

Emergency Preparedness Information

Emergency Phone Numbers

479-968-0222 Public Safety
911 Emergency Dispatch

Course Information

Instructor _____

Course _____

Building/Room _____

FIRE

Evacuate

- › Call **911** to report the fire
- › Notify and assist people in the immediate area
- › Close all doors behind you
- › Do not re-enter until authorized by emergency personnel
- › Never assume an alarm is false
- › Do not use elevators
- › If unable to exit, go to nearest exit stairwell or safe area and call **911**
- › Use fire extinguisher if fire is small, contained and room is not filled with smoke
- › Move 500 feet away from building once evacuated

Evacuation Exits and Meeting Areas

› **Two emergency exits are located:**

1. _____

2. _____

Primary Meeting Area:

(Near) _____

Secondary Meeting Area:

(Far) _____

WEATHER

Shelter-in-Place

- › Seek shelter indoors
- › Check atu.edu/emergency for shelter-in-place procedures at Arkansas Tech
- › If a Tornado Warning is issued, seek shelter indoors in an interior room away from windows, and on the lowest floor possible
- › Do NOT leave buildings if you are indoors

ACTIVE SHOOTER

Avoid, Deny, Defend

If an active shooter or violent person is in your vicinity, please attempt to take the following steps:

- › **AVOID:** If possible, exit the building immediately and call dial **911**.
- › **DENY:** If you cannot exit, clear the hallway quickly, remain behind closed doors in a locked or barricaded room, if possible, and stay away from interior windows
- › **DEFEND:** Do not attempt to confront or apprehend the shooter, unless it is a last resort

See atu.edu/emergency for more information about "Avoid, Deny, Defend".

ATU Alert

Students, faculty, and staff are automatically enrolled into the ATU Alert System. In the event of an emergency, the University will activate an ATU Alert to provide information. You should follow the instructions received in these alerts, and wait for further updates.

ATU Alert will disseminate messages in the following ways:

- Text Message
- Email
- Phone Call
- Digital Signage
- Website: atu.edu/emergency