

General Education Committee
Friday, March 29, 2013
Rothwell 308

- I. Call to order
- II. Approval of Minutes
- III. New Business
 - a. Curriculum Modifications
 - i. Department of Agriculture
 - ii. Department of Mathematics
 - iii. University Honors
- IV. Old Business
 - a. DIT (ethics)
 - b. General Education goals
 - i. Wellness Concept
 - ii. Civic Involvement
- V. Other Business
 - a. Open forum
 - b. Meeting time
 - i. April
 - ii. May
- VI. Adjournment

Approved
4-22-13

**The Minutes of
THE GENERAL EDUCATION COMMITTEE
OF
ARKANSAS TECH UNIVERSITY**

The General Education Committee met Friday, March 29th at 10:00 am in Rothwell 308. The following were present:

Ms. Cheryl Chaney	Ms. Karen Riddell
Dr. Justin Killingsworth	Dr. Joseph Swain
Dr. J.J. Mayo	Dr. Kim Troboy
Dr. Johnette Moody	Dr. Jason Warnick

Absent:

Ms. Caitlyn Brinegar
Dr. Erin Clair
Ms. Gwen Faulkenberry
Ms. Jennifer Saxton

Guests were: Dr. Jan Jenkins, Dr. Thomas Limperis and Ms. Kristi Brown

Call to Order Dr. Moody called the meeting to order and asked for a motion to approve the minutes of the February 25th meeting. Dr. Chaney made the motion to approve, seconded by Dr. Warnick. Motion carried to approve minutes as distributed.

Honors Curriculum The committee heard from Dr. Jenkins regarding the curriculum modifications to the Honors Program. Dr. Jenkins explained to the committee that the curriculum for the Honors Program has not been updated for many years and there are a few changes needed. One of the changes to the program will be the removal of ENGL 1043 Honors Composition I and ENGL 1053 Honors Composition II from the required curriculum and replacing them with the new course ENGL 2183 Honors Introduction to Film. Dr. Jenkins explained that many honors students come in to the program having already taken AP composition courses and therefore do not need these courses. Since there are no AP courses equivalent to the Introduction to Film course and Composition I is a required prerequisite to the course, she feels that this will be a good replacement. ENGL 1043 and 1053 will still be offered for those students that need them, but this will take away the requirement for all students to take them. Dr. Troboy expressed some concern that the removal of ENGL 1043 and 1053 from the required Honors curriculum may affect the assessment of the "Communicate effectively" general education goal and asked if assessment could be done in the Film course. Dr. Jenkins said that she did not have any objections to this. Dr. Swain observed that Dr. Clair could probably set something up for this assessment.

Dr. Jenkins also explained that she is proposing changing HONR 1001 Freshman Honors Seminar to HONR 1003. The added hours to this course will provide the students more opportunity for collaboration and team building and will also allow for the addition of guest speakers for the class. The deletion of the three hours from the composition courses will allow the addition of these hours in the program. Dr. Warnick made the motion, seconded by Dr. Mayo to approve these changes to the Honors Program curriculum. Motion carried.

Agriculture

Dr. Killingsworth addressed the proposal to remove the Pest Management option from the Agriculture Business curriculum explaining that the program is no longer viable. There are no current students enrolled and no incoming freshmen that have selected the program. There is also no longer an instructor qualified to teach the courses. Dr. Troboy made a motion, seconded by Dr. Warnick to approve the removal of the Pest Management option from the Agriculture Business curriculum. Motion carried.

Math

Dr. Limperis addressed the committee regarding modifying the prerequisites for MATH 1003, College Mathematics and MATH 1113, College Algebra. The previous prerequisite of "make a grade of C or higher in Math 0903" will be replaced with "make a grade of A*, AQ*, B*, BQ*, C*, or CQ* in MATH 0903" for MATH 1003 and "make a grade of A*, B*, or C* in MATH 0903" for MATH 1113. Dr. Limperis explained to the committee that the revamping of the MATH 0903 course has necessitated the change to the prerequisites to these courses. MATH 0903 is now completed in modules and the student's progression in to MATH 1003 or MATH 113 depends on the modules passed. Dr. Troboy made a motion, seconded by Dr. Mayo to approve the change in prerequisites for MATH 1003 and MATH 1113. Motion carried.

DIT

Dr. Moody told the committee that she had spoken to Dr. Roberts regarding the DIT exam and that he had told her there was up to \$5,000 available as an Assessment Grant to purchase the exam for the assessment of the "Develop ethical perspectives" general education goal. Dr. Roberts had also suggested that Professional Studies could be considered as possible classes to issue the exam. The committee discussed what courses to use for the assessment and decided to appoint a sub-committee to look at courses. Dr. Chaney, Dr. Warnick and Dr. Killingsworth volunteered to be on this sub-committee.

Wellness Concept

The committee discussed rewording the Wellness Concept goal so that it can be better assessed. They also considered including the Health and Wellness department in the assessment. Dr. Killingsworth suggested an Ad hoc committee to craft wording for the goal that would then be

approved by the committee. Dr. Killingworth, Dr. Mayo, Dr. Warnick and Dr. Chaney volunteered to compose this committee.

Other Business Dr. Swain told the committee that he was working on an online survey for the committee to look at for the “Demonstrate knowledge of the arts and humanities” goal and that he would be sending that to Dr. Moody.

Meeting Time Karen will send out a scheduler to determine the date and time for the next meeting.

Adjournment The meeting adjourned at 10:55 a.m.

TO: Tammy Weaver
FROM: Dr. Johnette Moody *JM*
RE: Curriculum Proposals:
Department of Agriculture
Department of Mathematics
University Honors Program
DATE: Friday, March 29, 2013

Tammy,

The General Education Committee met this morning and approved the following:

1. Department of Agriculture
Delete Pest Management option from Agriculture Business Program - **Approved**

2. Department of Mathematics
MATH 0803 (DELETION) - **Approved**
MATH 0903 - **Approved**
MATH 1003 - **Approved**
MATH 1113 - **Approved**
MATH 1914 - **Approved**

3. ENGL 2183, Honors Introduction to Film
HONR 1001 to HONR 1003 – **Approved**

If you have any questions, please let me know.

