



REQUEST FOR ACADEMIC CLEMENCY

Student ID Number	Date
T	

Name Enrolled Under (Last, First, Middle, Other)	Phone Number
	- .

Student Signature	Email Address

Term(s) Academic Clemency is requested: _____

In accordance with Graduate College policy, a graduate student who has previously attended Arkansas Tech University may apply to have the grades and credits earned for one or two (consecutive) semesters removed from their grade point average provided under the following conditions:

- The student must be re-entering the University following a separation of at least two semesters.
- Student must specify the term(s) for which academic clemency is desired; the term(s) must be prior to separation.
- Student must attach a written statement describing the extenuating circumstances along with a letter of support for the student from the program director to the clemency application.
- If the request is approved, Academic Clemency will eliminate ALL credits earned during the requested term(s).
- No courses included in the clemency will be counted toward any program requirement at Arkansas Tech University.
- The student's complete record will remain on transcript with added notation of "academic clemency granted" and the effective date.
- Academic Clemency does not change dates/terms of attendance, and does not restore eligibility for students financial aid, scholarships, athletics or other programs/activities.

By my signature above, I affirm the following:

- I am requesting Academic Clemency for the term(s) indicated
- I understand the above criteria and conditions, and realize each item must be met in order for this be approved.
- If approved, it is my responsibility to notify any affected departments (Financial Aid, academic advisor, etc.).

OFFICIAL USE ONLY:

Last Term Attended: _____

_____	_____
Program Director	Date

_____	_____
Graduate School Dean	Date

Comments: