

Jerry Bulldog

Russellville, AR | (479) 968-0278 | jbulldog@atu.edu

Your name and contact information should match your resume.

REFERENCES

Have 3-5 references ready at all times. Make sure that your references know that you are putting them down as a reference.

Dr. Buzz Ness

Business Professor
Arkansas Tech University
Russellville, AR
(109) 876-5432
bness@atu.edu

For each reference, include their Name, Title, Organization/Company, Location, phone number, and email.

Dr. Ness has been my academic advisor for the past year and a half as well as my professor for four of the courses I have taken to earn my degree.

Description of how you know each person is optional, but it can help the employers decide who they want to talk to.

Name

Title
Organization/Company
Location (City, State)
(###) ###-####
email@email.com

Short description of your relationship to this person.

Name

Title
Organization/Company
Location (City, State)
(###) ###-####
email@email.com

Short description of your relationship to this person.

Name

Title
Organization/Company
Location (City, State)
(###) ###-####
email@email.com

Short description of your relationship to this person.