Arkansas Department of Emergency Management Training

Go to the schedule- find the class you want

http://www.adem.arkansas.gov/ADEM/Divisions/Preparedness/Training/schedule.aspx#HazMat Then click on the Hazardous Material Training link under "Registration" on the Left side of the screen





Red Cross Trainings

LMS REGISTRATION

- 1. Begin by opening your browser and pasting the following link: https://learningctr.redcross.org/elms/pws/portal.do?siteID=Response&landingPage=login
- 2. Click "Self Register", its located on the upper left corner of the screen. After you enter your information, into the required boxes, write down the pre-inserted number at the top of the form, THIS IS YOUR STUDENT ID, MAKE SURE YOU SAVE THIS NUMBER. Click submit when finished. Red Cross learning management system will send you an email verifying your registration number and password. After you receive the email log into your account and make sure the information works correctly, then sign up for courses and continue your education with the American Red Cross!

INTRO TO DISASTER SERVICES REGISTRATION

- 1. Once you have your logon information copy the following address in the browser and click Student login in the upper left hand corner of the screen: https://learningctr.redcross.org/
- 2. Enter your student id and password in the blanks, then click submit.
- 3. You will then see this screen.
- 4. Once you come to this screen, you will see a navigation bar on the left of the page, you can view several items about your student account but for now we are going to learn how to register for Intro to Disaster Services. To begin click "CATALOG" on the left.
- 5. There are several search option, leave everything set as default, and under the "CLASS TITLE CONTAINS" option, type "INTRODUCTION TO DISASTER SERVICES" and click "SEARCH".
- 6. You will be given the option to take the course online in English or Spanish, once you have decided on a language, click "Add to Cart" next to which language you would like.
- 7. Make sure you chose the correct language, then click "CHECKOUT" on the bottom right of the screen. You will be taken to a verification and system requirements page. READ OVER THIS INFORMATION, IF YOUR SYSTEM CANNOT SUPPORT THE REQUIREMENTS, YOU WILL NOT BE ABLE TO LOAD THE CLASS. Once you read over the information, go to the bottom of the page and click "PLACE ORDER".
- 8. This verifies that you registered for the class. If you are ready to take the class at this time, continue with the instructions, if not stop here and click "LOGOUT" located in the upper right hand corner of the screen.
- 9. To begin taking the class click "DEVELOPMENT PLAN" located in the upper left hand corner of the screen.
- 10. This screen shows you a list of all courses that you are registered for, and gives you to option to either begin the course, or continue if you had paused while taking the course. To begin, click on "BEGIN" located next to the course name "INTRODUCTION TO DISASTER SERVICES"
- 11. NOTE: IF YOU ARE USING INTERNET EXPLORER A PROMPT IN THE UPPER PART OF YOUR SCREEN SHOULD APPEAR CLICK "YES"
- 12. Once you have verified the certificate from the LMS system by clicking yes or "allow" depending on your browser, you will see the same screen with "click here to view content structure" click this, then the screen will refresh and you need to click the blue highlighted <u>"Click here to begin the Introduction to Disaster Services course"</u>

TO REGISTER FOR RED CROSS CLASSES BEING HELD AT ARKANSAS TECH UNIVERSITY:

- 1. Go to http://www.redcrossnwa.org/index.asp?IDCapitulo=6Q69P0X17U
- 2. Select "Take a Class"
- 3. Choose location of "Arkansas Tech" and Click "Search" at the bottom of the page.
- 4. Select "Register" for the class you wish to take.
- 5. Select "Sign Up"
- 6. Fill in the required information and Click "Continue" (If you have registered on this site before, you only need to insert your email and password).
- 7. Follow prompts as necessary.