Dr. Theresa Herrick, Dr. Deborah Wilson and Dr. Ken Rogers were asked to serve on a committee to work on updating the instructions. The chair of the committee task force will be Dr. Wilson. Dr. Clary asked that they work with the Fish and Wildlife department during the revision process.

Dr. Clary appointed Mr. James Wilcutt, Mr. Scott Adams and Dr. Hilda Turner to serve on a committee to study the composition of the Graduate Council since there has been many program changes and representation on the council needs to be reviewed (especially Section V., Part D pp. 80-81) in the faculty handbook. Mr. Wilcutt will chair the committee. The committee will report back during the December meeting.
Dr. Clary told the Council that Dr. Renee Neely, Chairperson of the North Central Committee would be on campus Monday, September 25, 2000. She will meet with the Deans Council and the Academic Council about the upcoming visit on October 23-25, 2000. Dr. Clary briefly discussed the composition of the seven-member team and told the council they could expect to be called together sometime during NCA visit.

Dr. Clary told the council that the NCA self-study is on the ATU website for review and that each School Dean also had a hard copy of the study.

The meeting time for the Graduate Council was discussed. Motion made by Dr. Ken Rogers that the meeting time be the second Friday of each month at 3:00pm. Motion seconded by Mr. James Willcutt. Motion passed.

Motion to adjourn by Dr. Glenn Sheets, seconded by Mr. James Willcutt. Motion carried.

The meeting adjourned at 4:00 pm.

Respectfully submitted,

Glenn Sheets
Secretary
The Graduate Council met on September 22, 2000 at 3:00 pm in the Administration Building Board Room. The following members were present:

Dr. Eldon Clary
Mr. Scott Adams
Dr. Mary Gunter
Ms. Laura Dobbins
Dr. Deborah Wilson

Dr. Ken Rogers
Dr. Theresa Herrick
Mr. James Willcutt
Dr. Glenn Sheets

The following members were absent: Dr. Hilda Turner, Dr. Annette Holeyfield, and Ms. Sara Robinson.

Dr. Clary called the meeting to order and asked for approval of the minutes of the April 13, 2000 meeting. Mr. Scott Adams moved that the minutes be approved as distributed; Dr. Theresa Herrick seconded the motion. The motion passed.

The council took the following action:

1. Dr. Clary presented nominations of six faculty members to be associate members of the graduate faculty. Two of the faculty members are from Computer and Information Science and four are from Curriculum and Instruction. The faculty presented were:

Ron Robinson - Associate member from Computer and Information Science
David Hoelzmann - Associate member from Computer and Information Science
Jack O'Reilly - Associate member from Curriculum and Instruction
Byra Ramsey - Associate member from Curriculum and Instruction
Linda Bean - Associate member from Curriculum and Instruction
Julie Baumberger - Associate member from Curriculum and Instruction

Motion made by Mr. James Willcutt to accept the faculty nominations as presented. Mr. Scott Adams seconded the motion. Motion passed.

2. A proposal to change the title of EDMD 6163: E-Mail and the Internet to EDMD 6163: Internet Resources. The change in title would more reflect the content of the course.

Motion made by Mr. James Willcutt to change the title as proposed, seconded by Dr. Ken Rogers. Motion passed.

3. Dr. Clary mentioned that there was a mistake in the April 11, 2000 minutes that FW 5053 Fish and Wildlife Management should read FW 5053 Fish and Wildlife Administration. Motion by Dr. Ken Rogers to amend the minutes, seconded by Mr. Scott Adams. Motion passed.

Other Discussion Items:

Dr. Clary stated that the "Instructions for the preparation of the Master's Thesis" needed updating. Dr. Theresa Herrick, Dr. Deborah Wilson and Dr. Ken Rogers were asked to serve on a committee to work on updating the instructions. The chair of the committee task force will be Dr. Wilson. Dr. Clary asked that they work with the Fish and Wildlife department during the revision process.

Dr. Clary appointed Mr. James Wilcutt, Mr. Scott Adams and Dr. Hilda Turner to serve on a committee to study the composition of the Graduate Council since there has been many program changes and representation on the council needs to be reviewed (especially Section V., Part D pp. 80-81) in the faculty handbook. Mr. Wilcutt will chair the committee. The committee will report back during the December meeting.
Dr. Clary told the Council that Dr. Renee Neely, Chairperson of the North Central Committee would be on campus Monday, September 25, 2000. She will meet with the Deans Council and the Academic Council about the upcoming visit on October 23-25, 2000. Dr. Clary briefly discussed the composition of the seven-member team and told the council they could expect to be called together sometime during NCA visit.

Dr. Clary told the council that the NCA self-study is on the ATU website for review and that each School Dean also had a hard copy of the study.

The meeting time for the Graduate Council was discussed. Motion made by Dr. Ken Rogers that the meeting time be the second Friday of each month at 3:00pm. Motion seconded by Mr. James Wilcutt. Motion passed.

