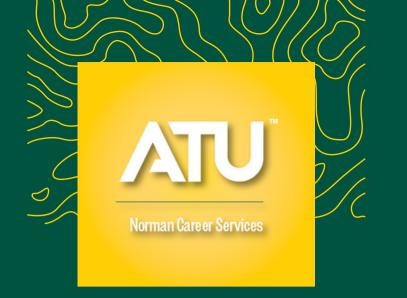
## Linked in









KRISTEN MERRITT BECK

Assistant Dean

kbeck12@atu.edu



YUSHIA "YOSHI"THAO
Career Counselor
ythaol@atu.edu





### LinkedIn is a social media platform for your professional self



### WHAT IS LINKEDIN

Social media platform for your professional self



### 1. People

Define who you are:

- work history
- activities
- Education/qualifications
- Skills

### 2. Organizations

- Hire new employees
- Marketing
- Defining their services/mission

### 3. Opportunities

- Jobs
- Volunteer positions
- Internships
- Further education/training
- Networking

### HOW LINKEDIN HELPS YOU!

### **Build Your Brand**

Where did you study?
Where did you work?
What are you good at?
What do you aspire to?

### **Build Your Opportunities**

Learn about companies/jobs/people.

Learn about new schools and courses.

Learn career advice and interests.

Learn about your industry.

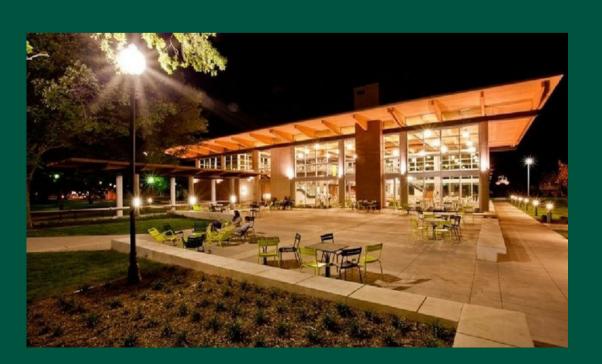
### **Build Your Network**

Finding opportunities.

Finding mentors.

Finding connections.

Findings new skills and information.



### Rejected

Of employers have rejected a job candidate because of information they found about that person online.

### 

### Hired

Of employers say that positive online reputation influences their hiring decisions.

### GETTING STARTED!



Email address Password F

Password Forgot your password?

### Sign In

### Connect, share ideas, and discover opportunities.



First name	Last name
Email address	
Password (6 or	more characters)

# STARTING A LINKEDIN ACCOUNT

www.linkedin.com

### Make Great **First** Impression

### 

of hiring managers review LinkedIn profiles before making a hiring decision.

### Creating a Profile

Adding your location

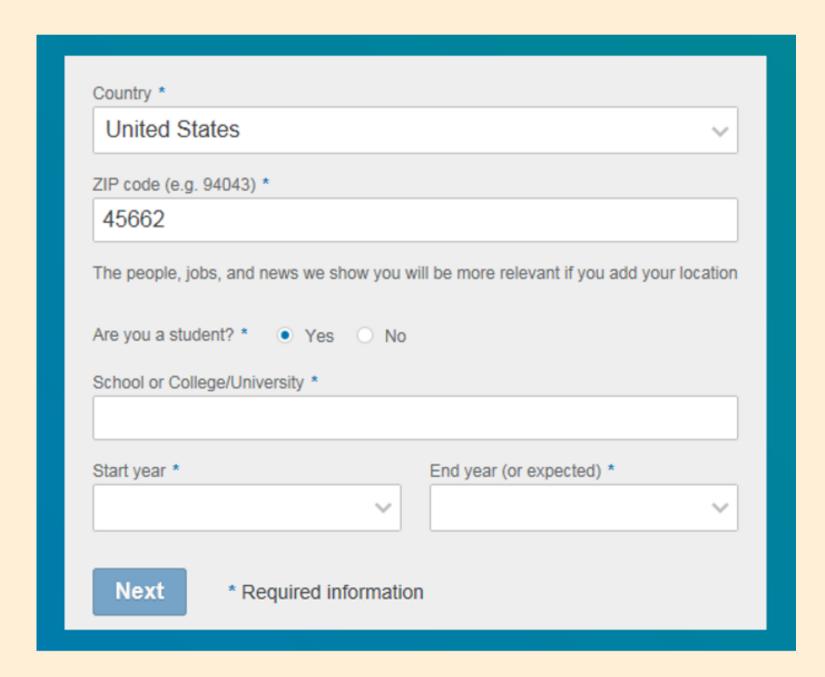
# First, let's make sure you're recognizable This will help others recognize you on LinkedIn Country \* United States ZIP code (e.g. 94043) \* 45662 The people, jobs, and news we show you will be more relevant if you add your location

