
CUSTODIAL SERVICES FALL 2020 CLEANING PLANS FOR E & G BUILDINGS

DATE: JULY 2020

The Arkansas Tech University Custodial Services Department plans to increase high traffic/high touch area cleaning as staffing and materials allow. Daily staff attendance will dictate which prioritized tasks will be completed each day. To help stem the spread of Covid-19, Custodial Services will increase the frequency of the following tasks during the fall 2020 Semester:

1. Building Entrance handles will be cleaned/sanitized daily.
2. Student desks and tables in typical classrooms will be cleaned/sanitized daily.
3. Elevator push buttons will be cleaned/sanitized twice per day.
4. Front counters in office suites will be cleaned/sanitized daily.
5. Office door knobs/handles will be cleaned/sanitized weekly.
6. High traffic restroom door handles will be cleaned/sanitized twice each day.
7. Computer lab tables and keyboards will be cleaned twice per day.

To accomplish the additional Covid-19 measures listed above, the following changes in existing service levels will be made:

1. Classroom chalk/white boards will not be cleaned.
2. Classroom floors will be mopped/vacuumed once per week.
3. Stairways will be swept once a week.
4. Individual offices will be cleaned by appointment/work request only. Trash will be emptied as staffing allows, at least daily. Offices floors will be cleaned when all Covid-19 related cleaning, restroom cleaning and classroom cleaning is complete.

To help ATU community members fight the spread of Covid-19, the Custodial Services will provide the following items as they are received and supplies last:

1. Additional hand sanitizer stations in high traffic areas.
2. Hand sanitizer stations in classrooms.
3. Hand sanitizer stations in offices and office suites.
4. Disposable wipes in classrooms and computer labs.