Motion to adjourn by Dr. Glenn Sheets, seconded by Mr. James Willcutt. Motion carried.

The meeting adjourned at 4:00 pm.

Respectfully submitted,

Glenn Sheets
Secretary
The Graduate Council met on October 13, 2000 at 3:00 p.m. in the Administration Building boardroom. The following members were present:

Dr. Eldon Clary
Dr. Ken Rogers
Ms. Sara Robinson
Mr. James Willcutt

Dr. Mary Gunter
Dr. Glenn Sheets

The following members were absent: Mr. Scott Adams, Ms. Laura Dobbins, Dr. Annette Holeyfield, Dr. Deborah Wilson, Dr. Hilda Turner, Dr. Theresa Herrick

Special guest in attendance: Dr. Scott Jordan and Dr. Larry Robinson

No business was transacted due to lack of quorum.

Other items of discussion:

Dr. Clary stated he had received from Dr. Fleniken a request that the next meeting date for the graduate council be scheduled sooner than November 10, 2000 since the School of Education had several new programs, which needed action sooner. The next graduate council meeting will be Friday, October 27, 2000 at 3 p.m. in the administration boardroom.

Meeting ended at 3:10 p.m.

Respectfully submitted,

Glenn Sheets
Secretary
Arkansas Tech University
Minutes of
The Graduate Council Meeting
October 27, 2000

The Graduate Council met on October 27, 2000 at 3:00 p.m. in the Administration Building Boardroom. The following members were present:

Dr. Eldon Clary
Dr. Mary Gunter
Ms. Laura Dobbins
Dr. Deborah Wilson
Dr. Annette Holeyfield
Dr. Hilda Turner
Ms. Sara Robison

Dr. Ken Rogers
Dr. Theresa Herrick
Mr. James Willcutt
Dr. Glenn Sheets

The following member(s) were absent: Mr. Scott Adams.
Special guest(s) in attendance: Dr. Scott Jordan, Dr. Dennis Fleniken, Dr. Rebecca Shopfner, Dr. Julie Baumberger and Dr. Joe Stoeckel.

Dr. Clary called the meeting to order and asked for approval of the minutes of the September 22, 2000 meeting.
Dr. Ken Rogers moved that the minutes be approved as distributed; Dr. Hilda Turner seconded the motion. The motion passed.

The council took the following action:

1. A proposal to change the course number COMS 6503 Computer Literacy to EDMD 6503 Computer Literacy and a proposal to change the course number and name from COMS 6513 Computer Assisted Instruction Languages to EDMD 6513 Computer Based Instruction.
   Motion made by Dr. Glenn Sheets to accept the two proposals as stated. Seconded by Dr. Ken Rogers. Motion passed.

2. A proposal to add the course MATH 5173 Advanced Biostatistics.
   Motion made by Mr. James Willcutt to add the course as proposed. Seconded by Dr. Hilda Turner.
   Motion passed.

3. A proposal to change the title of FW 5003 Wildlife Management to Principles of Wildlife Management (to agree with the title for FW 4003) and a request to change the title of FW 5034 Introductory GIS to Geographic Information Systems in Natural Resources (to agree with the title for FW 4034).
   Motion made by Mr. James Willcutt to accept the proposals as stated. Seconded by Dr. Mary Gunter. Motion passed.

4. From the School of Education, a proposal for the addition of a new program, Master of Education in Teaching, Learning and Leadership.
Motion made by Ms. Laura Dobbins to accept the new program addition. Seconded by Dr. Hilda Turner. Motion passed.

5. From the School of Education, a proposal for the addition of a new program, Master of Education in Counseling and Leadership.

Motion made by Dr. Hilda Turner to accept the new program addition. Seconded by Mr. James Willcutt. Motion passed.

6. From the School of Liberal and Fine Arts, a proposal for the addition of a new course, MUSM(RP/ANTH)4403 (5403) Interpretation/Education through Museum Methods.

Motion made by Dr. Ken Rogers to accept the new course addition. Seconded by Dr. Deborah Wilson. Motion passed.

7. From the School of Education, a proposal for the addition of a new course (EDLD 7023 School Board Relations) for the Educational Specialist Degree in Educational Leadership.

Motion made by Dr. Hilda Turner to accept the new course addition. Seconded by Dr. Deborah Wilson. Motion passed.

8. Dr. Clary presented the nomination of Ms. Kay W. Adams to the graduate faculty as a temporary member.

Motion made to accept the nomination by Mr. James Wilcutt. Seconded by Dr. Sara Robison. Motion passed.

Other Discussion Items:

Dr. Clary elaborated on the North Central Association visit and stated that Arkansas Tech University had received a positive preliminary report and would be receiving a team report in a few weeks. He expressed appreciation to the faculty and staff who had worked on the self-study.

