Advanced Online or Hyflex Training Request

Academic Affairs is currently accepting requests by faculty for specialized training in online instructional modalities. Accepted requests will include funds for the training. In some cases, faculty members may already have the required campus T2TOL and extra training to teach online courses, but they may not have more advanced training they desire or enough training to design a course for Hyflex delivery. The information from this form will enable the review committee to calculate the funds necessary to complete this one-time, campus-wide opportunity for faculty to take advantage of during the spring 2022 semester. Deadline for submission of this request is December 10 for any desired training to take place during the January-March 2022 quarter. Arkansas Legislative approval must be sought prior to any registration. Registration shall not be done by the faculty or administrative specialist and must be done by Academic Affairs for any reimbursement, therefore, this form and this deadline for the approval process. A March 2022 deadline will be put forth for any training desired to take place in April/May.

Faculty Information

Name: _____ T#: _____ Dept: _____

Required Training Previously Completed

ATU T2TOL ☐   ATU eTech Online Certification ☐   QM Rubric Course ☐
ATU Online Quality Rubric ☐   Other ☐

If other, specify:

_____

Training Requested

MAGNA Online Course ☐   QM Rubric Course ☐   EDUCAUSE Hyflex ☐
                               QM Designing Your Online Course ☐
                               QM Improving Your Online Course ☐   Other ☐
                               QM Evaluating Your Course Design ☐

Summary detail & provide registration URL:

_____

Type of training   Hybrid: ☐   Hyflex: ☐   Online (Synchronous): ☐   Online (Asynchronous): ☐

Cost of requested training(s): _____   Dates of requested training(s): _____
                               _____   _____

Signature of Faculty: _____ Date: _____

Signature of Department Head: _____ Date: _____

Signature of Dean: _____ Date: _____