The Graduate Council met in TOM 102 on Thursday, October 22, 2009, at 3:30 p.m. Graduate Council members include the following:

Dr. Mary Gunter, Chair
Dr. Mary Ann Rollans
Dr. Cheryl Smith
Ms. Connie Zimmer
Dr. John Jackson
Dr. Linda Bean
Dr. Peter Dykema
Dr. Johnette Moody
Ms. Karen Futterer
Dr. Richard Ihde
Dr. Shelia Jackson
Dr. Susan Underwood
Dr. Deborah Wilson
Mr. Jimmy Warren, Student Representative
Ms. Tanna Bartlett, Student Representative
Ms. Tammy Rhodes, Secretary

Ms. Connie Zimmer and Dr. Linda Bean were absent.

Dr. Melinda Wilkins, Mr. Ed Leachman, Dr. Michael Garner, Dr. Joe Stoeckel, and Dr. John Krohn were guests.

CALL TO ORDER/APPROVAL OF MINUTES

Dr. Gunter called the meeting to order.

Dr. Gunter indicated a quorum was present for the meeting and business could be conducted.

Dr. Gunter asked for approval of the minutes from September 17, 2009, meeting. Dr. Wilson moved, Dr. Moody, seconded, to approve the minutes. Motion carried.

Dr. Gunter announced Mr. Jimmy Warren had accepted a position at Hewlett Packard in Conway and would be leaving the council. Ms. Tanna Bartlett will serve the remaining of the semester as the student representative. Ms. Bartlett’s first assignment will be to work on a Graduate Student Career Fair with the SGA representative to the Graduate College.

ACTION ITEMS:

Dr. Wilson moved, seconded by Dr. Underwood, to approve the following nominations for membership to graduate faculty in one vote. Dr. Dykema moved, seconded by Ms. Futterer, to amend the motion to approve the nominations pending supplement of courses to be taught by Reeder. Motion carried.

Non-Regular Faculty:
David Burner, FWL
William D. Reeder, STJ

Regular Tenured:
Thomas A. Vaughn, STJ

Regular Non-Tenured:
Dr. Sangki Lee, STJ
Dr. David J. Eshelman, STJ
Dr. Alexis Nyandwi, STJ
CURRICULAR ITEMS:

Department of Behavioral Sciences

Dr. Underwood moved, seconded by Dr. Rollans, to approve the following proposal. Motion carried.
(a) Add ANTH to the cross listing for MUS 4853/5853, Music of the World’s People.

Dr. Dykema moved, seconded by Dr. Wilson, to approve the following proposal. Dr. Wilson moved, seconded by Dr. Smith, to table the proposal for department representation. Motion carried.
(b) Modify the Master of Science in Psychology as follows: (1) delete degree requirement #2 referencing the satisfactory completion of 6 hours of PSY 6993, Master’s Thesis; (2) modify degree requirement #4 by changing the statement from completed thesis to completed thesis or comprehensive examinations; (3) delete the heading Thesis (6 hours required) from the course listing; and (4) modify the total required hours to 30 hours.

Department of Biological Sciences

Dr. Jackson moved, seconded by Dr. Wilson, to approve the following proposal. Motion carried.
(a) Modify the title for the Curriculum in Fisheries and Wildlife Biology to Fisheries and Wildlife Science;

Dr. Dykema moved, seconded by Ms. Futterer, to approve the following proposal. Motion did not pass. Dr. Gunter appointed Dr. Jackson, Dr. Moody, and Ms. Zimmer to a sub-committee to review all projects and present a recommendation.
(b) Modify the enrollment policy for the term of the thesis defense as follows: (1) delete the statement: Students must be enrolled for a minimum of three graduate hours during the term of the thesis defense. (2) add the statement: Students will be required to enroll in an additional three credit hours of graduate coursework prior to the thesis defense if the thesis is not defended within one semester of completion of the coursework for the degree; and

Dr. Underwood moved, seconded by Dr. Wilson, to approve the following proposal. Motion did not pass. Because the cross listed courses were required by the undergraduate degree, the committee recommended new courses be created to replace them for action at the November 5 meeting.
(c) Add the following courses to the course descriptions:
HI 5063/HIM 4063, Organization and Administration;
HI 5073/HIM 4073, Legal Concepts for the Health Fields;
HI 5083/HIM 4083, Health Organizational Trends;
HI 5092/HIM 4092, Research in HIM;
HI 6053, Emerging Trends in HIM;
HI 6983, Research Project; and
HI 6991-6, Thesis Research; and
(d) Add the Master of Science in Health Informatics.

