

Committee Members in Attendance:

Brett Arrington	Present
Drew Dickey	Present
Amanda Gardner (chair)	Present
Brandie Gibbs	Present
Elizabeth Snyder	Present
Andy Stadler	Present
Alisha Williams	Present

- I. Opening
  - Call to order at 10:00 am
- II. December meeting minutes: approved by vote
- III. Updates
  - Amanda demonstrated the CAS Class in Weave. All committee members are enrolled in the pilot class this spring, starting January 31. Most committee members are working on their own department CAS project (Office of Information Systems, Office of Assessment and Institutional Effectiveness, Institutional Research, Facilities Management, Ozark Academic Affairs, and Ozark Student Services. The others will lend support and answer questions in the discussion boards.
- IV. New Business
  - This spring semester is the last term for Brandie and Alisha on the committee. We will need representation for Advancement, Student Affairs, Enrollment Management, and a member from Ozark from a non-academic area. Will discuss further next meeting.
- V. Closing
  - Next meeting: March 16, 2021
  - Meeting adjourned: 10:30 am