\* Required information

Next

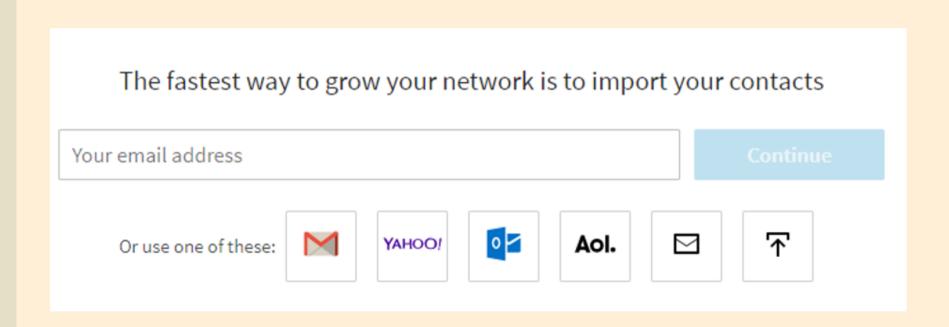
### Creating a Profile

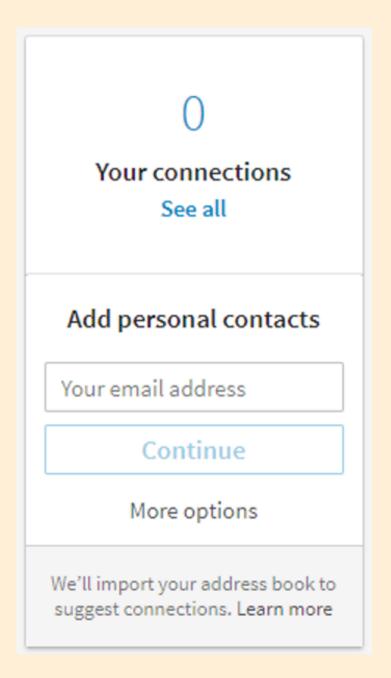
Add school: start to end (expected)



### Creating a Profile

Verify email and add contacts







### Hasan Ahmed Multimedia & Emotion Architect Sun Francisco Bay Avan | Graphic Doslon | Durant Lenkolin Product HAV Predictor, Zoo at Acrospace, Centre Wide Education San Jone State University Conditional View in Recnitter + 359

Background



### Summary

Ever since I can remember, Art has always been a part of my life... from arts & crafts with my mom, to learning the fundamentals of design at San Jose State. Now, I use that passion as a visual designer to help tell stories. Whether it's through presentations, user experience, or brand/identity development, my sole goal is to meet/exceed client's goals/objectives, while creating an enjoyable, smart, but fun experience for member's and viewers alike.



### Experience

### Senior User Experience Designer

Linkedir

December 2014 - Present (5 months) | Mountain View, California



### Contract Designer

KMidori Design & Easy Art Co

November 2007 - Present (7 years 6 months) | San Francisco Bay Area

### User Experience Designer

Linkedir

December 2012 - December 2014 (2 years 1 month) | Mountain View, California



# ADD A PROFESSIONAL PHOTO

14X

More views with a profile photo than without.