1. Department of Agriculture

- a. Delete the Curriculum in Agriculture Business Pest Management Option.

2. Department of English and World Languages

- a. Add ENGL 2183, Honors Introduction to Film, to the course descriptions.

3. University Honors

- a. Change the course number for HONR 1001, Freshman Honors Seminar, to 1003.

4. Department of Mathematics

- a. Delete MATH 0803, Beginning Algebra, from the course descriptions;
- b. Modify MATH 0903, Intermediate Algebra, as follows: (1) change the title to Beginning and Intermediate Algebra; (2) remove the prerequisites; (3) allow for the course to be repeatable and all attempts be included in passed hours unless student petitions for a repeat of a grade of D or F to be removed from grade point average; and (4) add new grades to the grading as outlined in the proposal:

New Course Description:

Prerequisites: One unit of high school algebra, grade of C or better in MATH 0803, or consent of the Mathematics Department.

The purpose of this course is to prepare for college level mathematics those students whose mathematics background is inadequate. Content of the course is fundamental operations, linear equations, special products and factoring, fractions, functions, graphs, and systems of linear equations.

Note: The grade in the course will be computed in semester and cumulative grade point averages, but the course may not be used to satisfy general education requirements nor provide credit toward any degree.

Note: A student who makes a D or F in MATH 0903 must repeat the course in each subsequent semester until he or she earns a grade of C or better.

New Course Description:

The purpose of this course is to prepare for college level mathematics those students whose mathematics background is inadequate. Content of the course is the language of algebra, fundamental operations, signed numbers, various equations, problem solving, special products and factoring, fractions, functions, graphs, exponents, and systems of linear equations.

Note: The grade in the course will be computed in semester and cumulative grade point averages, but will not be calculated in earned hours. The course may not be used to satisfy general education requirements nor provide credit toward any degree.

Note: The course is repeatable allowing hours for financial aid purposes. All attempts of the course will be included in the semester and cumulative grade point average. Students earning the grade of D*, F*, or FE may repeat the course and petition the Registrar's Office to have the quality hours and quality points removed from the in semester and cumulative grade point averages.

Note: A student must achieve a grade of A*, AQ*, B*, BQ*, C*, or CQ* to satisfy the requirements to enroll in MATH 1003. A student must achieve a grade of A*, B*, or C* to satisfy the requirements to enroll in MATH 1113. A student earning a grade of AN*, BN*, CN*, D*, F*, or FE will be required to reenroll in MATH 0903.

- c. Modify the prerequisites for MATH 1003, College Mathematics, as follows:

Old Prerequisites: Score of 19 or above on the mathematics subscore of the Enhanced ACT, score of 460 or above on the quantitative portion of SAT, score of 41 or above on the quantitative portion of the COMPASS mathematics section, or make a grade of C or higher in Math 0903.

New Prerequisites: Score of 19 or above on the mathematics sub score of the Enhanced ACT, score of 460 or above on the quantitative portion of SAT, score of 41 or above on the quantitative portion of the COMPASS mathematics section, or make a grade of A*, AQ*, B*, BQ*, C*, or CQ* in MATH 0903.

- d. Modify the prerequisites for MATH 1113, College Algebra, as follows:

Old Prerequisites: Score of 19 or above on the mathematics portion of the ACTE exam, or score of 460 or above on the quantitative portion of SAT, or score of 41 or above on the COMPASS mathematics section, or grade of "C" or better in MATH 0903.

New Prerequisites: Score of 19 or above on the mathematics portion of the ACTE exam, or score of 460 or above on the quantitative portion of SAT, or

score of 41 or above on the COMPASS mathematics section, or grade of A*, B*, or C* in MATH 0903.

- e. Modify the prerequisites for MATH1914, Precalculus, as follows:

Old Prerequisites: Completion of high school algebra I and II with a grade of C or better and a score of 19 or above on the mathematics portion of the ACTE exam, or score of 460 or above on the quantitative portion of the SAT, or score of 41 or above on the COMPASS mathematics section, or MATH 1113 and MATH 1203, or a grade of C or better in MATH 0903.

New Prerequisites: Completion of high school algebra I and II with a grade of C or better and a score of 19 or above on the mathematics portion of the ACTE exam, or score of 460 or above on the quantitative portion of the SAT, or score of 41 or above on the COMPASS mathematics section, or MATH 1113 and MATH 1203, or a grade of A*, B*, or C* in MATH 0903.

1. Department of Agriculture
 - a. Delete the Curriculum in Agriculture Business Pest Management Option.
2. Department of English and World Languages
 - a. Add ENGL 2183, Honors Introduction to Film, to the course descriptions.
3. University Honors
 - a. Change the course number for HONR 1001, Freshman Honors Seminar, to 1003.
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Arkansas Tech University
PROPOSAL FOR CHANGE IN PROGRAM

TO: Curriculum Committee or Graduate Council (as appropriate)

FROM: Department of Agriculture

DATE SUBMITTED: 4/5/2013

REQUEST FOR CHANGE IN PROGRAM (Modification or Deletion of Existing Major, Option or Minor)

Title	Signature	Date
Department Head	<i>Malcolm R. Rainey</i>	3-8-13
Dean	<i>Wally Hough</i>	3-11-13
Teacher Education Council (if applicable)		
Graduate Council (if applicable)		
Registrar	<i>Sammy Woods</i>	3/14/13
Vice President for Academic Affairs		

