Norman Career Services

# GRADUATE SCHOOL WORKSHOP





Why pursue a graduate degree

**Deciding degree/school** 

**Application components** 

**Graduate degree cost** 

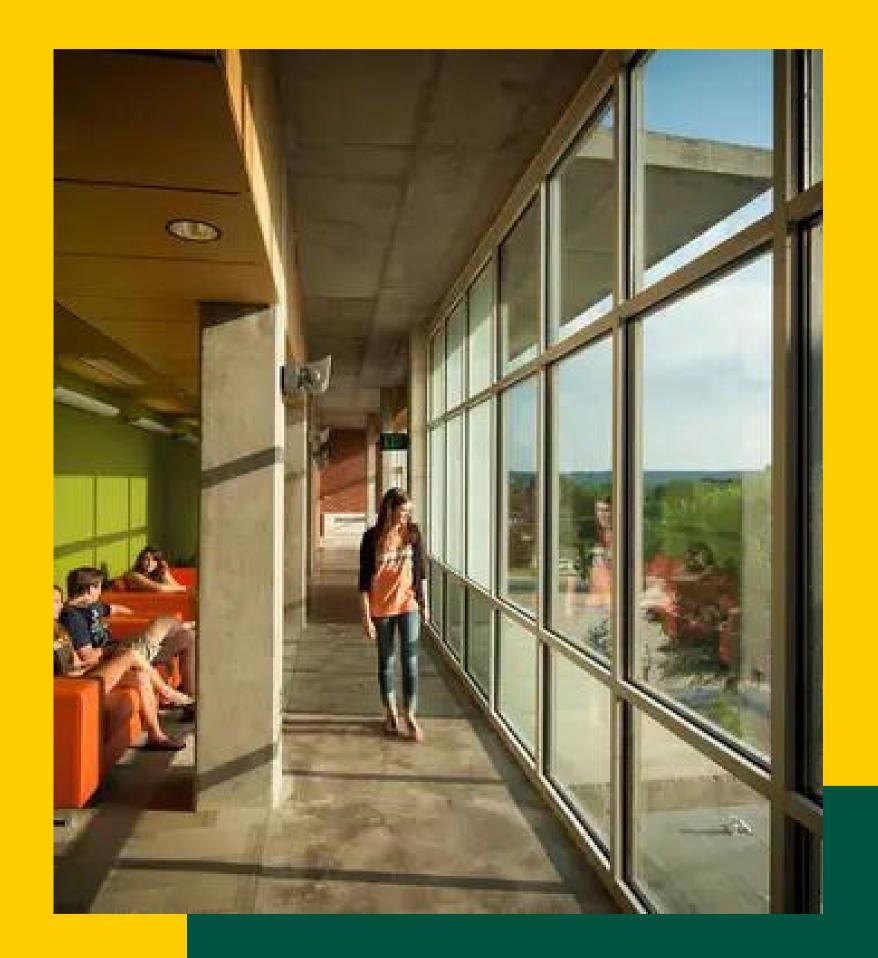
**ATU graduate degrees** 





## Today's Agenda

# Why Pursue a Graduate Degree



## **WHY PURSUE A GRADUATE DEGREE**





### **NECESSARY TO CAREER**

Many careers require advance degrees to practice.

### **PERSONAL GROWTH**

Looking to challenge yourself and pursue a personal interest.





### **PROFESSIONAL/SKILL DEVELOPMENT**

Industry requires new skills or you are looking to pivot careers.



## **Becoming Familiar** with Degree Types

MA: Master of Arts MS/MSc: Master of Science **MEd**: Master of Education **MPH**: Master of Public Health EdS: Education Specialist **PA**: Physician Assistant

Terminal Degrees **MFA**: Master of Fine Arts **MD**: Doctor of Medicine **JD**: Juris Doctor **PsyD**: Doctor of Psychology **PharmD**: Doctor of Pharmacy EdD: Doctor of Education **PhD**: Doctor of Philosophy

- **MBA:** Master of Business Administration
- **MPA**: Master of Public Administration
- **DO**: Doctor of Osteopathic Medicine

## **Choosing the Best Grad** Program for You







### MONEY

## <u>Choosing the Best</u> <u>Grad Program for You</u>

What to consider when determining if a program fits your personal and professional needs:

- 1.) Location
- 2.) Cost
- 3.) Faculty
- 4.) Program's mission, curriculum, and training specifics
- 5.) Program's connections
- 6.) Program's reputation
- 7.) Individual and family considerations



## Application Components





## **Application Components**

### **General Components:**

- CV
- Personal statement
- Transcripts
- References
- Online application form
- Application fee
- Writing sample

### **Additional Components:**

- Portfolio
- Diversity statement
- Research statement
- Grade explanations
- Credential evaluations
- Standardized exams

NORMAN CAREER SERVICES

### Resume Workshop



#### FRIDAY, MARCH 31 | 12-1PM **BROWN 134**

Join Norman Career Services in helping you start or update your resume!

0 @atucareers

Career.services@atu.edu

# CV vs. Resume

Curriculum Vitae

- Used when applying for positions in outside the U.S.
- One main format
- Two to three pages is typical
- Detailed

• Emphasis placed on academic credentials academia, fellowships or grants and jobs

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## Constructing Your CV

**1. Include your contact information** 

2. Detail your academic history in reversechronological order

**3.** Record your professional experience

4. Include relevant skills and qualifications

**5.** List honors and awards

6. Include relevant publications and presentations

7. List your professional associations and affiliations



**1st - Intro Section:** State your intention and program.



2nd - Personal Section: How have your lived experiences influenced your decision to pursue graduate school.