The next meeting will be December 8, 2000 at 3:00 p.m. in the boardroom of the administration building.

Motion to adjourn by Dr. Hilda Turner. Seconded by Dr. Ken Rogers. Motion carried.

The meeting adjourned at 4:00 p.m.
Respectfully submitted,

Glenn Sheets
Secretary
Arkansas Tech University
Minutes of
The Graduate Council Meeting
December 8, 2000

The Graduate Council met on December 8, 2000 at 3:00 p.m. in the Administration Building Boardroom. The following members were present:

Dr. Eldon Clary       Dr. Ken Rogers
Dr. Mary Gunter       Dr. Theresa Herrick
Dr. Deborah Wilson    Mr. James Willcutt
Dr. Annette Holeyfield Dr. Glenn Sheets
Ms. Sara Robison      Mr. Scott Adams

The following member(s) were absent: Ms. Laura Dobbins and Dr. Hilda Turner.

Special guest in attendance: Dr. Dennis Fleniken and Dr. Julie Baumberger.

Dr. Clary called the meeting to order and asked for approval of the minutes of the October 27, 2000 meeting. Dr. Annette Holeyfield moved that the minutes be approved as distributed; Mr. Scott Adams seconded the motion. The motion passed.

The council took the following action:

1. Course additions of the following:
   COUN 6003 School Organization and Leadership for the Counselor
   COUN 6213 Developmental Counseling: Theory and Application
   COUN 6013 Action Research and Data Analysis for High Performing Schools
   COUN 6224 Counselor Skills Development I
   COUN 6011 Instructional Leadership for the Counselor
   COUN 6303 Counselor Skills Development II

   Motion made by Mr. Scott Adams to amend the course number for COUN 6013 to read COUN 6113. This would allow uniformity in the numbering with the various other action research courses. Seconded by Dr. Ken Rogers. Motion passed.

   Motion made by Mr. James Willcutt to approve the course additions pending approval from the Arkansas Department of Higher Education. Motion seconded by Dr. Theresa Herrick. Motion passed.

2. Course additions of the following:
   MTLL 6003 School Organization and Leadership for Teacher Leaders
   MTLL 6202 Professionalization of Teaching for the Master Teacher
   MTLL 6113 Action Research and Data Analysis for School and Classroom Use
   MTLL 6223 Teaching and Learning for the Master Teacher
   MTLL 6262 Action Research Practicum for the Master Teacher
   MTLL 6123 Instructional Leadership for the Master Teacher
   EDLD 6113 Action Research and Data Analysis
Motion made by Dr. Annette Holeyfield to approve the course additions pending approval from the Arkansas Department of Higher Education. Motion seconded by Dr. Glenn Sheets. Motion passed.

3. Course additions of the following:
   - EDLD 7013 Superintendency and Central Office
   - EDLD 7022 Building the Leadership Community
   - EDLD 7033 School Personnel and Business Management
   - EDLD 7113 Seminar in Current Issues
   - EDLD 7122 Educational Facilities
   - EDLD 7201 Internship
   - EDLD 7132 School Finance for District Level Administrator

Motion made by Dr. Ken Rogers to approve the course additions pending approval from NCA. Motion seconded by Dr. Annette Holeyfield. Motion passed.

4. Course Modification
A change in the 4 hour semester requirement EDLD 6554, (Administrative Internship) to a variable of 2-4 hours semester, EDLD 6551-4.

Motion made by Mr. Scott Adams to accept the change, seconded by Dr. Annette Holeyfield. Motion passed.

5. A Change in Faculty Status for Dr. Mary Gunter from a temporary to an associate member of the graduate faculty.

Motion made by Mr. Scott Adams to accept the change in faculty status for Dr. Mary Gunter, seconded by Dr. Annette Holeyfield. Motion passed.

6. A motion by Dr. Annette Holeyfield to add a new item to the agenda for today's meeting. Seconded by Dr. Ken Rogers. The curriculum proposal is for the deletion of RP 5033 Interpretation/Education through Museum Methods.
Motion made by Mr. James Willicutt to delete RP 5033 from the graduate curriculum. Seconded by Dr. Mary Gunter. Motion passed.

Other discussion items:

Dr. Clary asked Dr. Wilson to give a report on recommendation for the guidelines for writing of the thesis. Dr. Wilson stated they her committee was working on the guidelines. Dr. Clary asked her to submit a written report at the next graduate council meeting.

Dr. Clary asked Mr. Willicutt to give a report from his committee regarding graduate council membership. Mr. Willicutt stated that his committee believes that each school
should have two representatives (with the exception of the School of Education). Dr. Clary asked that a written report of the committee recommendations be submitted at the next graduate council meeting.

Motion to adjourn by Dr. Clary.

The meeting adjourned at 3:20 p.m.

Respectfully submitted,

Glenn Sheets
Secretary