

Committee Members in Attendance:

Brett Arrington	Present
Drew Dickey	Absent
Amanda Gardner (chair)	Present
Brandie Gibbs	Present
Elizabeth Snyder	Present
Andy Stadler	Present
Alisha Williams	Present

I. Opening

- Call to order at 10:00 am

II. Updates

- As response to the feedback at last month's meeting, Amanda demonstrated a course that she is building in Blackboard to break down the CAS process into steps and how to enter information into Weave for those going through a CAS self-study. The committee provided positive feedback and suggestions about the course. The committee is enrolled in the course to continue reviewing and providing suggestions. The course is expected to start officially on January 31, 2022.

Closing

- Next meeting: January 19, 2021
- Meeting adjourned: 10:40 am