**<u>3rd - Education Section</u>**: How has your college experience influenced your decision to pursue graduate school.





Outline 300 words - 3 pages

## **Personal Statement**



<u>**4th - Professional Section:**</u> How have your professional experiences influenced your decision to pursue grad school?



<u>5th - Why Them/Now Section</u>: Why are you applying to the program specifically and why now?



<u>6th - The Future Section</u>: After you earn your degree, what will you do?

\*Some personal statements may have specific requirements, so pay attention to those!



## Personal Statement Outline







### 2-4 references needed

Variety (professional and academic references)

Ask their approval first!

Provide your CV and personal statement

Schedule reminders

# Transcripts & Online Aspects

At ATU, a graduate degree is more than just a bullet point on your resume - it is an opportunity to dig deeper into your field of study through practicums assistantships, and real-world experience. We are relentlessly dedicated to helping you earn your graduate degree by offering flexible options including fully-online, in-person, or a blend of the two allowing you to live your life - while working to expand your skills and opportunities.

Your inner drive will fuel everything you do here. Step up to the challenge by applying today.

#### **CHOOSE YOUR APPLICATION CYCLE**

Graduate application for admission to Arkansas Tech University is administrated through GradCAS (Centralized Application Service) to help streamline your program research and application process. Choose your cycle below to enter the GradCAS system and get started on your application to ATU. Applications open annually on October 1st for the upcoming academic year (summer through spring).

#### SPRING 2023 START

<u>Business</u> Engineering <u>Nursing</u> All Other Graduate Programs

SUMMER 2023 FALL 2023, SPRING 2024 START

<u>Business</u>

#### TRANSCRIPT REQUEST

Transcripts

https://www.atu.edu/registrar/transcript.php

Menu

Official transcripts are available for in-person pickup free of charge from 8:00 am to 5:00 pm Monday through Friday at the following locations:

#### RUSSELLVILLE CAMPUS Office of the Registrar Brown Hall, Suite 307 105 West O Street

Russellville, AR 72801-2222

Office of Student Services Arkansas Tech University - Ozark Campus 1700 Helberg Lane

Ozark, AR 72949

NOTE: Official transcripts are not issued unless all obligations to the University are satisfied. If you are planning to pick up your transcript in person, please do not place an order online. If you wish for someone to pick your transcript up, list that person's name and that permission is given on your signed request form or from your @atu.edu email and make sure that the person picking up your transcript has a photo ID with them.

Transcript Request - Electronic PDF or Express Paper Delivery
Transcript Request - Standard Paper Delivery
Unofficial Transcripts - for Current Students

### **Online App**

#### https://www.atu.edu/apply-graduate.php

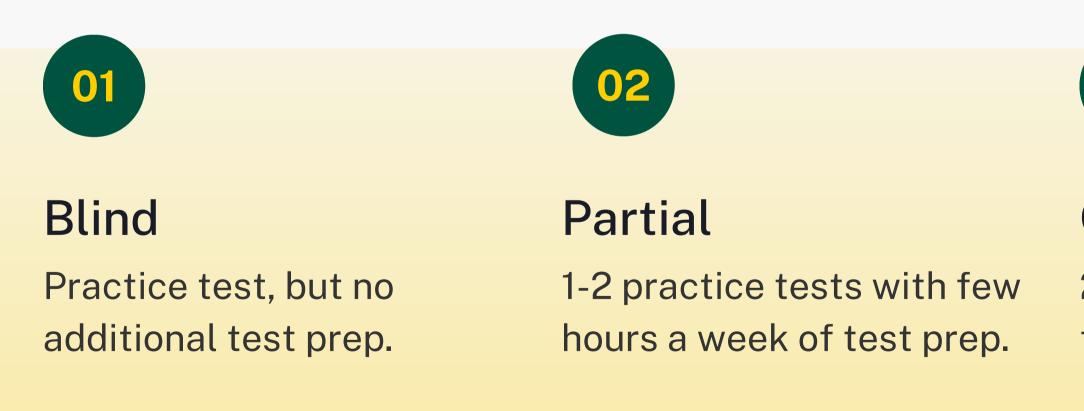
### **Application Fee**

#### \$40 - \$150 Waivers



# **Testing Approaches**

Regardless of your approach, be comfortable with your decision







### Committed

2+ practice tests and daily test prep.

### Norman Career Services Norkshops

#### LinkedIn Workshop

RESUME WORKSHOP

**KE20IME /ORKSHOP** 

> Monday April 24 Brown 134 12-1pm

#### Networking Workshop

Tuesday April 25 Rothwell 213 12-1pm

#### **References Workshop**

Wednesday April 26 Brown 134 12-1pm

career.services@atu.edu

#### Interview Workshop

Thursday April 27 Rothwell 213 12-1pm

#### **Resume Workshop**

Friday April 28 Rothwell 213 12-1pm

# Scholarships

Where to locate

- Department
- College level
- University wide
- National/international
- Associations

o atucareers



## **Timeline for Fall Deadlines**









- May: Construct program list
- **June:** 1st drafts of CV/statements and contact programs/advisors
- July: 2nd drafts of CV/statements and make checklist of applications
- August: Final drafts of CV/statements and identified scholarships



## **Timeline for Fall Deadlines**



September: Contact references, statement edits













After: Contact program advisors of submission, follow up with references, and check test/transcript submissions

**October:** Online applications and prepare transcripts, statement edits, all tests done

**November:** Submission

# Career Services is Here to Help!



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Norman Career Services

## **ATU Graduate Programs**



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## Visit our Website