### UP CLOSE, SMILING, AND A LIGHT BACKGROUND

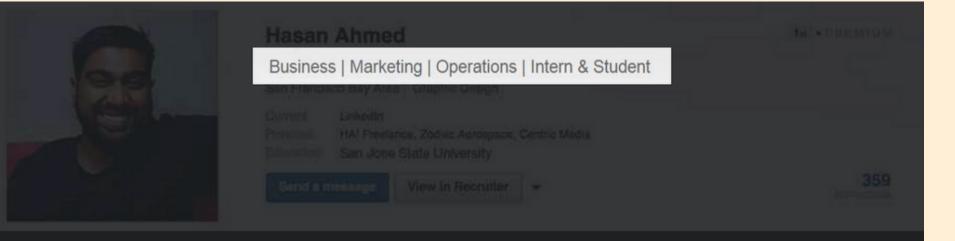


### 









Background



### Mike Gamson

Passionate about investing in people Chicago, Illinois | Internet

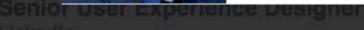
er to

experience for member's and viewers alike.



### **Reid Hoffman**

Entrepreneur. Product Strategist. Investor San Francisco Bay Are | Internet



Linkedin

December 2014 - Present (5 months) | Mountain View, California



### Contract Designer

KMidori Design & Easy Art Co

November 2007 - Present (7 years 6 months) | San Francisco Bay Area

### **User Experience Designer**

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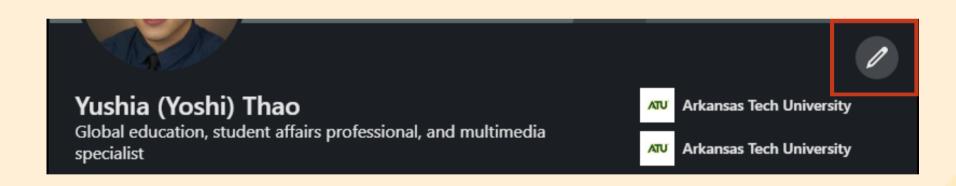
# WRITE A STRONG HEADLINE

Explain what you do and/or what you want to do!

Show your passion and interests.

### HEADLINE IS YOUR BRAND

- A detailed LinkedIn headline is critical in increasing your "findability," creating your professional credibility, and motivating your audience to keep reading the rest of your profile.
- In editing mode, simply hover over your current headline, click on the pencil, and update.
- Use key words that effectively identify your expertise, focus, experience.

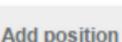




### Experience

People could be looking for someone with your experience.

### Add position





Adding a summary is a quick and easy way to highlight your experience and interests.

### Add summary



### Language

This can help you find a new job, get a promotion, or transfer overseas.

Add language



### Education

Members with a school on their profile get 7 times more profile views.

### Add school



### Skills

Members with skills on their profile get 4 times as many profile views.

### Add skills



### Volunteering Experience

1 in 5 managers hired someone because of their volunteer experiences.

Add volunteering experience



### THE NEXT SECTIONS

1 Summary

### Summary

Having obtained 9 GCSE's in 2015, I'm now studying my A'Levels in Maths, Physics, Chemistry and English. I'm very interested in science and engineering, and I love understanding how things work and how they can work better! I intend to go into a career in an engineering discipline, either Mechanical or Aeronautical, I'm looking for work experience or a placement for the summer of



Add a summary

### Summary

Having obtained 9 GCSE's in 2015, I'm now studying my A'Levels in Maths, Physics, Chemistry and English. I'm very interested in science and engineering, and I love understanding how things work - and how they can work better! I intend to go into a career in an engineering discipline, either Mechanical or Aeronautical. I'm looking for work experience or a placement for











### WRITE A COMPELLING SUMMARY

Reference what you have done and what you are doing, but focus on your future and aspirations..



### COMPELLING SUMMARY

 Include you're job hunting and contact information.

Provide basic introduction to you.

What are you doing to follow your "passion."

