



ARKANSAS TECH UNIV
Program: BSN on-line
Account # 031144
IC # 14-0039

Order Deadline Date:
2-22-19

JH Recognition Company

Division of Herff Jones
 150 Herff Jones Way • Warwick, RI 02888

Customer Service Rep: Dori Hillery
 dmhillery@herffjones.com
 PHONE: 800-451-3304 x FAX: 800-224-7916

**OFFICIAL STUDENT GRADUATION
 PIN ORDER FORM**

Package Pricing

Size 7, 7/8"

The metal qualities listed below are those offered to your school

METAL QUALITY	PIN ONLY	PIN & GUARD	PIN & GUARD W/DIAMOND
14K Gold Yellow or White*	\$461.75	\$574.70	\$627.50
10K Gold Yellow or White*	\$286.75	\$354.90	\$407.70
DBL GF Yellow or White*	\$102.90	\$135.10	\$187.90
GF Yellow or White*	\$73.70	\$95.00	\$147.80
Sterling Silver	\$47.05	\$64.55	\$117.35
GE (Yellow) or RP (White)	\$39.95	\$54.95	\$107.75

Personal Guard Choices:

A guard is to protect your pin from accidental loss and is designed to be worn with your pin. It adds a distinctive, personal touch.



Step 1: Check off your choice of metal quality for your pin

Yellow: ☐ 14KY ☐ 10KY ☐ DGF ☐ GF ☐ GE
 White: ☐ 14KW * ☐ 10KW * ☐ DGW * ☐ GFW * ☐ RP ☐ SS
 * add \$4.00 to brochure price for white gold - see Step 8... does not apply to RP or SS quality.

PLEASE NOTE: If you are ordering GE or RP you must specify either GE or RP above. If you do not, you will receive a GE. Returns are not allowed on orders that do not indicate a metal quality.

Step 2: Pin Options



PIN ONLY

\$ _____

(To add optional Diamond to PIN ONLY see Step 5).



PIN & GUARD

\$ _____
 Includes pin with choice of guard

Indicate letter code of guard from above



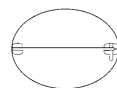
PIN & GUARD WITH DIAMOND

\$ _____
 Includes pin with a 3-point diamond & choice of guard

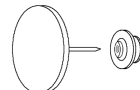
Indicate letter code of guard from above

Step 3: Pin Back Options

☐ Pin Clasp
 [default format]



☐ Lapel Tac



Step 4: Write your engraving information (included, no charge)

Initials: _____
 [Max 4 letters/spaces, no punctuation]

Year: _____

[NOTE: if you do not indicate above info, your pin will **NOT** be engraved]

Step 5: ☐ Optional 3-point diamond [added to PIN ONLY] **\$52.80**

Step 6: Advise your ceremony date

Step 7: Fill in personal information

My Name _____

My Street Address _____

My City _____ State _____ Zip _____

My Phone # [required] _____

My E-Mail Address _____

DO NOT SEND CASH
 Personal checks are **NOT** acceptable as payment

Step 8: Total up your order below

Basic Pin Price [step 2] \$ _____

White Gold* [step 1] add \$4.00 \$ _____

3-Point Diamond [step 5] add \$52.80 \$ _____

Handling Charge \$ **11.50**

Special Postage Fee \$ _____

Sub-Total \$ _____

Sales Tax 9% \$ _____

NOTE: Students **MUST** pay sales tax.
 Please calculate taxes using percentage indicated above.

TOTAL DUE = \$ _____

❖ Phone orders are not accepted.

❖ JH customer service will review your order for accuracy. If your total is not calculated correctly, we will apply correct charge to your order. Taxes are calculated based on the shipping address.

❖ Please allow 5-6 weeks for production and shipping.

NOTE: Orders must be received within one week after deadline date indicated above to ensure that your pin is shipped in time for your ceremony. If your order is submitted past the deadline, there is no guarantee your pin will arrive in time for your ceremony.

☐ Money Order (Payable to JH Recognition)
☐ Master Card ☐ Visa ☐ Discover ☐ Amex

Cardholders Name _____ Phone # _____

Cardholders Address _____

Cardholders City _____ State _____ Zip _____

Credit Card #

 Expiration Date [required]

Signature [required] _____

Metal Qualities and Types

Because "24 Karat" of pure gold is a very soft metal, it is "alloyed" (mixed) with other metals for strength:

14 Karat Gold is an alloy of 59% pure gold with a base metal for strength. It provides the highest quality and most durable finish. **Also available in white gold.**

10 Karat Gold is an alloy of 42% pure gold with a base metal for strength. **Also available in white gold.**

Double Gold-Filled is a layer of 10 Karat gold bonded to both front and back (where initials and year are engraved) of a reinforcing metal core. **Also available in white gold.**

Gold-Filled is a layer of 10 Karat gold bonded to the front of a reinforcing metal. **Also available in white gold.**

Sterling Silver is an alloy of 92.5% pure silver plus 7.5% copper.

Gold Electroplate is a yellow gold electrolytically deposited onto a reinforcing metal. With this process, the thickness of gold is significantly less than gold-filled, and its durability is limited. **Also available in white Rhodium Plate.**

Full Lifetime Warranty

Even the finest materials and workmanship will from time to time demand additional warranty attention.

Therefore, any jewelry having defects will be repaired or replaced as necessary without charge.

Questions concerning the warranty can be answered by calling toll-free 800-224-1657. This warranty gives you specific legal rights, and you may also have other rights which vary from state to state.

Please direct all claims to:
JH Recognition
150 Herff Jones Way
Warwick, RI 02888
Phone: 800-451-3304
FAX: 800-224-7916
Website: www.nursingpins.com

How to fill out your pin order form

Your graduation pin is an enduring symbol of your accomplishments.

Please take the time to fill out your order form completely and clearly.

Just follow these simple steps.....

- Step 1** Check off your choice of metal quality for your pin.
[NOTE: if no quality is marked, we will assume you are ordering the quality that matches the price you have paid]
- Step 2** Check off your pin option & write the price from the Pricing Brochure.
[also write the letter code for guard choice if purchasing]
- Step 3** Check off your choice of pin back options.
[if none is marked, your pin will be provided with the basic pin clasp]
- Step 4** Write your engraving information.
[if you do not indicate initials and year date, your pin will not be engraved]
- Step 5** Choose your options.
[3-point diamond added to Pin Only option]
- Step 6** Fill in ceremony date.
[we must have this date to ensure that your pin is shipped to your school in time for the pinning ceremony]
- Step 7** Fill in your personal & payment info.
- Step 8** Total your order.
[please include your handling charge and add sales tax]
[if your pin is shipping to your home or shipping to the school as a single pin order, you must include \$10 to cover shipping charges]



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