

Arkansas Tech University
National Pan-Hellenic Council
Constitution

Edited February 2023

Constitution of the Arkansas Tech University - NPHC

Article I – Name

Section 1. The name of this organization shall be the **Arkansas Tech University NPHC (ATU-NPHC)**

Article II – Purpose

Section 1. The purpose of the ATU-NPHC is to foster cooperation and a positive and courteous discourse among its member organizations, focusing on matters of mutual concern, working collaboratively on projects to improve the community and support academic excellence.

Article III – Non-Discrimination

Section 1. The ATU-NPHC shall follow all local, state, federal and university laws and regulations. The ATU-NPHC is responsible for following regulations against racial and other types of discrimination, sexual harassment (including domestic violence, stalking and criminal sexual misconduct), hazing (in any form), and the university's alcohol and drug policies.

- A. ATU-NPHC agrees that the organization and all of its members will not discriminate against anyone on the basis of race, color creed, religion, age, disability, sex, sexual orientation, gender identity, national origin, political opinions or veteran status.
- B. ATU-NPHC agrees that it will not engage in any activity construed as sexual harassment or condone sexual misconduct in any form.
- C. ATU-NPHC agrees that it will not support or encourage any activities that place an individual at risk, whether physically or emotionally that may or may not be part of an initiation to join or be recognized as a member of an affiliate organization.
- D. ATU-NPHC agrees that if any member of ATU-NPHC is aware or becomes aware of any violations of the provisions contained in this article, they will immediately report the violation or suspicion of such violations to the Office of Fraternity and Sorority Life.

Article IV – Members

Section 1: Membership

- A. Only member organizations recognized by NPHC can belong to ATU-NPHC.
- B. Member organizations must be in good standing with NPHC nationally.
- C. Any member organization that is in good standing with NPHC nationally cannot be prohibited from participating in ATU-NPHC (subject to applicable university regulations for student organizations).
- D. The local chapter must be in good standing with their national organization in order to participate with ATU-NPHC.
- E. The category of membership designated as “active members” means that all required dues and assessments have been paid.
- F. This council is composed of chapters whose members are matriculating at Arkansas Tech University.

- G. In order to be active, there must be at least two member organizations active with ATU-NPHC. If the number of participating member organizations falls to one, permission must be sought from the NPHC national board and the university to continue functioning for a period not to exceed two years. During this time, every effort will be made to recruit eligible member organizations to join ATU-NPHAC.

Section 2. The fiscal year for the ATU-NPHC is January 1 through December 31. Dues are due no later than January 31 for the current year. Dues are delinquent if not received by February 15. Chapters will lose their right to have a representative on the ATU-NPHC if dues are not paid by February 28. Chapters wishing to reinstate after February 28 will have to pay a reinstatement fee in addition to the delinquent dues.

Section 3. In order for member organizations to have a representative on this council, the overall chapter grade point average must meet either the standard set by their national organization, or the standard set by Arkansas Tech University, whichever is higher.

Article V – Officers

Section 1. The officer positions of President and Vice President will be on rotation and that can be found in the ATU-NPHC by-laws.

Section 2. The elected officers of the ATU-NPHC will be secretary, and treasurer.

Section 3. The appointed officers will be the parliamentarian. This officer is appointed by the president.

Section 4. A term of office is one year, *or until a successor is elected*. The president and vice-president cannot serve more than two consecutive terms. The secretary and treasurer and the appointed officers may serve an indefinite number of terms.

Section 5. The election of officers will take place at the April meeting. Officers will be installed and take office May 1. The term of office is from May 1 through April 30.

Article VI – Meetings

Section 1. Regularly scheduled meetings of the ATU-NPHC will occur bi-weekly on Wednesday and 6:00 p.m. set by the council.

Section 2. The quorum required for any meeting of the ATU-NPHC is a majority of the chapter representatives.

Section 3. If an inclement weather emergency or some other emergency or conflict occurs, the Executive Board can cancel and/or reschedule a regularly scheduled meeting.

Article VII – Executive Board

Section 1. The Executive Board of the ATU-NPHC is composed of the elected and appointed officers.

Section 2. The Executive Board generally supervises the affairs of the ATU-NPHC in between regular meetings, except they cannot amend the constitution, bylaws, standing rules, or change any action adopted by the council.

Section 3. The Executive Board, at a minimum, must meet monthly, but can meet as often as the need arises. The quorum for such meetings will be a majority of the officers.

Section 4. The Executive Board can hold electronic meetings, provided that all officers have the appropriate equipment. If the Executive Board is meeting in person, and an officer requests to meet via an electronic platform, that is also permissible. A vote by any electronic means may be authorized by the president. The Executive Board may establish its own rules on electronic meetings including voting procedures, notice, quorum, etc.

Article VIII – Committees

Section 1. The standing committees of the ATU-NPHC will be the following: Program, Budget, Nominating, Judicial Council, and Constitution/ Bylaws/Standing Rules.

Section 2. All committees will consist of no fewer than 3 and no more than 7 members.

Section 3. The president is ex-officio on all committees except the Nominating Committee.

Section 4. Standing and ad hoc committees may meet electronically. If a committee is meeting in person and a member of the committee wants to attend the meeting via an electronic platform, that is also permissible.

Article IX –Advisors

Section 1. ATU-NPHC must have an advisor who is either a faculty member or staff member employed full-time at Arkansas Tech University.

Section 2. All advisor(s) must sign the appropriate paperwork required by the Office of Campus Life and attend the mandatory orientation for faculty advisors.

Section 3. The advisor(s) has the right to attend all meetings of the ATU-NPHC, including the Executive Board meeting, council meetings, special meetings, committee meetings. They will not have a vote in any of these meetings.

Section 4. The role of the advisor(s) is to serve as a resource and provide advisory support for the organization.

Article X – Parliamentary Authority

Section 1. The rules contained in Robert's Rules of Order Newly Revised shall govern the ATU-NPHC in all cases to which they are applicable, and in which they are not inconsistent with this constitution and special rules of order of the RONR.

Article XI – Amendment

Section 1. This constitution can be amended by 2/3 vote at a regularly scheduled meeting of the ATU-NPHC, or a special meeting called to amend the constitution, provided that the proposed amendments have been presented at the council meeting at least 30 days prior to the meeting in which they will be voted on.

Section 2. If amendments to this constitution will be voted upon at a special meeting called to amend the constitution, the proposed amendments must be submitted to all members by the secretary electronically at least 30 days in advance of the special meeting.