



Calendar Year Assessment Schedule

Yearly Assessment Tasks	Spring Semester	Summer Term	Fall Semester
	<p>Departmental Faculty by Degree —Hold spring orientation assessment meeting (January) to review previous year’s assessment data and make recommendations/set action steps for upcoming year —Enter reflections/recommendations on past year by March —Collect and enter spring data by or before end of spring semester</p> <p>Office of University Assessment & Accreditation —Create new calendar year assessment projects in Weave</p>	<p>Department Heads —Review and sign off on all departmental degree assessments by June 15</p> <p>Associate Deans/Deans —Review and sign off on all departmental degree assessment by July 15</p> <p>Office of University Assessment & Accreditation —Review and provide feedback on all departmental degree assessment by August 15</p>	<p>Departmental Faculty by Degree —Collect and enter fall data by or before end of fall semester</p> <p>Office of University Assessment & Accreditation —Create and submit institutional assessment report for previous calendar year by September 15 —Set all assessment projects to Complete and lock previous year’s assessment plans</p>
2022	May 2022 - Report on 2021	Summer 2022 - Review 2021 Reports	Sept. 2022 - Instit. Assess. Rpt for 2021
2023	May 2023 - Report on 2022	Summer 2023 - Review 2022 Reports	Sept. 2023 - Instit. Assess. Rpt for 2022
2024	May 2024 - Report on 2023	Summer 2024 - Review 2023 Reports	Sept. 2024 - Instit. Assess. Rpt for 2023
2025	May 2025 - Report on 2024	Summer 2025 - Review 2024 Reports	Sept. 2025 - Instit. Assess. Rpt for 2024
2026	May 2026 - Report on 2025	Summer 2026 - Review 2025 Reports	Sept. 2026 - Instit. Assess. Rpt for 2025