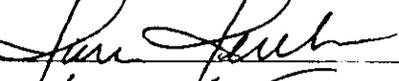
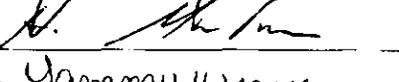
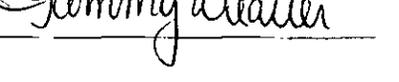
Program Title: Agriculture Business	Effective Date: Fall 2013
Outline change in program and attach curriculum matrix: Delete the Pest Management option from the Agriculture Business Program.	
What impact will the change have on staffing, on other programs and space allocation? The deletion of this program will not have any effect on staffing, space allocations or other programs.	
Please provide a rationale for the need for this new course including the evidence derived from your program assessment. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline. <ul style="list-style-type: none"> We no longer have an instructor qualified to teach the courses as outlined in the degree option. There are no current students enrolled in the program. There are no incoming freshmen that have selected Pest Management as an option. The program has only graduated 3 students since it became an option in fall 2008. 	
If this course will affect other departments a Departmental Support Form for each affected department must be attached. No	

Arkansas Tech University
REQUEST FOR COURSE ADDITION

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TO: Curriculum Committee
FROM: English and World Languages
DATE SUBMITTED: March 4, 2013

REQUEST TO ADD ENGL 2183: HONORS INTRODUCTION TO FILM

Title	Signature	Date
Department Head		2-28-13
Honors Program Director		2-28-13
Dean		2-28-13
Registrar		3/7/13
Vice President for Academic Affairs		

Course Subject: ENGL	Course Number: 2183
Cross-listed with Subject:	Course Number:
Official Title (Limited to 30 characters including spaces): Honors Introduction to Film	
Mode of Instruction: (check appropriate box) <input checked="" type="checkbox"/> 01_Lecture/ <input type="checkbox"/> 02_Lecture/Laboratory/ <input type="checkbox"/> 03_Laboratory only/ <input type="checkbox"/> 05_Practice Teaching/ <input type="checkbox"/> 06_Internship/Practicum/ <input type="checkbox"/> 08_Independent Study/ <input type="checkbox"/> 10_Special Topics/ <input type="checkbox"/> 12_Individual Lessons/ <input type="checkbox"/> 13_Applied Instruction/ <input type="checkbox"/> 16_Studio Course/ <input type="checkbox"/> 17_Dissertation Research/ <input type="checkbox"/> 18_Activity Course/ <input type="checkbox"/> 98_Other	
Effective Term: <input type="checkbox"/> Spring X <input checked="" type="checkbox"/> Summer I	If course is required by major/minor, how frequently will course be offered? The course will be offered once a year for students in the University Honors program.
Is this course repeatable for additional earned hours?	NO How many times?
Does this course require a fee? NO	How much? Type of fee?
<input type="checkbox"/> Elective <input type="checkbox"/> Major <input type="checkbox"/> Minor	

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If major or minor course, you must complete the Request for Program Change form.

This course will be used by the University Honors Program. Dr. Jenkins will submit the Request for Program Change Form.

Prerequisites:

Successful completion of ENGL 1013 or ENGL 1043 and admission to the Tech Honors Program or permission of the Honors Program Director.

Co-requisites:

Course Description (as you want it to appear in the catalog):

An honors course that explores film as an art form with particular attention to genres, stylistic technique, and film's relationship to popular culture.

Grading Standard Letter P/F Other (If other, please specify below)

For the proposed course, attach a syllabus that includes:

- a. Course subject, number and title
- b. Course description as to appear in catalog
- c. Course goals and/or objectives
- d. Course outline
- e. Methods of student performance assessment and evaluation
- f. Course bibliography, reading list, and /or listing of other instructional media

Will this course require any special resources such as unusual maintenance costs, library resources, special software, distance learning equipment, etc.? Please specify.

The library has a good collection of films that can be used in this course. In addition we have a fairly extensive departmental library of films.

Will this course require a special classroom (computer lab, smart classroom, or laboratory)? Please specify.

The course will need to be taught in classrooms with adequate projection systems. All of our first-floor rooms in Witherspoon are so equipped.

How does this proposal support the University Mission or University Strategic Planning Goals?

This course addresses the Mission Statement's goal of "nurturing scholastic development" as well as providing "a solid educational foundation for life-long learning." It addresses four general education goals: (1) Communicate effectively (2) Think critically (3) Develop ethical perspectives (4) Demonstrate knowledge of arts and humanities.

Please provide a rationale for the need for this new course including the evidence derived from your program assessment. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

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ENGL 2183 Proposal, page 3

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This proposal results from Dr. Jenkins analysis of Tech Honors Students' academic needs and her redesign of the Tech Honors Program.

How will the effect of the change be monitored in ongoing program assessment?

The course will be evaluated each time it is offered. Our departmental Assessment Committee is currently rewriting our departmental and program learning objectives. When that process is complete, we will make sure that this course's learning objectives reflect the changes to our departmental learning objective as well as those of the Honor Program.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached.

This course serves the Tech Honors Program and should have no direct effect on any other department.

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Sample Syllabus

ENGL 2183: Honors Introduction to Film

Instructor Information

Syllabus

Catalog Description

Prerequisites: Successful completion of ENGL 1013 or ENGL 1043 and admission to the Tech Honors Program or permission of the Honors Program Director. A study of film as an art form with particular attention given to genres, stylistic technique and film's relation to popular culture.

Objectives

Our goals in this course are 1) to acquire and develop an understanding of the craft and history of film, 2) to position American and international cinema in its broader artistic, historical, and cultural contexts, and 3) to think critically about films and filmmaking.

This course aligns with four of Arkansas Tech University's general education objectives:

- Students will learn to **communicate effectively** within their teams and within their written material.
- Students will learn to **think critically** and **develop ethical perspectives** by learning about and analyzing positions and worldviews that are different from their own.
- By watching, discussing, and analyzing films from different cultures and genres, students will **demonstrate knowledge of the arts and humanities**.

Required Materials: Phillips, William H. *Film: An Introduction*. 4th edition. (Bedford/St. Martin's, 2009)

Class Policies and Procedures

Note on Subject Matter: The films shown in this class are widely considered by scholars and critics to have important artistic or technical merit, and are frequently taught in film studies courses around the country. Some films will be more to your taste than others, but all have educational value (thus why they are chosen). Sometimes, contemporary films shown in this class include strong language, nudity and "sexual situations," and/or scenes of violence. As adults, you are expected to approach these films with the same seriousness as you would approach any object of study in college.

