

Meeting began at 10:01AM

Present: Brett Arrington, Brandie Gibbs, Amanda Gardner, Lauren Russ, Elizabeth Snyder, Andy Stadler

Minutes:

1. Committee structure review and charge
 - Mr. Stadler reported that OIS is now under Admin and Finance
 2. Review and approve minutes from last meeting
 - Ms. Russ motioned to approve; Ms. Snyder seconded the motion. Minutes approved.
 3. Update on Academic Support Assessment – Ms. Gardner provided a recap of activities:
 - The committee voted to maintain a fiscal year calendar for annual assessment (1/20/21)
 - The committee recommended quarterly assessment plan updates beginning this July 1, assessment language clarification, and assessment and Weave examples. (4/21/21)
 - Handbook updated with expectations, quarterly timeline, and examples. Weave tutorial pdf created; website updated with links to resources. (5/19/21)
 - OneTech and The Scoop announcement of process and timeline (6/24/21)
 - Creation of video tutorials, added to OAIE [Weave Help webpage](#):
 - ✓ Navigating to and around your Weave project
 - ✓ Academic Support: How to develop your assessment plan in Weave
 - Email to academic support units in all divisions, except student affairs, with updated process and links to resources (7/13/21)
 - Meeting with Dr. Bruner, Student Affairs (7/15/21), who recommended language change from “Goals” to “Learning Outcomes/Goals”. This was updated same day for all plans.
- UPCOMING:
- Webex trainings planned for 8/4/21 @ 10AM and 8/5/21 @ 2PM. Committee members, please plan to attend one of these two sessions.
 - Individual unit training, if requested.
4. CAS updates
 - Ms. Russ for Student Affairs: 2021-2022 CAS Standards Reviews – Participating Departments

- College Unions
 - Housing & Residential Life Programs
 - Orientation Programs
 - University Marketing & Communication
 - Veterans & Military-Connected Programs & Services
 - Ms. Gardner:
 - Graduate College – making progress on their review. Will likely finish soon and be ready for committee review.
 - Undergraduate Research – work picked up on the project in June.
 - Administration and Finance and Ozark campus– there are several offices scheduled for review this year. Ms. Gardner will reach out to the directors first.
 - Office of Information Systems and Institutional Research – will meet with them individually to assist
5. Other Business/Open
- No other business
6. Next meeting
- Committee voted to cancel the August 18 meeting due to the fall semester start.
 - Next meeting will be September 15, 2021 at 10 AM

Meeting adjourned at 10:48AM