 Co-curricular involvement, on campus or within the community. I am a Mechanical Engineering student, graduating in May 2025, looking for Full-Time Employment. Please contact me at student123@atu.edu.

I grew up on a 120-acre fruit and vegetable farm in Jonesboro, AR, and am no stranger to hard work. I worked long hours operating machinery to plant, harvest, sort and clean produce and sold all our crops in my family's store – just some of the work I did as the daughter of a self-employed farmer. I had to work just as hard at Arkansas Tech, as it's got a reputation for a demanding and hands-on curriculum, and I'm really proud of my 3.70 GPA. I also added internship experience and campus leadership experience that has helped me develop strong teamwork, project management, communication and leadership skills, that I believe have prepared me to make a valuable contribution to your company. I'm really ready to work hard and exceed your expectations!

In the summer of 2014, I worked at Ford Motor Company as a Design engineering intern where I created an original design for the console mats for the newly designed 2017 Escape. I also worked at John Deere as a manufacturing (operations) engineering intern in the summer of 2013 where I developed a logistics procedure to outsource paint stripping in the seeding factory and coordinated off-site training for 550 employees.

One of the most rewarding experiences I've had at ATU has been my 3 years as a member of the Engineering Program, where I got work on a satellite funded by the US Air Force that will actually be launched into space in 2022. An accomplishment I'm really proud of is that I founded an official student org called Silver Wings (SW). "SW is a national, professional organization dedicated to creating proactive, knowledgeable, and effective civic leaders through community service and education about national defense." I'm now president of a 20 member group, working toward national recognition.

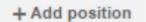
### Education + Add education School \* Dates Attended ▼ Or expected graduation year Degree Field of Study Grade **Activities and Societies** Examples: Alpha Phi Omega, Chamber Chorale, Debate Team Description See examples Remove this school Save Cancel Presentation

Add education

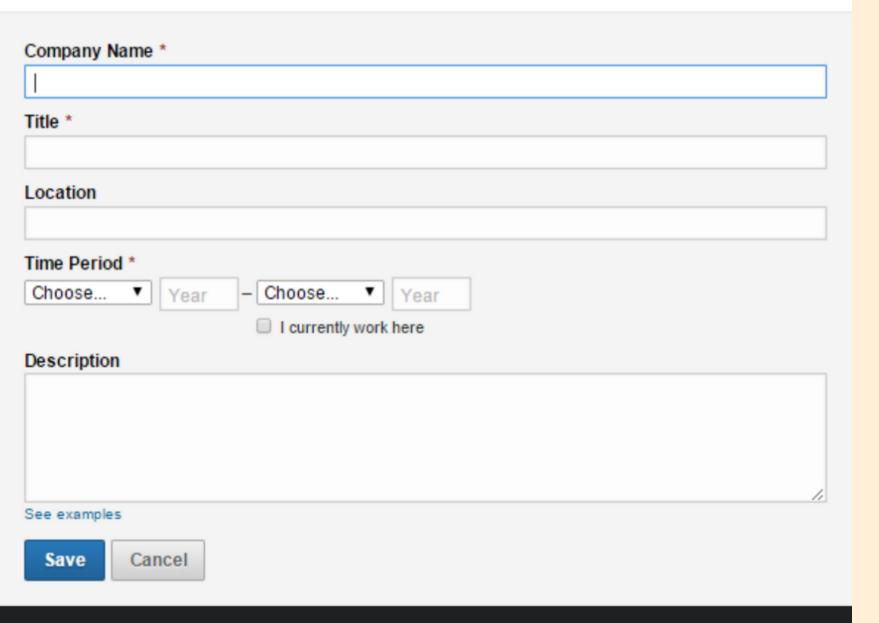
# DETAIL YOUR EDUCATION

Adding school will connect you with current ATU students and alumni.

### Experience







### Experience

### Check-out

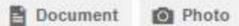
Asda



July 2014 - August 2014 (2 months) | Newark

Add Description @

Add Media:











### DETAIL YOUR EXPERIENCE

- Include summer jobs, part-time jobs, and work experience.
- Keep the description short and informative.
- Answer what did you achieve, deliver, learn?



