

## Minutes

### CETL Advisory Committee Meeting of 11-03-2021

Dr. Lasey greeted committee members and called the meeting to order.

October 2021 minutes approved by unanimous vote.

Dr. Lasey reviewed the budget for the year. To date, funds have or will have been spent on the following: subscription to The Teaching Professor (<https://www.teachingprofessor.com/>), books for book clubs at the cost of \$200 to \$300, the January professional development day at a cost of approximately \$1,000, including supplies, such as coffee, which will be minimal.

Dr. Lasey explained how the January personal professional development day will be evaluated through a review of the assessment report from last year.

Dr. Lasey updated the committee on preparations for the January personal professional development day. First, save the date emails have been sent to faculty, which is expected to be an in-person event with social distancing and masks, as needed. Second, Dr. Lasey reviewed the purpose of the January professional development day: to celebrate faculty, to bring faculty together, to build community, to learn something new that makes one a better teacher, to put oneself in a student role as a reminder of what it is like to be a student, to break down silos by meeting colleagues across campus, and to have fun. Third, Dr. Lasey listed the activities planned for the day for committee discussion. The list will be sent to faculty along with a request for faculty to register for two sessions. Faculty will list their top three choices for each session and be assigned a session based on maximum enrollment. Dr. Lasey was asked about faculty feedback to date and reported that feedback has been positive and enthusiastic.

Dr. Lasey asked the committee to encourage Russellville campus faculty to sign up for their sessions as soon as they receive the email and to attend and have fun. Ozark campus faculty will be invited to attend, if space is available. No one will be turned away.

Dr. Lasey was asked if sessions are experiential. She responded that sessions are hands-on as much as possible. For example, faculty will be able to practice archery, as handle snakes. Dr. Lasey explained how faculty will be actively involved in sessions per descriptions provided. She also reported that activities will be spread out across campus, and locations will be provided to faculty ahead of time. The location of the planned coffee break is to be determined. Dr. Norton will ask the new photographer to document the day. Dr. Lasey will ask Sam Strassner to write about the event.

Next, Dr. Lasey updated the committee on (1) the progress with badges earned by participating in CETL events; (2) the diversity committee's progress identifying resources and programming for the future, such as how to support diversity in the classroom, including the influence of diverse groups of people in the field of science; and (3) badge ideas for the fall, which she asked the committee to consider.

Other topics discussed:

- Weekly Help Sessions: well received this year, such as the sessions on the scholarship of teaching and learning. The committee discussed making recordings available and inviting faculty to watch on demand. Implementation of new strategies in the classroom could follow and reported to CETL for badging.

- Looking ahead to the spring: Diversity programming will continue, recorded sessions will be repackaged, and the May Tech Talks professional development day will be held on Thursday, May 5. The committee is in favor of continuing Tech Talks in 2022. In February, a call will go out to faculty to submit proposals for Tech Talks. Dr. Lacey asked committee members to ask faculty colleagues to submit interesting ideas for a maximum of 20-minutes per Tech Talks.
- Dr. Lacey asked the committee to share other ideas for future professional development programming, such as virtual conferences for the entire conference. For example, a 2-week conference will be available to all faculty in February 2022.

Dr. Lacey ended the meeting with a review of the purpose of CETL: to serve faculty. The committee was asked to give input, advice, and comments moving forward.

Respectfully submitted,

Dr. Ellen Treadway

CETL Advisory Committee Member

December 3, 2021