Teams: A component of this course is your active participation in an assigned team. While most of us have had (and will have) unpleasant experiences doing "group work," the fact remains that team collaboration is a key part of the vast majority of jobs: employees who are able to work effectively in teams are more successful than those who have difficulty with such skills. As well, working in teams allows you to have

more hands-on learning than a class of this size would normally allow. The approach we are using in this class is based on the well-researched "Team-Based Learning" method.

In this course, you will work with your teams on the following projects:

Blackboard Discussions

Study Groups

A Team Project

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I will function as the mediator of your team, as needed. You are responsible to each of your team members, and will be evaluated on your dedication to your team and its assignments.

Attendance & Behavior: No work missed because of absence will be able to be made up, including quizzes.

Attendance will be taken every day as required by Arkansas Tech University policy. If you do not come to class, you will not do well on the tests and quizzes, and thus will not do well in the course.

You should treat other members of the community (including your instructor) with respect and dignity. This includes not engaging in the following activities: sleeping during class, text-messaging or reading texts during class, using any electronic device during class (including a laptop or MP3 player), arriving late to class or leaving early from class, or any other behavior that is rude or disruptive to the instructor, your team, or your classmates. If this behavior persists, you may be asked to leave the class. In short, be respectable and polite.

Blackboard Posts: You are required to participate in the Blackboard group forum (found under "Teams" on the Blackboard course homepage). **You are required to write posts on Blackboard for 10 different movies** (there are 12 movie forums from which to choose). This gives you an opportunity to express your thoughts about the films we watch, and to discuss these thoughts with your team.

Each post is worth a maximum of 10 points, and will be graded based upon 1) originality (that is, your post must be different from previous posts about that film), 2) use of details from the movie, and 3) use of terminology from the textbook and/or lectures. You may choose to respond to another student's post; or you may post about another issue concerning the film by creating a new thread. Each post needn't be terribly long (at least a paragraph or so). Each individual movie forum has a due date for posting listed under on the forum topic.

As well, you may choose to earn extra credit points by writing more than the required posts. Extra credit posts are worth a maximum of 5 points each (same grading criteria as above) for a total extra credit score of no more than 25 points.

Exams: There will be two exams in this course—a midterm and a final—both of which will be comprised of multiple choice, true/false, film identification, and short essay portions. All assigned material from the book (whether discussed directly in class or not), films, and lectures are fair game for exams. You will need a 100-answer scantron for each exam, as well as for the quizzes.

Quizzes: There will be a number of unannounced quizzes based on the assigned reading and class lectures. If you miss a quiz because you arrived late or left early from class, or because you missed class altogether, then you earn a zero on that quiz. These quizzes account for 20% of your final course grade. Therefore, if you

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regularly have trouble making it to class (or if you do not keep up with the reading), you will not do well in the course. Quizzes are taken on 100-answer scantron forms; therefore, you will need to bring such forms to each class day, along with a #2 pencil.

Analysis Papers: There will be two papers in which you will analyze specific components of a chosen film: the first is an individual paper, and the second is a team project. Your team will have the option to make a short film in lieu of writing a second paper. More details on these assignments will be given in class. The grading of your writing in this course will be in accord with the "ATU English Department Theme Grading Standards" (copies available in WPN 141).

Your papers must be submitted on Blackboard before the class hours in which they are due. Late papers will be accepted the class period after the due date, but they will receive a 10% grade deduction. Papers not received by this point will earn a grade of zero. Comments about your paper can be found on Blackboard within two weeks of the paper due date.

A failing grade will be given to any paper that is discovered to include substantial passages that are quoted or paraphrased from another source without properly citing that source. This act of dishonesty may also warrant a failing grade in the course.

Grading: Your grade in the course will be averaged as follows:

Quizzes	20%	200 points
Team Discussion Posts	10%	100 points
Individual Paper	10%	100 points
Team Project	10%	100 points
Team Participation & Peer Evaluation	5%	50 points
Midterm Exam	22.5%	225 points
Final Exam	22.5%	225 points
	<u>100%</u>	<u>1000 points</u>

Your final course grade will be determined by the number of points you earn:

900-1000 A	800-899 B	700-799 C	600-699 D	0-599 F
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Course Calendar

Unless instructed otherwise, **prepare readings and assignments for the Tuesday class** of the week scheduled.

Week 1: Introduction to the Study of Film
Teams Assigned

Week 2: **Enroll in the Blackboard course**
Reading Due: Chapter 1—Mise en Scène
View: *Citizen Kane* (Welles, 1941, 119 min)

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- Week 3: Reading Due: Chapter 2—Cinematography
View: *The Graduate* (Nichols, 1967, 108 min)
- Week 4: Reading Due: Chapter 6—Components of the Fictional Film
View: *Outremer (Overseas)* (Roüan, 1990, 96 min)
- Week 5: Reading Due: Chapter 3—Editing
View: selections from *The Cutting Edge: The Magic of Movie Editing* (Apple, 2004),
Death's Marathon (Griffith, 1912), and various clips
- Week 6: **Analysis Paper Due**
View: *Annie Hall* (Allen, 1977, 93 min)
- Week 7: Reading Due: Chapter 4—Sound
View: *The King's Speech* (Hooper, 2010, 118 min)
- Week 8: : **Midterm Exam, part 1**
Midterm Exam, part 2
- Week 9: Reading Due: Chapter 5—Sources for Fictional Films
View: *Chicago* (Marshall, 2002, 113 min)
- Week 10: Spring Break---No Class
- Week 11: Reading Due: Chapter 7—Types of Fictional Films
View: *Welcome to the Dollhouse* (Solondz, 1996, 87 min)
- Week 12: Reading Due: Chapters 8 & 9—Documentary Films & Experimental, Hybrid, and Animated Films
View: Clips from documentaries and animated films
- Week 13: Reading Due: Chapter 10—Understanding Films through Contexts
View: *Guess Who's Coming to Dinner?* (Kramer, 1967, 108 min)
- Week 14: **Team Project Due Tuesday, Apr 9**
Reading Due: None
View: *Bend It Like Beckham* (Chadha, 2002, 112 min)
- Week 15: Reading Due: Chapter 11—Thinking about Films
View: *Amelie* (Jeunet, 2001, 122 min)

FINAL EXAM:

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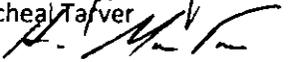
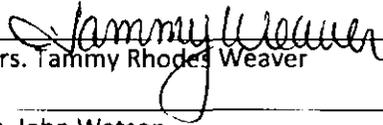
**Arkansas Tech University
REQUEST FOR COURSE CHANGE**

TO: Curriculum Committee or Graduate Council (as appropriate)

FROM: University Honors Program

DATE SUBMITTED: March 1, 2013

REQUEST FOR COURSE CHANGE

Title	Signature	Date
Director of University Honors	Dr. Ellen J. Jenkins 	3/4/13
Dean	Dr. H Micheal Tarver 	3-4-13
Teacher Education Council (if applicable)		
Graduate Council (if applicable)		
Registrar	Mrs. Tammy Rhodes Weaver 	3/7/13
Vice President for Academic Affairs	Dr. John Watson	

Course Subject: HONR	Course Number: 1001
Cross-listed with Subject:	Course Number:
Official Title Freshman Honors Seminar	
Request to change: (check appropriate box)	
<input checked="" type="checkbox"/> Course Number	
<input type="checkbox"/> Title	
<input type="checkbox"/> Course Description	
<input type="checkbox"/> Cross-list	
<input type="checkbox"/> Prerequisite/Co-requisite	
<input type="checkbox"/> Grading	
<input type="checkbox"/> Fee	
<input type="checkbox"/> Other _____	
<p>NOTES: These changes will become effective in the Summer I Term of the new catalog year. If this course is cross-listed, a prerequisite/co-requisite, or included in the course description of other courses, a Course Change must be submitted to address all changes in related courses.</p>	

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New Course Number : 1003
New Course Title (Limited to 30 characters including spaces):
New Course Description:
New Cross-list: <input type="checkbox"/> Adding Cross-listing <input type="checkbox"/> Changing Cross-listing <input type="checkbox"/> Deleting Cross-listing If adding or changing cross-listing, indicate course subject and number _____
New Prerequisite (list all, as you want them to appear in the catalog):
New Co-requisite (list all, as you want them to appear in the catalog):
<input type="checkbox"/> Elective <input type="checkbox"/> Major <input type="checkbox"/> Minor If major or minor course, you must complete the Request for Program Change form.
<p>Please provide a rationale for the change including the evidence derived from your program assessment. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.</p> <p>According to best practices of the National Collegiate Honors Council, fostering a learning community among freshman Honors students is critical to improved retention and graduation rates. Expected revision of the freshman Honors curriculum at Tech will eliminate several courses and will create space for an expansion in Freshman Honors Seminar from one credit hour to three, providing more opportunities for collaboration and team building.</p>
<p>How will the effect of the change be monitored in ongoing program assessment?</p> <p>The change in this course from one to three hours will provide increased opportunities for assessment of the University Honors Program. The expanded course will serve as the introduction to the program, as well as its core, and will allow the initiation of additional measures. The course will be evaluated each time it is offered. One expectation is that student retention and graduation rates will increase for the program.</p>
<p>If this course will affect other departments a Departmental Support Form for each affected department must be attached.</p> <p>This change will not affect other departments.</p>

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Sample Syllabus

HONORS 1003: FRESHMAN HONORS SEMINAR

Fall 2013

Section H01, Tues 6-8:50 P.M., WPN 238

Information

Professor: Dr. Jan Jenkins

Office: Witherspoon Hall 239B

Office phone: 479-968-0456

Office e-mail: ejenkins@atu.edu (do not use e-mail for absentee excuses)

Office Hours:

Office Hours:

Monday – 10:00-11:00 a.m.; 2:00-3:00 p.m.

Tuesday – 1:00-3:00 p.m.

Wednesday -- 10:00-11:00 a.m.; 2:00-3:00 p.m.

Thursday – 1:00-3:00 p.m.

Friday -- 10:00-11:00 a.m.

Or by appointment

Course and Course Goals

This is a required introductory course to the University Honors program and to Arkansas Tech University. During the course of the semester, we will meet once a week to hold discussions about university life and its challenges, meet professors from the various academic fields represented on campus, and hear guest speakers from the community and state talk to us about civic engagement and the work they do.

Required Text

No textbook will be required, but we will discuss a variety of topics, and I will make suggestions for readings on those.

Recommended and Useful

Strunk and White. *The Elements of Style*. 2000. Recommended for anyone who ever plans to write anything. Especially useful for college students.

Attendance

Attendance is required. I reserve the right to remove from the course and from the University Honors program any student who incurs unexcused absences in HONR 1003.

Grades

You will write four 2- to 3-page essays on topics to be decided in class and in collaboration with your classmates and professor.

Course Objectives

HONR 1003 provides the opportunity for freshmen in the University Honors Program to learn to work together, as they also learn what it takes to put their college years to the

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best constructive uses. We will investigate what Arkansas Tech University has to offer its students, and we will also spend time examining the role of citizens and academia in civic engagement. In keeping with the Mission Statement of Arkansas Tech University, HONR 1003 is designed to encourage and support "scholastic development, integrity, and professionalism." The course will also address several of General Education goals, including the following:

Communicate effectively

Think critically

Develop ethical perspectives

Demonstrate knowledge of the arts and humanities

Schedule and Important Semester Dates

- Honors Back-to-School Meeting, RPL 300N, Tuesday, August 28, 3:30-5:00 p.m.
- Group Photo – Thursday, September 26 - wear your Honors t-shirt and jeans and meet on Pendergraft Library porch (the side facing Dean Building)
- **Essay 1 due – Thursday, October 3**
- **Essay 2 due – Thursday, October 24**
- **Essay 3 due – Thursday, November 14**
- **Essay 4 due – Thursday, December 5**

Absences for University-Sponsored Events

Absences necessitated by your participation in official university-sponsored events will be excused ONLY if you provide documentation from your organization's sponsor or coach (no e-mails, please). It is YOUR responsibility to clear this sort of absence with me, so please do not leave this important matter to someone else.

Sample Assignments and Readings

Readings must be completed before class, so you can participate in class discussion and other activities.

August 22 – Introduction to University Honors and Arkansas Tech University

August 29 – Discussion:

Rebecca Stott, "Darwin in the House." *Smithsonian*. Feb 2013, Vol. 43 Issue 10, p60-67.

Mary Roach, "America's Dinosaur Playground." *Smithsonian*. Feb 2013, Vol. 43 Issue 10, p54-59.

September 5 – guest speaker

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September 12 – Discussion:

George B. Schaller, "Politics is Killing the Big Cats." *National Geographic*. December 2011, Vol. 220 Issue 6, p88-91.

Caroline Alexander, "A Cry for the Tiger." *National Geographic*, December 2011, Vol. 220 Issue 6, p62-87

September 19 – guest speaker

September 26 – Discussion:

Zora Neale Hurston, "How It Feels to Be Colored Me," 1928, at <http://xroads.virginia.edu/~ma01/grand-jean/hurston/chapters/how.html>; and Alice Walker, "Looking for Zora," 1975, at <http://www.scribd.com/doc/3275022/Looking-for-Zora-296-313>

October 3 – 1st essay due

October 10 – gathering for Honors Mentoring Teams

October 17 – guest speaker

October 24 – 2nd essay due

October 31 – Halloween activity

November 7 – guest speaker

November 14 – 3rd essay due

November 21 –

David Sedaris, "Six to Eight Black Men" at

http://www.esquire.com/features/ESQ1202-DEC_SEDARIS

or listen on YouTube at

<http://www.youtube.com/watch?v=NYdpte1W0vk&feature=related>

and David Sedaris, "Jesus Shaves" (second essay down the page) at

http://www.esquire.com/features/three-stories-sedaris-0300?click=main_sr

or listen on YouTube at <http://www.youtube.com/watch?v=N5apZmwR9UI>

November 28 – Thanksgiving Holiday

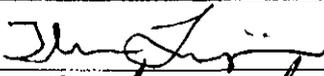
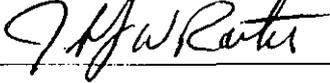
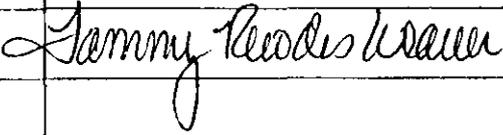
December 5 – 4th essay due

December 12 – final meeting; assessment activity

Arkansas Tech University
REQUEST FOR COURSE DELETION

TO: Curriculum Committee
 FROM: Mathematics Department
 DATE SUBMITTED: 3/5/2013

REQUEST FOR COURSE DELETION

Title	Signature	Date
Dr. Tom Limperis, Department Head		3/5/2013
Dr. Jeff Robertson, Dean		3/5/2013
Teacher Education Council (if applicable)		
Graduate Council (if applicable)		
Mrs. Tammy Rhodes Weaver, Registrar		3/5/2013
Dr. John Watson, Vice President for Academic Affairs		3/5/2013

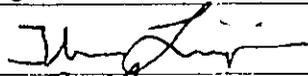
Course Subject: MATH	Course Number: 0803
Cross-listed with Subject: If cross-listed, should cross-listing be deleted?	Course Number:
Official Title: Beginning Algebra	
Effective Term: <input checked="" type="checkbox"/> Spring <input type="checkbox"/> Summer I	
Was the course used to fulfill a major or minor requirement or used as an elective? (Check one.) <input type="checkbox"/> Elective <input type="checkbox"/> Major <input type="checkbox"/> Minor If the course was used to fulfill a major or minor requirement, complete the Request for Program Change form.	
Please provide rationale for the request including the evidence derived from your program assessment. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline. The course MATH 0803 is being combine with MATH 0903 (see MATH 0903 proposal)	

If this course will affect other departments, a Departmental Support Form for each affected department must be attached.

**Arkansas Tech University
REQUEST FOR COURSE CHANGE**

TO: Curriculum Committee o
 FROM: Mathematics Department
 DATE SUBMITTED: 3/5/2013

REQUEST FOR COURSE CHANGE

Title	Signature	Date
Dr. Tom Limperis, Department Head		3/5/2013
Dr. Jeff Robertson, Dean		3/5/2013
Teacher Education Council (if applicable)		
Graduate Council (if applicable)		
Mrs. Tammy Rhodes Weaver, Registrar		3/5/2013
Dr. John Watson, Vice President for Academic Affairs		3/5/2013

Course Subject: MATH	Course Number: 0903
Cross-listed with Subject:	Course Number:
Official Title : Intermediate Algebra	
Request to change: (check appropriate box) <input type="checkbox"/> Course Number <input checked="" type="checkbox"/> Title <input checked="" type="checkbox"/> Course Description <input type="checkbox"/> Cross-list <input type="checkbox"/> Prerequisite/Co-requisite <input checked="" type="checkbox"/> Grading <input type="checkbox"/> Fee <input checked="" type="checkbox"/> Other <u>Modify the course repeat policy</u>	
<p>NOTES: These changes will become effective in the Summer I Term of the new catalog year. If this course is cross-listed, a prerequisite/co-requisite, or included in the course description of other courses, a Course Change must be submitted to address all changes in related courses.</p>	

New Course Number :

New Course Title (Limited to 30 characters including spaces):

Beginning and Intermediate Algebra

New Course Description:

The purpose of this course is to prepare for college level mathematics those students whose mathematics background is inadequate. Content of the course is the language of algebra, fundamental operations, signed numbers, various equations, problem solving, special products and factoring, fractions, functions, graphs, exponents, and systems of linear equations.