Department of Electrical Engineering

Dr. Rollans moved, seconded by Dr. Rollans, to approve the following proposal. Motion carried.
(a) Add the following courses to the course descriptions:
ELEG 6103, Power Electronics;
ELEG 6123, Advanced Semiconductors;
ELEG 6143, Digital Image Processing;
ELEG 6153, Statistical Signal Processing;
ELEG 6163, Biomedical Signal Processing;
ELEG 6303, Robotics; and
ELEG 6891-6, Independent Study.

Department of Emergency Management

Dr. Wilson moved, seconded by Dr. Rollans to approve the following proposal. Motion carried.
(a) Add EAM 4063/EMHS 5063, Forecasting Weather for Emergency Managers, to the course descriptions.

Department of English

Dr. Rollans moved, seconded by Dr. Underwood, to approve the following proposal. Motion carried.
(a) Add ENGL 4173/5173, Seminar in Film Studies, to the course descriptions; and
(b) Change the title of ENGL 4683/5683, Seminar in Women's Studies, to Seminar in Gender Studies.

Department of History and Political Science

Dr. Rollans moved, seconded by Dr. Wilson to approve the following proposal. Motion carried.
(a) Delete GEOG 5833, Geographic Information Systems, from the course descriptions.

Department of Mechanical Engineering

Dr. Dykema moved, seconded by Dr. Wilson, to approve the following proposal. Motion carried.
(a) Add the following courses to the course descriptions:
MCEG 5043/4043, Physical Metallurgy;
MCEG 5053/4053, Corrosion Principles;
MCEG 5453/4543, Energy Management;
MCEG 5463/4463, Heating Ventilating and Air-Conditioning Design;
MCEG 6443, Advanced Heat Transfer; and

Dr. Wilson moved, seconded by Dr. Underwood, to approve the following proposal. Motion carried.
(b) Modify the Curriculum in Master of Engineering as follows: (1) change requirements for unconditional admission from requiring graduation from an ABET accredited engineering program with a 2.75 gpa and acceptable GRE scores to graduation from an ABET accredited engineering program with a 2.75 gpa or acceptable GRE scores; (2) add additional focus areas in Electrical Engineering and Mechanical Engineering; and (3) combine the heading Focus Area (12 hours) and Elective Courses (12 hours) into one heading Focus Area (24 hours).

Department of Nursing

Dr. Underwood moved, seconded by Dr. Wilson, to approve the following proposal. Motion carried.
(a) Modify the catalog information for the Masters of Nursing as follows: (1) correct typographical in Degree Requirements course listing: NUR 6403 should be NUR 6993; (2) add the following statement in the text under the heading Degree Requirements: all students are required to attend one Community Emergency Response Team (CERT) training before graduation; and (3) add the following statement before the Degree Requirements: RNs with a bachelor's degree in a field other than nursing will be required to complete NURN 4013, Laws, Ethics, and Issues in Professional Nursing Practice, NURN 4024, Community Health Nursing, and NURN 4034, Leadership and Management in Professional Practice.

Center for Leadership and Learning
Dr. Rollans moved, seconded by Dr. Moody, to approve the following proposal pending approval by the Teacher Education Committee. Motion carried.
(a) Change EDLD 6552/6554, Administrative Internship, to EDLD 6551-4.

Sub-Committee Progress Reports

Dr. Dykema presented a recommendation and renewal form for approving nominations to graduate faculty. Dr. Rollans moved, seconded by Dr. Wilson, to approve the recommendation. After discussion of the appeals process, the motion carried.

Dr. Gunter distributed guidelines for the Jim Ed McGee Graduate Honors Award.

Dr. Gunter announced the next meeting is scheduled for November 5, at 3:30 p.m.

Meeting adjourned.

Respectfully submitted,

Tammy Rhodes