### User Experience Designer

May 2014 - Present (1 year) | United States

▶ 1 project



### Filmmaker/ Multimedia Designer

HA! Freelance

January 2013 - April 2014 (1 year 4 months) | United States



Klien Epstien & Parker F/W 13 Perfect Imperf...



arapace Custom Wetsuit Kickstarter Camp...

### Multimedia Designer

Zodiac Aerospace

2012 - April 2014 (2 years



Mr. Ahmed was part of an in-house design team which was responsible creative design He was directly responsible for various multimedia needs, including but not limited to: web development, photography, motion graphic concept and design, video concept and production. Mr. Ahmed was initially hired for internal photo documentation and graphic design, however after displaying proficiency in video production, motion graphics and web development created a position for himself as multimedia designer.

### Notable Projects

Concepting and creating video piece for ISIS Bin to be used by sales team at customer pitche Tasks

# DETAIL YOUR EXPERIENCE

- Add examples of your work in photos presentations & videos.
- Give a dynamic, visually appealing representation of your professional story.

### ADD SKILLS & ENDORSEMENTS



## DETAIL YOUR SKILLS

 What are your areas of expertise? Add at least 5 skills.

Adding skills and expertise helps your profile appear in searches!

 If you endorse other people, they are more likely to endorse you in return!





### Designer

East Palo Alto Charter School 2007 – Present (8 years) I Education

I've worked on a variety of design projects for EPACS, from identity systems, to apparel, to posters for fundraising.

### Board Member; Co-Chair, Marketing & Communications Committee

LinkedIn for Good for Employees

January 2015 | Economic Empowerment

Shaping stories and experiences that inspire LinkedIn employees to engage with opportunities for social impact.

https://linkedinforgood.linkedin.com/

### Opportunities Hasan is looking for:

- · Joining a nonprofit board
- · Skills-based volunteering (pro bono consulting)

### Causes Hasan cares about:

- Children
- Education
- Environment
- · Health
- Science and Technology

### Organizations Hasan supports:

Sierra Club

# DETAIL YOUR VOLUNTEERING AND CAUSES

of Hiring Managers consider volunteer experience highly valuable

### Ask for recommendations that add credibility and flavor



### Vicki Davis

Teacher, Blogger - Cool Cat Teacher Blog, Keynote speaker, Co-Founder Flat Classroom Projects

Beth is my de facto, "go to" person for nonprofit and social media advice. She has given me ideas for fundraising and has also encouraged and supported the work we've done with the Flat Classroom project. I highly recommend Beth as a resource and as a person who gives so much to all non profits around the world as evidenced by the awards and recognition that she has... more

July 22, 2009, Vicki was with another company when working with Beth at bethkanter.org

Tips for getting strong recommendations:



Ask former professors, colleagues, clients



Remind them of your past projects and accomplishments



Recommendations should showcase a diverse set of skills & strengths

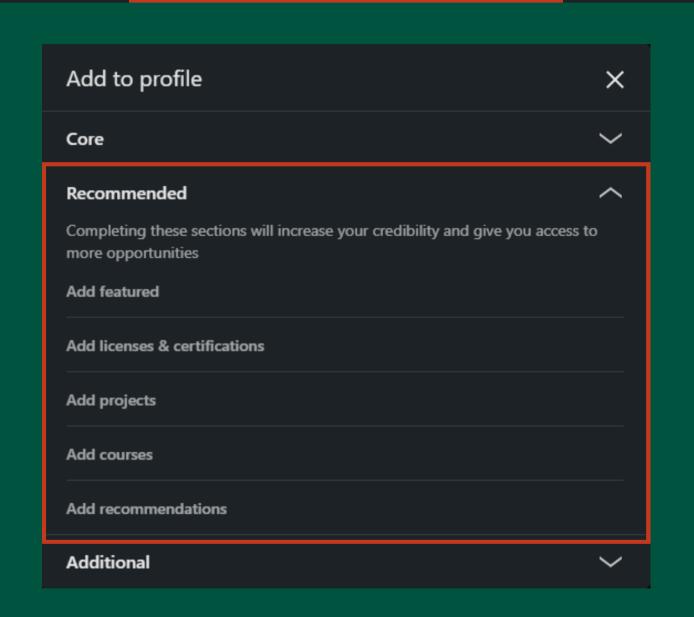
### ADD YOUR RESUME/WEBSITE

Open to

Add profile section

More

- Add Profile Section
- Click Recommended
- Click Add featured
- Click the "+" Sign
- Add media/ Add Link
- Copy and Past your Website
- Click on your Resume (MAKE SURE IT IS IN PDF FILE)





### YOUR PROFILE IS MADE, USE ITI



# USING YOUR PROFILE

Connect with people you know.

Connect with fellow ATU alumni.

Connect using messages.