Note: The grade in the course will be computed in semester and cumulative grade point averages, but will not be calculated in earned hours. The course may not be used to satisfy general education requirements nor provide credit toward any degree.

Note: The course is repeatable allowing hours for financial aid purposes. All attempts of the course will be included in the semester and cumulative grade point average. Students earning the grade of D*, F*, or FE may repeat the course and petition the Registrar's Office to have the quality hours and quality points removed from the in semester and cumulative grade point averages.

Note: A student must achieve a grade of A*, AQ*, B*, BQ*, C*, or CQ* to satisfy the requirements to enroll in MATH 1003. A student must achieve a grade of A*, B*, or C* to satisfy the requirements to enroll in MATH 1113. A student earning a grade of AN*, BN*, CN*, D*, F*, or FE will be required to reenroll in MATH 0903.

New Cross-list:

Adding Cross-listing Changing Cross-listing Deleting Cross-listing

If adding or changing cross-listing, indicate course subject and number _____

New Prerequisite (list all, as you want them to appear in the catalog):

New Co-requisite (list all, as you want them to appear in the catalog):

Elective Major Minor

If major or minor course, you must complete the Request for Program Change form.

Please provide a rationale for the change including the evidence derived from your program assessment. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

The redesign of the course MATH 0903 is a part of the College Complete America grant funded project. The project involves several 2 and 4 year institutions of high education around the state. This

type of restructuring is a current trend in the instruction of remedial mathematics courses around the country. In fact, the College Complete America grant was one of ten grants awarded to states for the purpose of implementing similar changes to remedial math courses.

How will the effect of the change be monitored in ongoing program assessment?

If this course will affect other departments a Departmental Support Form for each affected department must be attached.

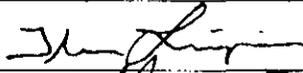
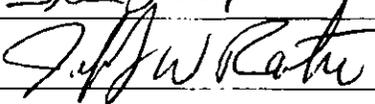
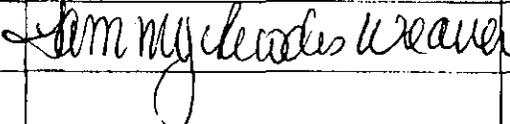
Arkansas Tech University
REQUEST FOR COURSE CHANGE

TO: Curriculum Committee o

FROM: Mathematics Department

DATE SUBMITTED: 3/5/2013

REQUEST FOR COURSE CHANGE

Title	Signature	Date
Dr. Tom Limperis, Department Head		3/5/2013
Dr. Jeff Robertson, Dean		3/5/2013
Teacher Education Council (if applicable)		
Graduate Council (if applicable)		
Mrs. Tammy Rhodes Weaver, Registrar		3/5/2013
Dr. John Watson, Vice President for Academic Affairs		3/5/2013

Course Subject: MATH	Course Number: 1003
Cross-listed with Subject:	Course Number:
Official Title : College Mathematics	
Request to change: (check appropriate box)	
<input type="checkbox"/> Course Number <input type="checkbox"/> Title <input checked="" type="checkbox"/> Course Description <input type="checkbox"/> Cross-list <input checked="" type="checkbox"/> Prerequisite/Co-requisite <input type="checkbox"/> Grading <input type="checkbox"/> Fee <input type="checkbox"/> Other _____	
NOTES: These changes will become effective in the Summer I Term of the new catalog year. If this course is cross-listed, a prerequisite/co-requisite, or included in the course description of other courses, a Course Change must be submitted to address all changes in related courses.	

New Course Number :

New Course Title (Limited to 30 characters including spaces):

New Course Description:

ACTS Common Course - MATH1003

Prerequisites: Score of 19 or above on the mathematics sub score of the Enhanced ACT, score of 460 or above on the quantitative portion of SAT, score of 41 or above on the quantitative portion of the COMPASS mathematics section, or make a grade of A*, AQ*, B*, BQ*, C*, or CQ* in MATH 0903.

The course focuses upon the mathematics of contemporary life. Topics include Planning and Scheduling schemes from Management Science, Data Analysis, Probability and Inference from Statistics, Voting Systems and Division Schemes from the science of Social Choice, and various Growth Models.

Note: A grade of C or better must be earned in this course if being used to satisfy the general education mathematics requirement.

New Cross-list:

Adding Cross-listing Changing Cross-listing Deleting Cross-listing

If adding or changing cross-listing, indicate course subject and number _____

New Prerequisite (list all, as you want them to appear in the catalog):

Prerequisites: Score of 19 or above on the mathematics sub score of the Enhanced ACT, score of 460 or above on the quantitative portion of SAT, score of 41 or above on the quantitative portion of the COMPASS mathematics section, or make a grade of A*, AQ*, B*, BQ*, C*, or CQ* in MATH 0903.

New Co-requisite (list all, as you want them to appear in the catalog):

Elective Major Minor

If major or minor course, you must complete the Request for Program Change form.

Please provide a rationale for the change including the evidence derived from your program assessment. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

The change is required because of the new grading adopted for MATH 0903.

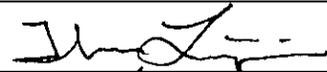
How will the effect of the change be monitored in ongoing program assessment?

If this course will affect other departments a Departmental Support Form for each affected department must be attached.

