

Minutes

Minutes taker: Elizabeth Snyder

Present: Amanda Gardner, Elizabeth Snyder, Jessica Spicer, Alisha Williams, Andy Stadler, Brett Arrington, Drew Dickey

1. Approve previous minutes
 - Motion: Alisha Williams
 - Second: Andy (Andrew Stadler)

2. CAS review – Study Abroad
 - Discussion on how to comment on different parts:
 - i. Elizabeth – Part 4 discussion/questions
 - ii. Alisha – 6.1
 - iii. Andy has completed and is going to update comments
 - Extended one month to complete

3. CAS assignment updates (*list at end of this document*)
 - Everyone in Groups used for Study Abroad Review/WebEx
 - Ken and Andy – OIS
 - Brett – Will receive an assignment at later date
 - Jessica – (Ozark Campus) Student Services completed by end of month; Hasn't reached out to other (Academic Affairs); Administration and Finance
 - Amanda – Graduate Student Support Services – working on it, but Lindelle leaving, not sure who is taking up the project; Undergraduate research – haven't heard anything; Registrar's Office – Working on CAS last year, do not appear to be completed yet
 - Alisha – Athletics is currently working on their CAS and their correct SAG document will be sent to them today.
 - Drew – Facilities Management/Physical Plant – just getting started
 - Brandie – will get update at next meeting
 - Elizabeth – new assignment – Library and Payroll
 - Taylor – still out of the office; will get update at next meeting

4. HLC visit update
 - Criterion 5 and Criterion 4B – expect invitations but also watch for announcements
 - i. IE committee members expected to attend meetings on Criterion 5 and Criterion 4B
 - ii. Announcement may be in Dr. Bowen's university update email on Friday; look for announcements in OneTech also

5. Announcements

- Assessment Institute starts next week <https://assessmentinstitute.iupui.edu/>
 - i. Registration for the 2020 assessment institute has ended.
 - ii. If you were unable to register, the Assessment Institute sessions will be recorded and posted to the IUPUI website by November 30, 2020.

CAS Assignments List

Group 1 (Andy S., Brett, Jessica, Ken, Laury)

- Ken/Andy
 - OIS
- Brett
 - Reassign from Brandie
- Jessica
 - Ozark-Enrollment Management/Student Services
 - Ozark – Academic Affairs
- Laury
 - Ozark-Administration and Finance
 - Human Resources

Group 2 (Amanda, Alisha, Drew)

- Amanda
 - Study Abroad (in review now)
 - Graduate Student Support Services
 - Undergraduate Research
 - Registrar
- Alisha
 - Athletics
- Drew
 - Facilities Management/ Physical Plant (previously assigned to Ken)

Group 3 (Brandie, Elizabeth, Taylor)

- Brandie
 - Procurement
 - Controller
 - MARCOMM
- Elizabeth (previously assigned to Tanda)
 - Library
 - Payroll
- Taylor
 - Career Services
 - Student Success
 - All Student Affairs units going through CAS