



# STUDENT AFFAIRS ADMINISTRATION

## GRADUATE COLLEGE

Visit: [www.atu.edu/saa](http://www.atu.edu/saa)

**100% Online or On campus**



### CONTACT US

**Student Affairs Administration**  
Arkansas Tech University

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**APPLY TODAY**  
[www.atu.edu/gradcollege](http://www.atu.edu/gradcollege)

### ABOUT THE PROGRAM

The Master of Science in Student Affairs Administration (SAA) at Arkansas Tech University is a two-year practitioner-oriented program, philosophically based in college student development and university administration.

### IS THE PROGRAM RIGHT FOR ME?

The SAA Program is appropriate for individuals planning to work in the field of student affairs, regardless of their undergraduate major. Current students active in their undergraduate institution, as well as individuals currently working in the field of higher education, are great candidates for the program.

The program is designed to prepare thoughtful, compassionate, first-line student and university service administrators equipped with the knowledge, skills, and dispositions needed to begin a career in the variety of settings in which such services are needed. These areas include, but are not limited to admissions, advising, financial aid, orientation, international student services, residence life, student programming, alumni affairs, and development.

The SAA Program provides an online option, an in-classroom option, and a mixed online and in-classroom option, making it accessible to individuals, regardless of their location.

The curriculum is aligned with the Council for the Advancement of Standards (CAS) in Higher Education and requires a minimum of 36 credits.

In-state tuition is offered to residents of contiguous Arkansas states and a limited number of graduate assistantships are available for those students pursuing the degree full-time and planning to reside in Russellville or the surrounding area.

## ADMISSION REQUIREMENTS

1. Meet the minimum requirements for graduate school as outlined by the Arkansas Tech Graduate College
2. A bachelor's degree from a regionally accredited institution
3. Completed graduate school application
4. Minimum undergraduate cumulative GPA of 2.70 or 3.0 on last 30 hours using a 4.0 scale
5. Two letters of recommendation from faculty/staff members at an educational institution attesting to the applicant's ability to work with college students
6. Resume, highlighting any co-curricular experiences and/or student affairs experience
7. A reflective writing sample demonstrating quality graduate writing

Students are encouraged to submit admission materials early, but not later than two weeks prior to the start of the semester as a priority admission date. Applications submitted after the priority deadline will be considered if space is still available in SAA graduate classes.

Conditional admission may be available for students who do not meet all the minimum requirements. To be eligible, students must meet the minimum graduate college admission standards or receive a successful appeal from the program director. Students admitted under a conditional status must earn a cumulative 3.0 GPA on the first 12 graduate hours in the program.

## GRADUATE CERTIFICATE IN ADVISING

The 15-hour program includes coursework in Student Affairs Administration (SAA), specifically advising, that prepares individuals who are entering the field of collegiate advising in order to expand their knowledge. This program will provide a benefit to experienced advisors who wish to enhance their knowledge or will give those with an interest in serving in an advising role the skills and competencies they need to be effective. The program will also introduce students to advising in broad terms and will give them exposure to the main types of advising that is common in higher education institutions.

### SAA CURRICULUM FOUNDATIONAL COURSE (3 HOURS)

SAA 6023 <sup>FA, SP, SU</sup> Introduction to SAA

### PROFESSIONAL STUDIES (21 HOURS)

SAA 6033 <sup>SP</sup> Student Development Theory  
 SAA 6043 <sup>FA, SU</sup> College Students & Subcultures  
 SAA 6053 <sup>FA, SP</sup> Legal Issues in SAA  
 SAA 6073 <sup>FA, SP, SU</sup> Counseling Theories & Helping Skills\*  
 SAA 6113 <sup>SP</sup> Research Design and Analysis  
 SAA 6123 <sup>FA, SU</sup> Assessment and Evaluation in Higher Education  
 SAA 6143 <sup>FA, SU</sup> Administration in SAA

### SUPERVISED PRACTICE (6 HOURS)

SAA 6083 <sup>FA, SP, SU</sup> Practicum I  
 SAA 6063 <sup>FA, SP</sup> SAA Capstone Seminar

### ELECTIVE COURSES (6 HOURS)

SAA 6093 <sup>FA, SP, SU</sup> Practicum II  
*Required for those not in Higher Ed*  
 SAA 6153 <sup>SP, SU</sup> Advising Student Groups\*  
 SAA 6163 <sup>SP, SU</sup> Academic Advising\*  
 SAA 6173 <sup>FA, SU</sup> Career Advising\*  
 SAA 6213 <sup>FA</sup> Diversity & Inclusion in SA  
 SAA 6283 <sup>FA, SP, SU</sup> Advising Practicum\*

FA - Fall Semester    SP - Spring Semester    SU - Summer Semester  
 Class rotation may change

\* Advising Certificate courses