Arkansas Tech University
REQUEST FOR COURSE CHANGE

TO: Curriculum Committee o
 FROM: Mathematics Department
 DATE SUBMITTED: 3/5/2013

REQUEST FOR COURSE CHANGE

Title	Signature	Date
Dr. Tom Limperis, Department Head		3/5/2013
Dr. Jeff Robertson, Dean		3/5/2013
Teacher Education Council (if applicable)		
Graduate Council (if applicable)		
Mrs. Tammy Rhodes Weaver, Registrar		3/5/2013
Dr. John Watson, Vice President for Academic Affairs		3/5/2013

Course Subject: MATH	Course Number: 1113
Cross-listed with Subject:	Course Number:
Official Title : College Algebra	
Request to change: (check appropriate box)	
<input type="checkbox"/> Course Number <input type="checkbox"/> Title <input checked="" type="checkbox"/> Course Description <input type="checkbox"/> Cross-list <input checked="" type="checkbox"/> Prerequisite/Co-requisite <input type="checkbox"/> Grading <input type="checkbox"/> Fee <input type="checkbox"/> Other _____	
NOTES: These changes will become effective in the Summer I Term of the new catalog year. If this course is cross-listed, a prerequisite/co-requisite, or included in the course description of other courses, a Course Change must be submitted to address all changes in related courses.	

New Course Number :

New Course Title (Limited to 30 characters including spaces):

New Course Description:

ACTS Common Course - MATH 1103

Prerequisites: Score of 19 or above on the mathematics portion of the ACTE exam, or score of 460 or above on the quantitative portion of SAT, or score of 41 or above on the COMPASS mathematics section, or grade of A*, B*, or C* in MATH 0903.

Exponents and radicals, introduction to quadratic equations, systems of equations involving quadratics, ratio, proportion, variation, progressions, the binomial theorem, inequalities, logarithms, and partial fractions.

Note: A grade of C or better must be earned in this course if being used to satisfy the general education mathematics requirement.

Note: May not be taken for credit after completion of MATH 2703 or any higher level mathematics course.

New Cross-list:

Adding Cross-listing Changing Cross-listing Deleting Cross-listing

If adding or changing cross-listing, indicate course subject and number _____

New Prerequisite (list all, as you want them to appear in the catalog):

Prerequisites: Score of 19 or above on the mathematics portion of the ACTE exam, or score of 460 or above on the quantitative portion of SAT, or score of 41 or above on the COMPASS mathematics section, or grade of A*, B*, or C* in MATH 0903.

New Co-requisite (list all, as you want them to appear in the catalog):

Elective Major Minor

If major or minor course, you must complete the Request for Program Change form.

Please provide a rationale for the change including the evidence derived from your program assessment. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

The change is required because of the new grading adopted for MATH 0903.

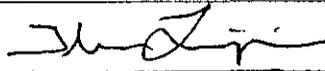
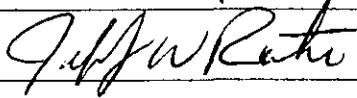
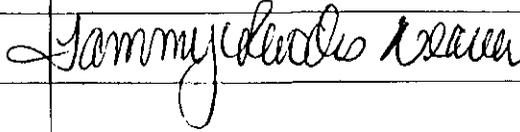
How will the effect of the change be monitored in ongoing program assessment?

If this course will affect other departments a Departmental Support Form for each affected department must be attached.

**Arkansas Tech University
REQUEST FOR COURSE CHANGE**

TO: Curriculum Committee o
 FROM: Mathematics Department
 DATE SUBMITTED: 3/5/2013

REQUEST FOR COURSE CHANGE

Title	Signature	Date
Dr. Tom Limperis, Department Head		3/5/2013
Dr. Jeff Robertson, Dean		3/5/2013
Teacher Education Council (if applicable)		
Graduate Council (if applicable)		
Mrs. Tammy Rhodes Weaver, Registrar		3/5/2013
Dr. John Watson, Vice President for Academic Affairs		3/5/2013

Course Subject: MATH	Course Number: 1914
Cross-listed with Subject:	Course Number:
Official Title : Precalculus	
Request to change: (check appropriate box) <input type="checkbox"/> Course Number <input type="checkbox"/> Title <input checked="" type="checkbox"/> Course Description <input type="checkbox"/> Cross-list <input checked="" type="checkbox"/> Prerequisite/Co-requisite <input type="checkbox"/> Grading <input type="checkbox"/> Fee <input type="checkbox"/> Other _____	
NOTES: These changes will become effective in the Summer I Term of the new catalog year. If this course is cross-listed, a prerequisite/co-requisite, or included in the course description of other courses, a Course Change must be submitted to address all changes in related courses.	

New Course Number :

New Course Title (Limited to 30 characters including spaces):

New Course Description:

ACTS Common Course - MATH1305

Prerequisites: Completion of high school algebra I and II with a grade of C or better and a score of 19 or above on the mathematics portion of the ACTE exam, or score of 460 or above on the quantitative portion of the SAT, or score of 41 or above on the COMPASS mathematics section, or a grade of A*, B*, or C* in MATH 0903.

This course is designed to provide additional mathematical background before enrolling in the calculus sequence.

Note: A grade of C or better must be earned in this course if being used to satisfy the general education mathematics requirement.

New Cross-list:

Adding Cross-listing Changing Cross-listing Deleting Cross-listing

If adding or changing cross-listing, indicate course subject and number _____

New Prerequisite (list all, as you want them to appear in the catalog):

Prerequisites: Completion of high school algebra I and II with a grade of C or better and a score of 19 or above on the mathematics portion of the ACTE exam, or score of 460 or above on the quantitative portion of the SAT, or score of 41 or above on the COMPASS mathematics section, or MATH 1113 and MATH 1203, or a grade of A*, B*, or C* in MATH 0903.

New Co-requisite (list all, as you want them to appear in the catalog):

Elective Major Minor

If major or minor course, you must complete the Request for Program Change form.

Please provide a rationale for the change including the evidence derived from your program assessment. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

The change is required because of the new grading adopted for MATH 0903.

The section of the prerequisites "or MATH 1113 and MATH 1203," was removed because this is a typo.

How will the effect of the change be monitored in ongoing program assessment?

If this course will affect other departments a Departmental Support Form for each affected department must be attached.