The Graduate Council met in TOM 102 on Tuesday, February 15, 2011, at 3:00 p.m. Graduate Council members included the following:

Dr. Mary Gunter, Chair
Dr. Cheryl Smith
Ms. Connie Zimmer
Dr. John Jackson
Dr. Linda Bean, Vice Chair
Dr. Mary Ann Rollans
Dr. Peter Dykema

Dr. Richard Ihde
Dr. Susan Underwood
Dr. Matt Brown
Dr. Sean Huss
Dr. Deborah Wilson
Ms. Holly Thomas, Student Representative

Ms. Tammy Rhodes and Dr. Sean Huss were absent. Ms. Shanel Smith attended and recorded minutes.

CALL TO ORDER/APPROVAL OF MINUTES
Dr. Gunter called the meeting to order and indicated a quorum was present for the meeting and business could be conducted.

Dr. Gunter asked for approval of the minutes from January 18, 2011. Dr. Bean moved, to approve the minutes. Dr. Underwood second. Motion carried.

GRADUATE DEAN’S REPORT TO THE COUNCIL
Dr. Gunter discussed the following items in the report:
- Q & A session, Undergraduate Booklet, and recruitment
- Firestone Scholarship for a Graduate Student received
- Graduate Council Elections will now be included in the regular elections process
- Council of Southern Graduate Schools Deans Annual Meeting

ACTION ITEMS

Faculty Nominations
Julia Henderson Gist, Regular Faculty and Sandy Maxwell Smith, Regular Faculty non-tenured. Dr. Dykema moved to approve both (with condition to get appropriate form) Dr. Underwood seconded. Motion carried.

Curriculum
Center for Leadership and Learning
- EDLD 7891-3, Addition

College of Education
Dr. Bean moved to approve both curriculum proposals. Dr. Wilson second. Motion carried.

ITEMS FOR DISCUSSION

Thesis committee
Dr. Jackson discussed the possible transition to an electronic thesis submission. An electronic option is being considered. Issues: what software programs to use, signature page must be signed and scanned, library could store pdf. Considerations: Can it be sent through email? The library would still offer binding for hard copies at $8.50 per copy. Advantage: anyone can look at the thesis on the library site. Also, a searchable database would possibly be available for all access.

Jim Ed McGee Award
Applications for Jim Ed McGee award are due March 15th.

On-line Graduate Catalog
Completed and available by April 1st.

GA Allocations
More GA positions have been requested from growth pool. Everyone will have the same allocation as last year. Questions: How are we in GA stipends pay versus other institutions? Is there a way to have a 12 month GA instead of a 9 month? Requested Shirley Goines be invited to the next meeting.

A handout was distributed on the Spring 2011 Thesis timeline.

Dr. Gunter announced the next meeting is scheduled for March 15, 2011, at 3:00 p.m.

Meeting adjourned.

Respectfully submitted,
Shanel Smith