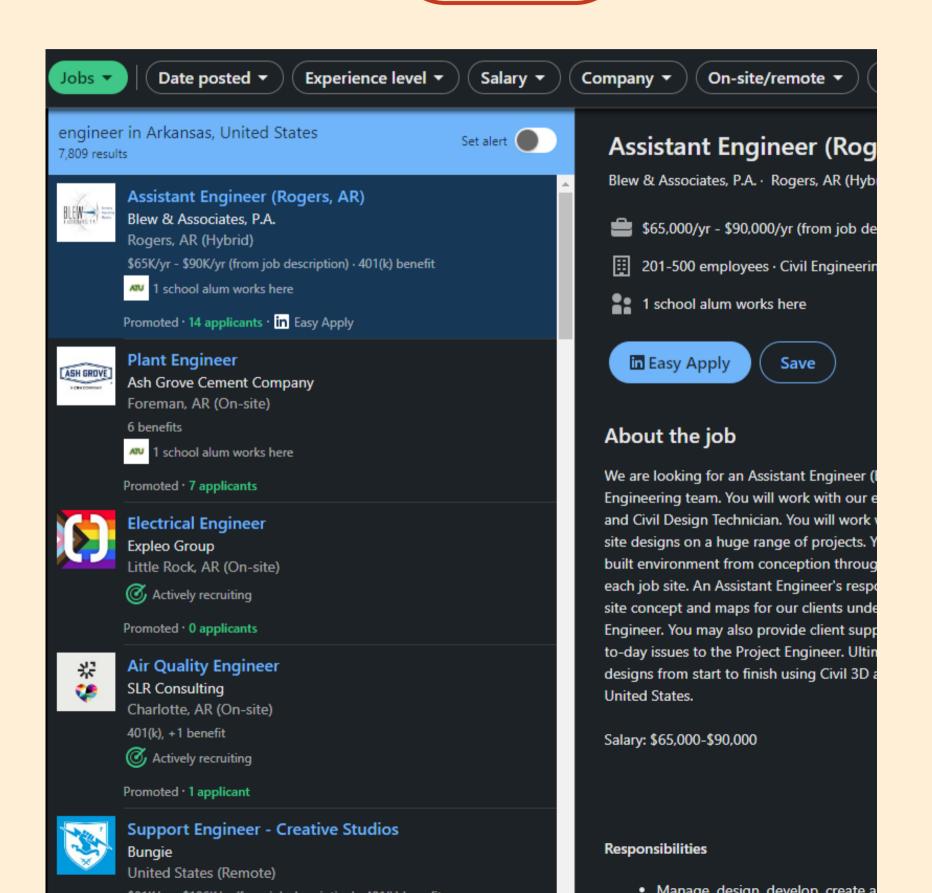










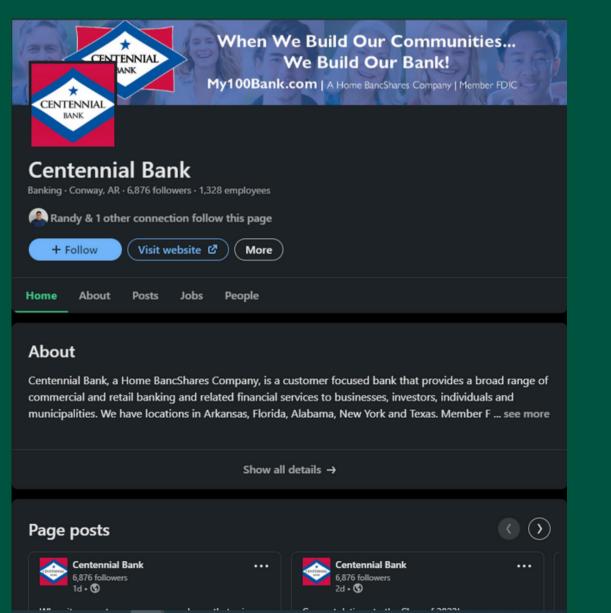


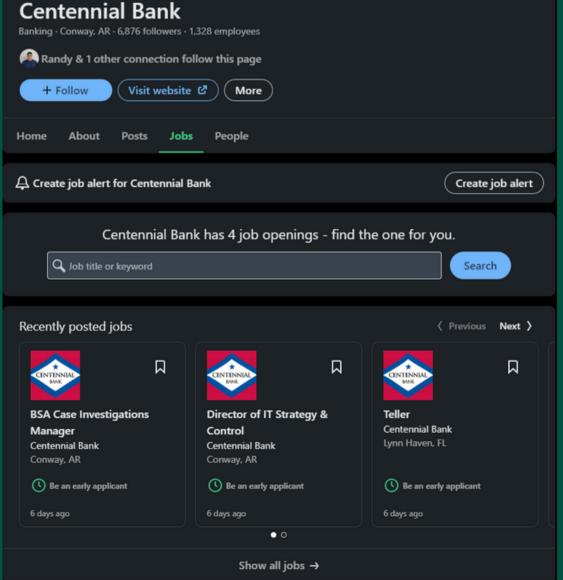
### Search millions of job postings

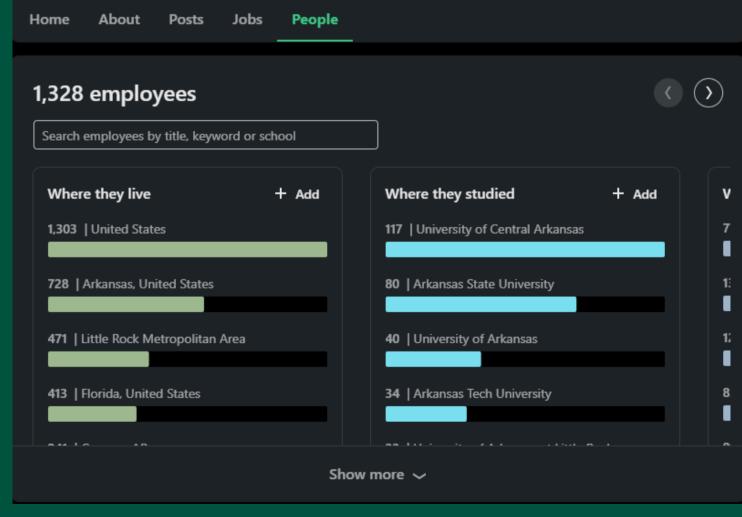
- Click on jobs
- Filter by keyword, title, company, location, function, industry, years of experience, and date posted.
  - Save a search result to get email alerts for new job postings.

### Network insights into the company

- •See if any connections work there
- See if ATU alumni work there
- See if you background matches







# Now is time to make it happen!



### Thank You!



<u>Kylia Stewart</u> Employer Relations Coordinator kstewart20@atu.edu



Kristen Merritt Beck Assistant Dean kbeck12@atu.edu



Yushia "Yoshi" Thao Career Counselor ythao1@atu.edu



### Visit our Website



